



**CASCADE CITY COUNCIL
FIRST REGULAR MEETING
Monday, May 8, 2017 at 6:00 PM
Cascade City Hall**

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Judy Nissula, Debbie Haskins, Kathy Hull, and Rachel Huckaby were present. Quorum exists.

Also present: Eric Littlejohn Acting Police Chief
 Cynthia Durbin Librarian
 Heather Soelberg City Clerk

AMENDMENTS TO MEETING AGENDA

No Motions to amend agenda

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Craig Sheets – property owner at Leisure Time – rethink application for conditional Use permit would like to build a patio cover – started in August of Last year – drew a plan - went to LT Arch Board LT approved - met with Ron Brown who contacted Sally G and Sally looked at project with Ron (Craig not there) She told Ron to tell Craig that he needed a drawing from Bob Morton (cost it \$150.00) happened October – gave check to Carrie.

Carrie said Sally didn’t contact Craig – in December Craig asked Carrie if she still had the check, etc. In April 26, 2017- he sat down with Craig said she didn’t have any permit – after that they met and she called and told him to come down and she would issue the permit – he was in the valley = on May 4 he called Sally said he would meet him at 2:00 he came in while Rob, Heather, Sally and City Atty were in a meeting – he finally got to talk to Sally about 2:45 and she said she couldn’t issue because it was an RV Park. He wants us to re-consider the permit Rob explained that the City Attorney believes it is an RV park, and no permanent structures – since that time the property has been changed to Recreational Zoning. Rob explained in the IHO that with the change it is a violation to add any permanent structure. Rob asked Craig to provide the information he had and Rob would send to the City Attorney – and that would be on the next agenda. Mr. Sheets concern is that Sally it was ok and then not ok – (he was told 3 times that he could have the permit).

Sharon Bixler with Birch Glen – Convenience (Commercial fee) fee and why it was charged to the BB team this year. As of right now we are schedule to be here Memorial Weekend – 24 teams. Nothing for 4th of July. Labor Day will be in Cascade. Will be considering if they will continue to use Cascade Field –

The baseball teams now drag the field, deal with the trash, and clean the restrooms before and after. We’ve restricted the parking, and handicap parking. We cannot control our crowds or parking issues. State Parks – now turning a cold shoulder. Sharon, Carrie and Steve have been extremely cordial, etc. Hope that we are able to resolve the pricing issues, etc. Sharon asked please, please lower the price down to the \$300.00. Eric stated that there was a drop-in trouble after hours from previous years. Steve Y stated they do a pretty good job in cleaning

up. Gilbert has a copy if the fees, and hasn't talked to Carrie. Further discussion of clean up at Sports Park, and the Armstrong Park, BBQ

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Judy Nissula **SECOND BY:** Kathy Hull

Approve payment of bills on the Unpaid Invoice Report.

DISCUSSION: No further discussion.

ROLL CALL:

Debbie Haskins	Yes	Rachel Huckaby	Yes
Kathy Hull	Yes	Judy Nissula	Yes

DEPARTMENT REPORTS

AIRPORT Absent

**BUILDING
INSPECTOR:** Absent

LIBRARY: The library was one of 75 chosen at of 513 and we were the only library in Idaho - \$3500.00= from NASA at my library Grant. (was a Leslie Freeman effort) Statistics are up, and has more accurate only counting people one time per day, not multiple times for one day. Lots of new people coming in. Remarks – how much cleaner the library, and the atmosphere is much friendlier, and new toys – Long overdue changes, etc.

Still in the process of finding new people. They do have applicants.

May 17, 2017 a local author from Boise, Scott Marchant, at 6:30 speaking about new trails and hikes in the area.

Did a major cleaning.

**POLICE
DEPARTMENT:** Burglary, 3 arrests, 3 welfare checks, Thefts, 5 canine activities, 3 positives for drugs, 4 juvenile cases. Hosted a training for child safety tech – send peeps to PD or FD to ensure seats are properly installed. Finishing training before summer.

Solar Eclipse – Cascade is some publications as being good place – perhaps 10-20K people – talked with Sheriff's office - Where people can park – needing officers with traffic Eric will contact some motorcycle cops out Boise to help, etc.

PUBLIC WORKS: Lot of water causing flooding at the Strand, this Friday biology class will be planting willows – River cover the greenbelt in some places, some engineering could be done to push the river away from the bank. The rain caused the lift station to run high. Finally located the manholes taking in I&I (there are 4 total) have taken steps to fix, and will grout later this summer. Opened a few storm drains, 4 culverts need to be replaced this year – culverts and drains in the works. Using the county sweeper tomorrow, to sweep streets – in process of getting a broom on the Kabota. Grader mechanic first of next week. City Council thanked Public Works for the great job they did on the roads.

**CLERK/
TREASURER:** Absent

PUBLIC HEARING

No public hearing scheduled for this meeting.

OLD BUSINESS

No old business discussed.

NEW BUSINESS

Summer Park Employee

DISCUSSION: Discussion regarding park employee duties and scheduled days to work. Discussion regarding what duties should stay with the PW as opposed to the summer employee. Kathy addressed the fact the summer employee should help with street sweeping, and should coordinate this project. Discussion regarding the sole applicant for the position. Kathy addressed the bathrooms need to be cleaned regularly and would recommended hiring someone to clean the bathroom. Kathy would like a more detailed duty list. Mayor inquired of Steve the amount of time needed for maintaining the Cemetery. City Council discussed the required duties for the summer employee. Discussion what the Public Work crew could be doing if they were not working on parks: new water line, replace culverts, move fire hydrant, street repair... we have enough to stay busy. Judy and Kathy would like the employee to work on Saturday and Sunday.

Fee Schedule

DISCUSSION: Extensive discussion regarding current fees and what changes might be needed. Discussion regarding park fees with the consensus to make the following changes: Armstrong Park \$50/\$75 per day, deposit \$100; Sports Park \$100/\$150 per day, deposit \$250; and Fisher Pond \$25/\$50 per day, deposition \$100. Discussion regarding building fees. Discussion regarding land use fees. Discussion regarding business fees. Discussion regarding police fee. Discussion regarding police fees, the following changes: Dog License Fee: \$10/\$25. Discussion regarding Admin Fees. Discussion regarding Airport fees. Discussion regarding Water & Sewer Fee. Discussion regarding Cemetery Fee and the need to add a mausoleum fee.

Road Mix Contract

DISCUSSION: Discussion regarding the purchasing of road mix.

MOTION BY: Debbie Haskins **SECOND BY:** Kathy Hull

Motion to approve the bid from Granite Excavation for Road-Mix for 990 tons at a unit price of \$16.65 for a total price of \$16,483.50, and authorize the Mayor to sign.

DISCUSSION: No further discussion.

ROLL CALL:	Debbie Haskins	Yes	Rachel Huckaby	Yes
	Kathy Hull	Yes	Judy Nissula	Yes

MOU - The Strand

DISCUSSION: Discussion regarding the students from the school to plant willows along the Strand to help with the rehabilitation of the Strand due to erosion.

MOTION BY: Kathy Hull **SECOND BY:** Rachel Huckaby

Motion to accept the MOU between the Cascade School District and the City of Cascade to give the High School Students and Staff authority to work on this project with the understanding that both parties agreed to communicate with each other about project planning and implementation to insure project success.

DISCUSSION: No further discussion

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

MAYOR REPORT

Roads: Roads have now been graded, the roads will be mag. chloride during the month of June. Western Federal Lands will not require anyone to fix the "slides." It is recommended that you let the weeds grow to help with stabilizing. The grass has continued to grow.

Sod: Measuring for the sod has taken place, and it is approximately 8,000 ft² sod at \$0.27 ft² which will be charged to the Armstrong Park project. Shauna has made requests for volunteers for June 17 and the City crew will prep the park.

ITD Grant: The City has received another grant for \$22,000 from ITD for the fiscal year 2018-2019 to change for ADA ramps (the one in front of the Court House, Bank and City Hall and Sinclair Station to make compliant.

Armstrong Park: Update on the status of the park completion.

Executive Session

MOTION BY: Kathy Hull **SECOND BY:** Rachel Huckaby

Motion to go into Executive Session at 8:40 pm.

ROLL CALL: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

DISCUSSION: Council came out of Executive Session at 8:57, no decisions were made.

ADJOURNMENT

MOTION TO ADJOURN: Debbie Haskins **SECOND BY:** Kathy Hull

ALL IN FAVOR: Debbie Haskins Yes Rachel Huckaby Yes
Kathy Hull Yes Judy Nissula Yes

MEETING ADJOURNED: 8:58

Respectfully submitted and Attested by, Approved

Heather Soelberg, Clerk/Treasurer

Rob Terry, Mayor