



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
February 26, 2018 at 6:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, and Rachel Huckaby were present. Quorum exists.

Also present: Heather Soelberg City Clerk
Steve Yamamoto Superintendent
Matt Johnson City Attorney

AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Vernie Kushlan – Announced her resignation from the Library Board effective February 26, 2018..

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Cynda Herrick **SECOND BY:** Tom Byrne

Approve payment of bills on the Unpaid Invoice Report dated February 26, 2018 in the amount of \$ 16,375.55

DISCUSSION: Inquiry as to the Elm invoice for rental equipment for the Library.

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Kathy Hull	Absent	Cynda Herrick	Yes

Motion Passed

APPROVAL OF MINUTES

MOTION BY: Rachel Huckaby **SECOND BY:** Tom Byrne

Approve Cascade City Council Minutes dated February 12, 2018 with corrections.

DISCUSSION: Cynda Herrick has corrections to page 5, and correction to the TAP grant verbiage.

ALL IN FAVOR:	Tom Byrne	Aye	Rachel Huckaby	Aye
	Kathy Hull	Absent	Cynda Herrick	Aye

Motion Carried Unanimously

UTILITY PUBLIC HEARING

The purpose of this Utility Hearing is an opportunity for utility provider (in this case Frontier Communications) to present objections to the possible relocation or adjustments to

Motion Passed

General discussion regarding when to waive the fee and when not too.

DECLARATION OF VACATION APPROVAL FOR TANGEN VAC. 17-01

DISCUSSION: Mayor Crosby reminded the City Council approved vacation of a portion of Birdie Drive starting at the junction of L17 and L16 down to and including Putters Lane. The Findings of Fact and Conclusions of Law and Order Granting Vacation (Case No. VAC-17-01) is dated 7/10/2017. The said vacation of land in Country Club Estates was vacated so the Tangens' application to build a single-family residence and shop makes the highest and best use for this particular property. The necessary Declaration of Vacation and Quitclaim Deed were not filed with Valley County in 2017. The Mayoral election took place in November 2017 with current Mayor official oath of office on 1/8/2018. Mayor Crosby verified compliance conditions and documentation filing requirements, prepared the Declaration of Vacation and Quitclaim Deed, and informed City Council, on the record, that as Mayor, will be filing/signing said documents effective Tuesday, February 27th, 2018. Councilmember Huckaby inquired as to notifying of adjacent landowners, and all the conditions were met. Attorney Johnson confirmed administrative procedure by the Mayor.

2018 STRATEGIC PLAN PRESENTATION BY ANDREW MENTZER OF WCMEDC

DISCUSSION: Andrew Mentzer provided a presentation for the WCMEDC Strategy and Work Plan for 2018. WCMEDC will continue to fulfill its commitment to a dynamic, sustainable regional economy through business retention and expansion efforts, and promote programming from our regional partners. Mentzer updated the City Council regarding: Broadband—identify potential solutions to broadband and service gaps and facilitation opportunities; Pathways- finish regional feasibility study, execute ADV biking marketing plan for Cascade, consolidate water trails resources into a single website; Workforce Development- continue apprenticeship outreach with Labor, due diligence on training opportunities at the local level, training in high schools; Recreation District- move ahead with this ballot item in the northern end of the county; Marketing- portal digital strategy, Facebook ads budget, PR, linking strategies and get website as a nav/resource on government/chamber sites; Housing strategy- Assemble a developer-facing white paper/matrix that shows each community's, the state's and the federal housing incentives- with links to the corresponding program; Woody Biomass policy leadership; and Due diligence on a regional hospitality alliance. Further information available at valleycountyedc.org.

DISCUSSION REGARDING SURPLUS OF CITY PROPERTY

DISCUSSION: Discussion regarding disposition of City of Cascade surplus equipment and future use and/or disposition of city owned building located at 1480

Main Street, Cascade, Idaho 83611 (Cascade Police Department). The City currently has 6 surplus police vehicles, (2) 1992 Elgin Street Sweepers, (3) military issue generators, various surplus police officer uniforms and other excess police department equipment (i.e. digital cameras, video cameras, fax machine, office furniture, etc). Over the last several months, City Hall has been contacted by individuals and business owners expressing interest in the surplus police department vehicles, and city owned building. Mayor Crosby intends on moving forward on exploring disposition options for surplus equipment and wants to know if City Council Members have any specific concerns at the front end of this process. Councilmember Herrick would like to make sure that the property not been sold to a nonprofit and wanted to make sure there would not be any issues regarding the Forest Service, as to the “incubator.” Councilwoman Huckaby inquired as to the Public Works use of the building. Attorney Johnson addressed issues regarding deed restrictions as to “nonprofit.” Discussion regarding the wide variety of items to be sold. Attorney Johnson clarified what steps would need to be taken to surplus the City Property.

OLD BUSINESS

DISCUSSION REGARDING THE CITY PERSONNEL POLICY

DISCUSSION: Mayor Crosby provided background information regarding the personnel policy. Following amendments, the draft was sent to the city attorney. Attorney Johnson was given the floor to provide suggestions, recommendations, etc. Councilmember Herrick had questions, concerns, comments and/or changes were directed them to Attorney Johnson, discussion regarding questions, concerns, and/or changes.

MAYOR REPORT

Reference was made to the February 12th, 2018 City Council Meeting discussion relating to preferred time-frame for Pine Street Project completion. The consensus of beginning after the 4th of July and before Cascade Community Church (CCC) Vacation Bible School begins. Mayor Crosby spoke with Pastor Andy regarding the dates for the Vacation Bible School Dates, which are July 9-13 and July 23-27. Mayor Crosby explained to Pastor Andy the City would try to accommodate as best as possible. Additionally, Mayor Crosby spoke with Trevor Howard of Horrock’s Engineering to discuss construction date options and obtain clarification on daily construction impact on CCC, Trevor stated that the impact on church side of Pine would involve mostly sidewalk construction at Idaho and Pine, with no immediate safety issues for Vacation Bible School participants. Mayor Crosby updated the Pastor as to this information.

On February 13, 2018, the City submitted an ADA Curb Ramp Project Grant Application for the SFY2020 grant cycle.

The Sports Park Committee is working with Leslie Freeman on the Laura Cunningham

Foundation grant application due 4/15/2018. Project scope requests \$151,900 for costs associated with infield improvements, ADA access restroom/concession renovation and necessary commercial kitchen upgrades. Also working on submission of a LOWES community grant request for 26K for bathroom renovation costs, Spring cycle: 3/19/18 – 5/11/18 (Fall cycle 7/2/18-8/24/18)

The MCPAWS Regional Animal Shelter 2017 Activity Report dated 2/12/2018 was provided to the City Council for reference.

Mayor Crosby informed the Council that the City received grant funding through Idaho Power for website development. The Clerk is working through the last of the bugs associated with transition from old website design to new website design and expects transition completion by the end of March. She encouraged council members take a look at the City's site if you have not already.

ADJOURNMENT

MOTION TO ADJOURN

ALL IN FAVOR:	Tom Byrne	<i>Aye</i>	Cynda Herrick	<i>Aye</i>
	Rachel Huckaby	<i>Aye</i>	Kathy Hull	<i>Aye</i>

MEETING ADJOURNED: 7:37pm

Respectfully submitted and Attested by,

Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Julie Crosby, Mayor