



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
June 11, 2018 at 5:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 5:07 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen, were present. Quorum exists.

Also present:

Heather Soelberg	City Clerk
Cynthia Durbin	Library Director
Steve Yamamoto	Superintendent
Patty Bolen	Sheriff Office
Ray Arnold	Airport Manager

AMENDMENTS TO MEETING AGENDA

No Motions to Amend the Agenda

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

PUBLIC HEARING

At 5:07, the City Council Meeting was closed and Public Hearing opened to accept comments from public concerning alternative of the Cascade Airport Master Plan.

Kevin Bissell, T-O Engineering, Maxime Valencik, Airport Planner, T-O Engineers provided story boards to show airport Master Plan alternatives. Kevin Bissell, Maxime Valencik, and Rob Terry stood by for questions. Maxime provided story board overview to those presents and to the City Council.

Comments: George Doris, G&S Aviation, Donnelly, Idaho, updated the City Council on his history in Donnelly and Cascade along with his desire to build a hanger at the City Airport. Requested that P&Z change the zone requirements to allow for a larger hanger. Mr. Doris also identified that there are at least 4 hangers that are not compliant with FAA requirements and identified that the City is at risk of losing FAA funding. Councilmember Herrick inquired as to what his use of a hanger would be for, Mr. Doris identified it would be for his airport maintenance business. He is not currently leasing a hanger in Cascade. Councilmember Huckaby inquired to the location of new hanger space. Councilmember Herrick inquired as to the building of new hangers. Kevin Bissell, of T-O Engineering identified that FAA does not want new hangers built at this time and that the previous City Council recommended to not allow for

MOTION TO APPROVE THE FIREWORKS PERMIT FOR THE 4TH OF JULY FIREWORKS DISPLAY.

DISCUSSION: Discussion regarding the fireworks viewing on the golf course. The main viewing/vendor area will remain at the Van Wyck Park, moving the fireworks staging will open additional viewing area at Van Wyck Park.

ROLL CALL: Tom Byrne *Absent* Rachel Huckaby *Aye*
Denise Tangen *Aye* Cynda Herrick *Aye*

Motion Carried

BID AWARD FOR THE CABARTON ROAD PHASE II CONTRUCTION PROJECT

DISCUSSION: On June 7th, the City received one bid from Granite Excavation for Cabarton Road, Phase 2, LSI# 18-304. Total base bid price for the road work portion of project is \$597,451.90 with an Alt 1 bid price for sewer line portion of project is \$147,965.00. Councilmember Herrick inquired as to the total cost for the road and sewer project. Councilmember Huckaby inquired as to what section of road is being paved and what section of the road will be having sewer installed. The high price for sewer construction is due to cost of putting in a gravity fed system. Trevor Howard (via phone) provided an explanation of the bid and costs and identified that the deadline to approve the award deadline is today. Trevor identified that the construction must be completed by December, Brad from Granite confirmed that the paving project would be completed prior to that deadline. Councilmember Tangen inquired as to how many parcels will benefit from the improved sewer project. Councilmember Herrick identified that there is approximately 6 parcels that would benefit from the improvement. Mayor Crosby inquired as to the drawback of postponing the sewer improvement, Trevor identified that the engineering plans could be used in the future and the additional cost would be a minimal. Councilmember Herrick inquired as to whether or not the sewer line would service the Duke Properties, Steve Yamamoto stated that this line currently would not be able to service that property. Trevor Howard identified that he could work with Granite regarding the sewer bid and bring it back to the City at a future date. Trevor recommended that the City award the base bid for the road improvement, and reevaluate the sewer improvement project. Councilmember Herrick inquired as to the ability to complete the project within the time frame.

MOTION BY: Rachel Huckaby **SECOND BY:** Cynda Herrick

MOTION TO ACCEPT THE BASE BID FOR THE PAVING OF CABARTON PHASE 2 BY GRANITE EXCAVATION AND AUTHORIZE HORROCK TO NEGOTIATE THE POTENTIAL CHANGE ORDER FOR THE ROADWAY AND TABLE THE DISCUSSION REGARDING THE SANTIARY SEWER PORTION.

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne *Absent* Rachel Huckaby *Yes*
Denise *Yes* Cynda Herrick *Yes*

BUDGET CYCLE FY2018-2019 PERSONNEL STAFFING SALARY RECOMMENDATION

DISCUSSION: Mayor Crosby directed the discussion would involve review of current City employee staffing by position, City’s current organizational chart, and consider options for structure modification. Council Member packet included an Organizational Chart by Department, an Organizational Chart by Position, and a spread sheet. The spread sheet reflected the position's current rate of pay, a proposed rate of pay, a recommended rate of pay, and comparison. Mayor presented recommendations for adding one (1) new position in Public Works and changing ‘Building Inspector’ position into a ‘Building Inspector/Code Enforcement’ position of 25 hours per week and consider offering benefits with the 25 hours position. Discussion did not include specific employees currently filling positions or specific employee performance. Lengthy discussion regarding Mayor’s proposed staffing, position and pay recommendations. City Council agreed to include funding for an additional full-time public works employee and the building inspector position for 25 hours, to include code enforcement, in the draft 2018-19 fiscal year budget. Final determination was to give each city employee a raise based on the current CPI, 2.5%. Council Member Byrne suggested the Mayor implement a process for next year to include performance appraisal tool rating employees on their performance to facilitate future decisions relating to raises and rate of pay.

Note: Council Member Byrne returned to the City Council Meeting right as the Budget Cycle discussion commenced.

ADJOURNMENT

MOTION TO ADJOURN 9:06pm

ALL IN FAVOR:	Tom Byrne	<i>Aye</i>	Rachel Huckaby	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

MEETING ADJOURNED:

Respectfully submitted and Attested by,

Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Julie Crosby, Mayor