



**CASCADE CITY COUNCIL**  
**FIRST REGULAR MEETING**  
**August 13, 2018 at 6:00 pm**  
**Cascade City Hall**

**MINUTES**

**CALL TO ORDER AND ROLL CALL**

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen, were present. Quorum exists.

Also present: Heather Soelberg                      City Clerk  
                    Steve Yamamoto                      Superintendent

**AMENDMENTS TO MEETING AGENDA**

No Motions to Amend the Agenda

**PUBLIC COMMENT**

*Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.*

No Public Comment.

**APPROVAL OF PAYMENT OF BILLS**

**MOTION BY:** Rachel Huckaby                      **SECOND BY:** Cynda Herrick

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED JULY 9, 2018 IN THE AMOUNT OF \$198,445.27

**DISCUSSION:** Inquiry regarding “bedding chips,” Steve identified this was for a new sewer connection.

<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

*Motion Passed*

**APPROVAL OF PAYROLL REGISTER REPORT**

**MOTION BY:** Denise Tangen                      **SECOND BY:** Tom Byrne

APPROVE PAYROLL REGISTER REPORT FOR PAYROLL ENDING JULY 21, 2018.

**DISCUSSION:** Councilmember Herrick inquired to Overtime Pay for public works employees. Number identified is a year to date total for all public works employees.

<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

*Motion Passed*



Inspector report is made apart of these minutes. Sally updated the city council on current code violation and clean-up notices.

**LIBRARY:**

No Library Report.

**SHERRIF'S DEPT.**

Patty Bolen provided a report for the stats for the July, and report is made apart of these minutes. John Coombs retired as of July 31<sup>st</sup> and Jason Speers has accepted the position of Captain. Sheriff's department has met with the new School Superintendent to discuss this upcoming school year.

**PUBLIC WORKS:**

Steve identified that the 4<sup>th</sup> of July went really well, and wanted to thank the Sheriffs for all the help they provided. A vehicle fire damaged the pavement, the vehicle owner's insurance has agreed to pay the damage, that project will take place during the same time frame as the Cabarton Project. Still having issues with the sewer lift station. Well No. 1 is having issue relating to the well depth, steps are being taken to fix this issue. Pine Street sewer improvement is also moving forward, and close to completion

**PUBLIC HEARING**

2018-2019 Fiscal Year Budget

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At 6:57 pm the Mayor closed the City Council Meeting and opened the Public Hearing for the 2018-19 Fiscal Year Budget. The purpose of this public hearing is to receive testimony from the public relating to the City of Cascade's Ordinance 691, Annual Appropriation Ordinance for the Fiscal year beginning October 1, 2018, appropriating the sum of \$3,273,576.00 to defray the expenses and liabilities of the City of Cascade for said fiscal year, authorizing a levy of a sufficient tax upon the taxable property and specifying the objects and purposes for which said appropriation is made. There was no written correspondence received. The proposed budget was published as required by Idaho Law.

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**Comments:**

Support: No comments were made in support of the budget.

Neutral: No comments were made neutral of the budget.

Opposed: Ronn Julian, 516 Lake Cascade Pkwy, Cascade - provided testimony relating to budget. First, he does not see that there are any funds to address the noxious weed problem. He recommended funding \$1500 to spray noxious weeds on city property. Second, he stated that the Master Plan identified the land lease of property located next to the park should be allocated to the Sports Park. Ronn Julian requested the Sports Park receive the monies from tournaments as well. Councilmember Huckaby identified that the City already budgeted for weed control along City roads. Councilmember Herrick identified that the Sports Park already receives funds for the City land lease. Bobbie Patterson, Arrowhead Mobile Village, Cascade - identified the county will provide information regarding noxious weed control.

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2018-2019 Fiscal Year Fee Schedule

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The time now is 7:08pm, the Public Hearing regarding 2018-19 Proposed Budget is now closed. The time now is 7:08pm, and we will open a Public Hearing regarding the proposed fees schedule effective October 1, 2018. The purpose of this public hearing is to receive testimony from the public relating to the City of Cascade's Fee Schedule, making certain findings, establishing fees of the City of Cascade, repealing and superseding prior resolutions providing said fees, and providing an effective date. No written testimony was received.

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**Comments:** Support: Bobbie Patterson, Arrowhead Mobile Village, Cascade – Thanked the City Council regarding the time dedicated to fee schedule. Bobbie said, “Charge me for what I use, and it is my responsibility to be conservative.” Ronn Julian, 516 Lake Cascade Pkwy, Cascade – believes the City is on track n making progress, believes that changes to charging year-round, and consumption year-round is moving in a right direction. Does not believe spending additional monies when the additional required expenses are required. Ron Brown, 514 Sawyer St, Cascade – believes that Leisure Time should be paying for everything we use but wants to make sure that we are consuming what we use and asked that the meters be calibrated at Leisure Time to ensure proper readings.

Neutral: Ryan Boley, 762 S Main Street, Cascade, in agreement with the previous statements and is thankful with the direction the City took. Greg Walker, 307 S Idaho, Cascade - inquired about the monies paid by Leisure Time and wants to state they should be paying equal to a single resident. Councilmember Huckaby stated the study identified Leisure Time is paying comparable rates to single family residences. Rob Terry (in capacity of AAC Chair), 1068 Cabarton Road, Cascade - recommended removing the Commercial Permit fees.

Opposed: Susan McGann, 101 S Hillcrest Rd, Cascade - is concerned with the reducing the first 7,000. Mayor Crosby identified this is the average household consumption. Councilmember Byrne idea is that the people using less than an average consumption would be paying less, but the users using more than the average consumption would be paying more. Councilmember Huckaby stated that this was done to avoid increasing the base rate, but in turn having users that use more than the average household consumption would pay more.

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The time now is 7:26pm, the Public Hearing regarding City of Cascade Fee Schedule is now close and the City Council Meeting will resume.

## **NEW BUSINESS**

### **ORDINANCE NO. 691 ANNUAL APPROPRIATION FY 2018-19**

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**DISCUSSION:** Councilmember Huckaby identified the overall dollar amount of the City Budget is very high but want to point out that the actual dollar amount derived from Property Tax is very little. Councilmember Tangen inquired as to if the Library has provided a balanced budget and inquired as to why they have not provided a balanced budget. Discussion regarding the library budget and why they have not provided a detailed budget.

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Councilmember Tangen requested Library Board provide balanced budget for Council review at 8/27/18 City Council meeting.

Councilmember Huckaby inquired as to the Sports Park Committee, and funds allocated to the Sports Park. Discussion regarding maintenance of the Sports Park vs. Sports Park Committee improvements made by the Sports Park Committee. Ronn Julian reiterated that the Sports Park Committee would like to see the Tournament Fees put into their budgeted. Councilmember Herrick wanted to state that she hopes the bathrooms at the Sports Park be improved considering that the vault toilet was not installed. Councilmember Tangen identified that she would like to see auto read meters be installed in the future and topic of future discussion.

**MOTION BY:** Cynda Herrick **SECOND BY:** Rachel Huckaby

MOTION TO WAIVE THE SECOND AND THIRD READING OF ORDINANCE NO. 691, ANNUAL APPROPRIATION FOR THE FISCAL YEAR 2018-2019

**DISCUSSION:** No further discussion.

<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

*Motion Passed*

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**MOTION BY:** Cynda Herrick **SECOND BY:** Tom Byrne

MOTION TO APPROVE ORDINANCE NO. 691, ANNUAL APPROPRIATION FOR THE FISCAL YEAR 2018-2019

**DISCUSSION:** Cynda Herrick thanked the City Clerk for her work.

<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

*Motion Passed*

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**RESOLUTION NO. 18-08 SCHEDULE OF FEES**

**DISCUSSION:** Councilmember Byrne inquired to Steve regarding calibrating water meters. Steve identified that to calibrate the meters would require the removal of each meter. Steve would inquire with the Sensus regarding what this would involve. Discussion meter reading accuracy. Councilmember Huckaby inquired as to daily parking rate at the airport. Discussion regarding daily rates and using an honor program with a fee box. Mayor Crosby clarified the plan review fee relates to outside review fee and the fee is collected at the time of the permit. Discussion regarding the sign placement fee.

Mayor Crosby clarified the difference between a vendor and a peddler's permit. Discussion regarding vendor and peddler's permits. Councilmember Huckaby will get with Deputy Clerk for clarification on what factors determine City's issuance of Peddler (Vendor) License (per



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Grant offer maximum obligation is \$146,064. State and City match will bring overall funding level up to T-O revised estimate of \$157,293.50. [\$157,293.50 – \$146,064.00 = \$11,229.00 – matching funds]

Per FAA, to properly enter into this agreement, City must execute the grant, followed by City Attorney certification no later than August 20th. City Attorney recommended Council accept grant authorization for mayor to sign be done by resolution. Once resolution adopted, mayor could sign and submit to City Attorney for certification. - - Resolution 18-09

**MOTION BY:** Tom Byrne

**SECOND BY:** Rachel Huckaby

MOTION TO APPROVE THE AIP PROJECT NO. 3-16-0061-015-2018, APRON RECONSTRUCTION GRANT AND AUTHORIZE THE MAYOR TO SIGN, AND TO ACCEPT RESOLUTION NO. 18-09

**DISCUSSION:** No further discussion.

<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

*Motion Passed*

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**FEMA FLOODPLAIN ORDINANCE**

**DISCUSSION:** Continuance from the public hearing regarding the FEMA Floodplain Ordinance. The draft ordinance before the council have identified with light blue – City Attny recommendations; the Yellow highlighted items are items added per Councilmember recommendations; and dark blue is FEMA or State recommended language. Line-by-line discussion regarding recent proposed changes. The overall goal is to adopt ordinance language in keeping with State and FEMA guidelines to ensure City’s and City Resident’s eligibility for funding under FEMA programs. Recommendation to incorporate the suggested changes and corrections, submit in Ordinance format for adoption at the August 27, 2018 City Council meeting.

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**CABARTON PHASE 2 CHANGE ORDERS**

**DISCUSSION:** On June 11th, City Council awarded base bid to Granite Excavation [\$597,451.90]. On 8/9/18, Trevor Howard, Horrocks Engineering provided potential change orders for Cabarton Road Phase 2. Trevor Howard on the phone to answer City Council questions. Change orders require City Council review. 1) Reduce the cost of traffic control by allowing Granite to close Cabarton Road to Through Traffic 2) Reduced traffic control & Install Sanitary Sewer Crossing the Railroad Tracks and 1 Service Connection and 3) Reduced traffic control & Install Sanitary Sewer Facilities included in bidding documents (with modifications to reduce cost). Mayor Crosby spoke with Granite and construction will begin late September with a completion by October 31, 2018. Mayor Crosby explained each of the change orders, and how they compared to the

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original bid pricing. Discussion regarding the cost of the sewer improvements. Discussion on overall use of LGIP account funds.

**MOTION BY:** Cynda Herrick

**SECOND BY:** Rachel Huckaby

MOTION TO ACCEPT CHANGE ORDER NO. 1 FOR CABARTON ROAD PHASE 2 CLOSURE AND USE ADDITIONAL FUNDS FOR NOTICE REQUIREMENTS IF NECESSARY.

**DISCUSSION:** Request additional time to review the funds to see if sewer improvements can be made. Councilmember Herrick stated that future developers can make necessary improvements for connections to the sewer line. Councilmember Byrne reminded everyone there are specific improvements/requirements associated with the DEQ NPDES permitting process that need to be a priority.

**ROLL CALL:**

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

*Motion Passed*

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**MAYOR REPORT**

Lakeshore Disposal Exclusive Agreement for Collection and Disposal of Solid Waste, effective 7/1/12 through 6/30/19. City code 5-9-18 stipulates every occupant within the city shall be provided and shall utilize the solid waste collection system hereby established and shall otherwise comply with the provisions of this chapter, and it shall be unlawful for any person to place their refuse in containers or dumpsters of others. To clarify, yes, every resident is required to have garbage collection services. City code 5-9-19 stipulates Collector shall be responsible for billing and collection of all accounts.

**ADJOURNMENT**

**MOTION TO ADJOURN** 9:12pm

**ALL IN FAVOR:**

Tom Byrne	<i>Aye</i>	Rachel Huckaby	<i>Aye</i>
Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

**MEETING ADJOURNED:**

Respectfully submitted and Attested by,

Approved

*Heather M. Soelberg*

Heather M. Soelberg, Clerk/Treasurer

Julie Crosby, Mayor