



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
August 27, 2018 at 6:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg City Clerk

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

City Councilmember Tangen identified that she went on a ride along with Steve. During her tour, she identified that the steps to the “Cabarton Road Pump House” needed repairs and handrail installed, and recommended that if weather permitted to keep Kyle on to make these repairs.

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Tom Byrne **SECOND BY:** Rachel Huckaby

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED AUGUST 23, 2018 IN THE AMOUNT OF \$15,555.06.

DISCUSSION: Councilmember Herrick inquired as to the water tank cleaning invoice. Councilmember Huckaby inquired as to the PRIMA training. Further discussion regarding the invoice for water tank cleaning, and desire to have additional information available to the City Council regarding this type of expenditures.

ROLL CALL:

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF PAYROLL REGISTER REPORT

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

APPROVE PAYROLL REGISTER REPORT DATED AUGUST 22, 2018.

DISCUSSION: No further discussion.

ROLL CALL:

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF MINUTES

MOTION BY: Cynda Herrick **SECOND BY:** Tom Byrne

APPROVE CASCADE CITY COUNCIL MINUTES DATED AUGUST 13, 2018 WITH CORRECTIONS.

DISCUSSION: Councilmember Herrick requested correction to add “waiving of fees” for the building inspector, correction to the title of Jason Spears promotion, correction to the Sewer LGIP language.

ROLL CALL:

Tom Byrne	<i>Aye</i>	Rachel Huckaby	<i>Aye</i>
Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

Motion Carried.

APPROVAL OF FINANCIAL REPORT

MOTION BY: Denise Tangen **SECOND BY:** Rachel Huckaby

APPROVAL OF THE FINANCIAL REPORT FOR JULY, 2018

DISCUSSION: Per Councilmember Huckaby’s request, a copy of Building Inspector’s T-Sheet report provided. Councilmember Herrick inquired as to debit charges. Discussion regarding reconciliation transactions. Clerk/Treasure provided overview of ACH transactions, debit/credit card transactions, overall reconciliation process and explanation relating to “in transit” item reflected on bank reconciliation report. Councilmember Herrick requested details and explanation relating to \$562.00 “in transit” item. Clerk/Treasure provided explanation regarding nuances associated with “in transit” and defined item as a temporary adjustment to facilitate overall reconciliation.

ROLL CALL:

Tom Byrne	<i>Yes</i>	Rachel Huckaby	<i>Yes</i>
Denise Tangen	<i>Yes</i>	Cynda Herrick	<i>No</i>

Motion Passed

PUBLIC HEARING

No Public Hearing

NEW BUSINESS

LIBRARY BUDGET

DISCUSSION: A copy of the Library budget approved by the Library Board was included for the City Council for review. Councilmember Huckaby recommended that a member of ICRMP and the Idaho Commission for Libraries (ICfL) provide training on roles and responsibilities to all councilmembers and library board members.

POLICE VEHICLE, SURPLUS

DISCUSSION: Mayor Crosby presented the City Council on a request for a Cascade PD Surplus Vehicle disposition. The City Council were provided an email from Fire Chief Steven Hull confirming the Cascade Rural Fire District is

interested in Cascade PD surplus vehicle, 2016 Ford Explorer CPD 151. The Fire District allocated 14K in their FY 18/19 budget for vehicle purchase. The Mayor recommended the City Council approve the sale of CPD 151 to the Cascade Rural Fire District for 14K.

MOTION BY: Tom Byrne

SECOND BY: Denise Tangen

MOTION TO APPROVE THE SALE OF CPD 151 (2016 FORD EXPLORER) IN THE AMOUNT OF \$14,000 TO THE CASCADE RURAL FIRE DEPARTMENT.

DISCUSSION: Discussion regarding the remaining three surplus police vehicles.

ROLL CALL:

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

DEQ IPDES, GROUND WATER STUDY

DISCUSSION: Mayor Crosby referred the City Council to Agenda Bill 18-14 regarding the new permit negotiations with DEQ. Mayor Crosby stated that it was determined by DEQ that the City must either disinfect the treated wastewater with chemical disinfection (a chlorine disinfection solution) or mechanical disinfection (ultra-violet light) at the discharge of Cell 3 before it goes into the sand filters or prove to DEQ that the sand filters and earth between the sand filters and the proposed monitoring wells effectively removes E-coli bacteria before the sand filter filtrate before it reaches the North Fork of the Payette River.

Explained another way, the aim of the groundwater study is to prove whether a natural disinfection system using the sand filters adequately removes E-coli bacteria from the treated wastewater leaving Cell 3. The requirement of disinfection of treated wastewater leaving Cell 3 is not negotiable with DEQ. The City must decide what route to take to successfully accomplish disinfection.

Mayor Crosby recommend City Council approve moving forward with installation of three additional monitoring wells and groundwater study. Enter into agreements, not to exceed \$31,000.00 overall cost for this project. (Professional Service agreement with Schiess & Associates, Project No. 18015, not to exceed fee of \$16,000, and professional Service agreement with Gestrin Well Drilling not to exceed \$15,000. Paul Scoresby, Schiess & Associates was made available by phone for questions.

MOTION BY: Denise Tangen

SECOND BY: Tom Byrne

MOTION TO APPROVE MOVING FORWARD WITH INSTALLATION OF THREE ADDITIONAL MONITORING WELLS AND GROUNDWATER STUDY, BY ENTERING INTO AGREEMENTS, NOT TO EXCEED \$31,000.00 OVERALL COST FOR THIS PROJECT (PROFESSIONAL SERVICE AGREEMENT WITH SCHIESS & ASSOCIATES, PROJECT NO. 18015, NOT TO EXCEED FEE OF \$16,000, AND PROFESSIONAL SERVICE AGREEMENT WITH GESTRIN WELL DRILLING NOT TO EXCEED \$15,000), AND AUTHORIZE THE MAYOR TO SIGN.

DISCUSSION: No further discussion.

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Julie Crosby, Mayor