

CASCADE CITY COUNCIL

SECOND REGULAR MEETING October 22, 2018 at 4:30 pm October 22, 2018 at 6:00 pm (City Council Meeting) Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:05 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg City Clerk

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Sharon Bixler/Cascade Chamber: October 30TH, 6:00 P.M. an Idaho Sled Dog Challenge meeting will be held at Cascade School, Board Room, participation is requested. November 14TH, 6:00 P.M. a Housing Forum will be held at Cascade School, Board Room, all area residents interested in local housing issues welcome.

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Rachel Huckaby SECOND BY: Tom Byrne

Approve payment of bills on the Unpaid Invoice Report dated October 18, 2018 in the amount of \$136,191.65

DISCUSSION: Inquiry about Well repair, Mayor Crosby identified these are expenses

related to the troubleshooting of the issues related to Well No. 1. Inquiry regarding Rocky Mountain Sign expense related to the Downtown Revitalization visual survey. Inquiry for the picnic table expense from the school, this was for material for the school shop class to build picnic tables (15 each) for the Sports Park, Armstrong Park, and Fischer Pond.

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

APPROVAL OF PAYROLL REGISTER REPORT

MOTION BY: Denise Tangen SECOND BY: Tom Byrne

APPROVE PAYROLL REGISTER REPORT FOR OCTOBER 3, 2018 IN THE AMOUNT OF \$5,763.76.

DISCUSSION:

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

MOTION BY: Denise Tangen SECOND BY: Tom Byrne

APPROVE PAYROLL REGISTER REPORT FOR OCTOBER 17, 2018 IN THE AMOUNT OF \$5,503.22.

DISCUSSION: Councilmember Huckaby inquired as to the length of time the seasonal

employee will be kept on. Mayor Crosby identified that the FY18/19

budget allows for the hiring of a new PW employee.

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

APPROVAL OF MINUTES

MOTION BY: Rachel Huckaby **SECOND BY:** Cynda Herrick

Approve Cascade City Council Minutes dated September 10, 2018 with corrections.

DISCUSSION: Councilmember Tangen has correction that will be passed to the Clerk.

Also asked for clarification of the vendor permit changes.

Councilmember Herrick requested copies of the PW report.

ROLL CALL: Tom Byrne Aye Rachel Huckaby Aye

Denise Tangen Aye Cynda Herrick Aye

Motion Carried

MOTION BY: Tom Byrne **SECOND BY:** Rachel Huckaby

Approve Cascade City Council Minutes dated September 24, 2018 with corrections.

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Abstain

Motion Carried

APPROVAL OF FINANCIAL REPORT

MOTION BY: Denise Tangen SECOND BY: Tom Byrne

APPROVE FINANCIAL REGISTER REPORT FOR SEPTEMBER 2018

DISCUSSION: Councilmember Herrick continues address concern with the

reconciliation process. Discussion regarding closing out the fiscal year

and the 13th" month.

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick No

Motion Passed

TOWN HALL MEETING

Mayor Crosby opened the Town Hall Meeting at 4:30 P.M. She welcomed and thanked everyone for their attendance. The following key points of the Midas Community Agreement were highlighted by the Mayor:

The signatories to this Agreement (each a "Party" and collectively the "Parties") may be affected by the Stibnite Gold Project.

The Parties want to create a long-term working relationship based on mutual trust, respect, transparency and accountability, that also provides for firm commitments to care for people and the environment while supporting economic opportunity for the region.

This Community Agreement is not an endorsement of the Stibnite Gold Project and does not contain any obligation to endorse the Stibnite Gold Project.

This Community Agreement is designed to create a framework for ongoing communication, information exchange, and sharing of benefits.

Midas Gold is committed to socially and environmentally responsible activities now, and throughout the life of the Stibnite Gold Project, and wishes to formalize this commitment for the long term.

Signatories to this agreement commit to:

- a) Participate in the Stibnite Advisory Council; To participate in the Stibnite Advisory Council means that the Parties will collectively establish an advisory council comprised of designees of the Parties. The Council will serve as the principal forum for communication among the Parties regarding the Stibnite Gold Project now and throughout the life of the Project, and it will also provide oversight for the implementation of this Community Agreement in an efficient, solution-oriented, timely and cooperative manner.
- b) Participate in the NEPA comment period for the Stibnite Gold Project; To participate in the National Environmental Policy Act ("NEPA") comment period means taking reasonable steps to understand the Stibnite Gold Project and subsequently providing an informed comment letter to the U.S. Forest Service. "Reasonable steps" may include information sharing, discussion, and potential resolution of matters related to the Project by participating in the meetings of the Stibnite Advisory Council.
- c) Participate in the Stibnite Foundation. To participate in the Stibnite Foundation means an individual will be designated by each Party to serve on the board of a charitable foundation that will support the objectives of the region's residents. Funding will be provided to the Stibnite Foundation by Midas Gold.

The Mayor turned the floor over the Anne Labelle, Midas Of Counsel & Director. Anne Labelle provided an overview of the "white paper," which has been incorporated herein.

<u>John Gahl</u>: Submitted three questions regarding the agreements and assessments of impact on 1) Hospital, 2) School, and 3) City; also questioned the liability regarding agreement. Concern that since the Mine falls within the Hospital & School taxing district, what does the mine intend to do to cover this. Anne stated that the Mine has been in contact with the hospital and will be in contact with the School. The hospital and school would fall within an agreement between the hospital and school. The community agreement is intended to address items unrelated to agreement.

<u>Kathy Hull</u>: Submitted question regarding clarification for other agreements with other entities. Inquired about agreements between other entities, such as the hospital, school, fire, etc. How would Midas Gold make impact for immediate needs of teachers at the school, equipment at the hospital, staffing at the fire department. The agreement would allow for creating working groups with other groups. The agreement would allow for feedback and input by serving on the advisory committee. The committee for the foundation would fund "grants." Mitigating circumstances related to the impact of the mine will be handled differently, outside of the community agreement. Project related impacts are separate from the community agreement. Community Agreement will be above the mitigating circumstances. Impacts of the mine that effect schools, hospital, etc. will be legally required by the EIS.

There needs to be two separate groups, one group for the Community Agreement Foundation and a different group that handles the Mitigating Issues. There are (will be) separate groups. There are a group of people that manage issues relating to mitigating issues. Then there will be a separate group that will be on the foundation board (the social related issues). This foundation is not intended to address issues relating to needs related to the permitting process.

Karen Balch: Submitted question whether or not the council thinks that the proposed monetary funding in the form of a foundation could be perceived by come community members as a "bribery" or being an effort to be "bought off"? Councilmember Herrick, stated no. Councilmember Herrick elaborated that the agreement only requires the City participate, but does not need to be positive. Councilmembers Byrne stated that Midas Gold is not required to enter into any such agreement, so by going through this process they are providing something that no other corporate would provide. Councilmember Byrne... grants. Councilmembers Tangen identified they are willing to put additional monies into the community without being required to do by asking the community what they would like. Councilmember Huckaby agreed with the other councilmembers. Councilmembers Huckaby identified that it is was to be a "bribe" the City would have to be obligated to do something. Mayor Crosby asked that the citizens not loose site of the purpose and not to get caught up on the entities involved in the agreement. Any entity can request "grant funding" from the foundation.

<u>Judy Nissula</u>: Submitted a question concerning when Midas hires local employees for the current labor face, are there any plans to help mitigate the loss of employees for the local employers. This has been looked into, research shows that the secondary adults in households would offset employment needs. This is something they are currently looking further into.

<u>Sharon Bixler</u>: Stated that Midas Gold already gives money to the Community. Midas Gold gives money from the Corporate standpoint and will continue to give money from the Corporate standpoint.

<u>Jonne Hower</u>: Submitted that tonight's discussion underscores the need for all concerned citizens, individuals as well as groups, boards, etc. for comment on draft EIS. The EIS (NEPA) process will identify impacts, natural, environment, socioeconomic environment including infrastructure, schools, hospitals.

<u>Unknown</u>: Inquired /comparison to Challis. Anne LaBelle, identified they will not ask for money back that is donated.

<u>Janet Reis</u>: Could Midas Gold please summarize the potential benefits versus problems Cascade and for McCall. This question was addressed throughout other questions asked.

<u>Councilmember Byrne</u>: Wanted to know how may of the entities have signed on? And how will they foundation vote to distribute the monies. Entities have not signed, but Yellow Pine and New Meadows have tentatively agreed to the community agreement. Distribution would be determined by the foundation community.

City Attorney has read the agreement and does not see any issues with the agreement. Anne identified that the Foundation is a separate entity and monies is separate from Midas Gold.

PROJECT RELATED IMPACTS WILL BE HANDLED THROUGH THE PERMITING PROJECT. The Community Agreement is not intended to address the mitigating needs of the Hospital, Fire, School, etc.

NEW BUSINESS

MIDAS GOLD WCM COMMUNITY AGREEMENT

DISCUSSION: Mayor Crosby identified that the City Council needed to decide if City of

Cascade signs on as party to agreement.

MOTION BY: Cynda Herrick **SECOND BY:** Denise Tangen

MOTION TO APPROVE THE COMMUNITY AGREEMENT AND AUTHORIZE THE MAYOR TO SIGN, AS LONG AS THERE ARE NO SUBSTANTIAL CHANGES TO THE AGREEMENT

DISCUSSION: Discussion regarding appointing persons to the committees. Request to

have interests for the committee advertising.

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

LIBRARY BOARD MEMBERSHIP

DISCUSSION: Jonne Hower presented Jody Green to be approved as a new member of

the Library Board of Trustees. Councilmembers Herrick inquired as to who she is replacing, the Trustee Kushlan is the vacated board position

Jody Green is replacing.

MOTION BY: Rachel Huckaby **SECOND BY:** Tom Byrne

MOTION TO ACCEPT JODY GREEN AS A MEMBER OF THE LIBRARY BOARD OF TRUSTEES, FILL VERNIE KUSHLAN'S POSITION

DISCUSSION: Councilmembers Huckaby and Tangen thanked Jody Green for

volunteering.

ROLL CALL: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

CABARTON ROAD PHASE 2 PAY APPLICATION No. 1 AND No. 2, LS#18-304

DISCUSSION:

Mayor Crosby reminded the City Council that Granite commenced work on Wednesday, September 19th, and that it appears the project may be completed by October 23 for a total construction cost of \$577,000.00. Granite has done everything except for adjust manholes and valve covers. Per Payment Application No 1., Granite is requesting \$241,929.21. Per Payment Application No 2., Granite is requesting \$282,634.97. For a total payment request of \$524,564.18, remaining balance to finish \$52,045.54 [\$576,609.72 total].

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

MOTION TO APPROVE CABARTON ROAD PHASE 2 PAY APPLICATION NO. 1 IN THE AMOUNT OF \$241,929.21 AND PAY APPLICATION NO. 2 IN THE AMOUNT OF \$282,634.97 FOR A TOTAL PAYMENT OF \$524,564.18, AND GRANT MAYOR'S AUTHORIZE TO SIGN

DISCUSSION: Councilmember Huckaby inquired as to the calculating methodology.

Discussion regarding the need to for a final payment request.

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

MAIN STREET TREE MAINTENANCE

DISCUSSION:

Mayor Crosby has reached out to a local arborist based out of Riggins, Idaho Native Sisters Tree Service, and obtained estimate to establish baseline for future/ongoing regular maintenance.

Estimate (\$7,200.00) involves 70 trees, about 35 on each side of Main Street. Estimate rate \$1,800.00 per day, this price includes the shaping, structure pruning, reducing height on some of the smaller trees, deadwood removal, and raising tree canopy to clear sidewalks and parking areas. Estimate of 4 days to complete job (15-17 trees per day) and includes all clean-up and debris hauling.

Mayor Crosby identified that the first overhaul takes the most time to get the trees back into shape. Anticipating the next time trees need pruned it will be half the cost.

The Funding source for this could come from one of the following options. Option (1) pull from the LGIP [2686-General Fund]; option (2)

pull out of LID 93-1 (balance \$9,160.00); OR option (3) charge to Downtown R & M [GL 06-0438-10-69] under Parks Fund and reconcile at year end.

Councilmember Huckaby inquired as to the LID 93-1, Mayor identified that the LID was set up for Sidewalks, Trees, etc. recommends not using the LID for this specific expense. Councilmember Byrne inquired as to the Mayor's recommendation, Mayor recommended charging to the GL account and reconcile at the end of the year. Councilmember Herrick agreed.

MOTION BY: Cynda Herrick **SECOND BY:** Tom Byrne

MOTION TO APPROVE AGENDA BILL 18-22 FOR THE MAIN STREET TREE MAINTENANCE, AND USING OPTION THREE FOR PAYMENT.

DISCUSSION: Mayor Crosby identified that the City has been penciled in for work the

first week of November. Chamber will hang lights and snowflakes after

the tree work has been completed.

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

DISPOSITION OF 1472 SO. MAIN STREET (BUSINESS INCUBATOR PROPOSAL)

DISCUSSION:

Mayor identified that the PD building had an address of 1480 Main Street, the actual address of 1472 Main Street. On September 10, 2018 Philip D Bennett presented a business incubator concept and identified his interest in the old Police Department building located at 1472 Main Street. The matter was tabled until this meeting.

Mr. Bennett stated he was open to leasing or purchasing the property. Mayor Crosby identified that the City Council needs to decide if City willing to lease the property to Mr. Bennett for business incubator, or if City wants to pursue selling the property. Philip Bennett submitted a draft lease proposal on September 24, 2018, the City Attorney reviewed lease proposal and ultimately recommended the City complete a more detailed evaluation of what it wants to do with this property before considering Mr. Bennett's or any other lease proposals.

The City moved forward with obtaining an Appraisal of the property as recommended by the City Attorney, and a copy of the appraisal summary was provided to the City Council and the full report is available for review by the City Council. The appraisal value is \$270,000. City Attorney updated the City Council on the process of disposing of the building. Councilmembers Huckaby inquired about the ADA compliance issues. Councilmember Byrne inquired as what the City needs to do to move forward. City Attorney identified that the City would need to adopt/approve the resolution as amended.

A Business Incubator vetting session was held 10/16/18 at the CAC, two letters of support have been received (1) Shauna Arnold on behalf of

Horizons' Lifestyle and Education Team, and (2) Jonne Hower, on behalf of WCM Housing Trust, and Foundations for the Future LLC.

The City ordered a Commercial Assessment of 1472 S. Main St. An onsite inspection by the appraiser was conducted on October 18, 2018. A copy of the Appraisal Report was received today, and a copy of the report was provided to the City Council for review. At this time the City Council needs to decide on the direction it will be taking.

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

MOTION TO APPROVE RESOLUTION NO 18-11 AS AMENDED AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION:

No further discussion. The Public Hearing will be scheduled for November 26, 2018 regarding the disposition of the building.

Mayor Crosby allowed Philip Bennett an opportunity to update the City Council on the vetting session. Mr. Bennett believed the vetting session went well and is still committed to the process. Mr. Bennett stated whether or not the City is willing to miss out on his "business incubator" concept for the purpose of selling the building to an investor. Mayor Crosby identified that so many of the aspects identified in the vetting session are already available throughout the community. Jonne Hower stated that office space is needed, and the business incubator space would allow for such space. Discussion regarding the need for fractional office space in the community. Councilmember Huckaby inquired as to Phillip Bennett's desire now to lease the building as opposed to purchase the building. City Attorney identified that this discussion is what needs to take place during the public hearing process. Councilmember Huckaby inquired as to why the Public Hearing is not during the first meeting in November, Clerk identified there need to be sufficient time to advertise for the hearing.

ROLL CALL

Tom Byrne Yes Rachel Huckaby

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

FAA DISCRETIONARY SUPPLEMENTAL AGREEMENT

DISCUSSION:

The Application for Supplemental Discretionary funding is a form that notifies the FAA that the City of Cascade is interested in being considered for a one-time program that offers 100 percent grants to select rural airports. This is not a grant application. If Cascade is selected for this special grant program, the City will need to submit a traditional grant application. This form must be submitted to FAA no later than October 31, 2018.

MOTION BY: Tom Byrne **SECOND BY:** Cynda Herrick

MOTION TO AGENDA BILL 18-22 TO APPROVE THE CASCADE AIRPORT APPLICATION FOR DISCRETIONARY SUPPLEMENTAL AGREEMENT FUNDING

DISCUSSION: No further discussion.

Yes

ROLL CALL Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

20246 PINE STREET BID PROPOSAL

DISCUSSION:

Update/reiteration of the history of the Pine Street Bid. Unfortunately, the 2 bids received after re-bidding the Pine Street project were only slightly less than the bid received in April. The estimated total cost of construction for the lowest bid (Granite Excavation \$210,179.51) is \$59,431.97 more than the available funding.

The City has 3 options:

- 1. Reject the bid and rebid the project again (I do not recommend this option because of how similar the latest bid results are to the original bid results)
- 2. Award the Contract as bid with the funding shortfall provided by the City (you have indicated that this is not a feasible option)
- 3. Award the Contract and execute a change order to remove Rectangular Raid Flashing Beacons (RRFBs) and/or HMA paving from the contract.
 - a. Removal of the RRFBs would reduce the total project cost by \$39,375 with a funding shortfall of \$20,056.97.
 - i. The City could purchase and install blinker signs with City funds (possibly for less than the bid amount of \$39,375)
 - ii. LHTAC is working on a state-wide procurement of RRFBs that the City may be awarded in the future for installation with City Funds
 - iii. The City could include RRFBs at this crossing through other LHTAC funding avenues
- b. Removal of HMA paving would reduce the total project cost by \$26,622 with a funding shortfall of \$32,809.47
- c. Removal of HMA Paving and RRFBs would reduce the total project cost by \$65,997.50 and allow a \$6,565.53 for a contingency

The City Engineer recommends that the City award the project to Granite Excavation and execute a change order to remove the RRFBs from the contract. This would require approximately \$20,000 of additional City Funds.

Councilmember Huckaby under impression Mobility Team may have access to additional financial resources for this project and requested the Mayor connect with the Mobility Team. Discussion regarding the bid discrepancies. Discussion regarding incorporating geothermal heated sidewalk into project. Discussion regarding geothermal potential cost, effectiveness, etc. Decision tabled until the first meeting in November to allow additional research.

EVENT PERMIT - CASCADE TURKEY TROT

DISCUSSION: Mayor Crosby presented for City Council's consideration an event permit

for the Cascade Turkey Trot, at KWP on the Strand, November 22, 2018 from 8:00-11:00am. Sage Way, Cascade High School Senior

coordinating event for her Senior project.

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

MOTION TO APPROVE THE EVENT PERMIT FOR THE CASCADE TURKEY TROT, AND AUTHORIZE THE MAYOR TO SIGN.

AUTHORIZE THE MATOR TO SIGN.

DISCUSSION: Discussion regarding removing future event permits off the City Council

agenda. City Attorney referenced review of Special Events Permit

process in city code.

ALL IN FAVOR: Tom Byrne Aye Rachel Huckaby Aye

Denise Tangen Aye Cynda Herrick Aye

Motion Carried Unanimously

DOWNTOWN REVITALIZATION PLAN UPDATE

DISCUSSION:

City Clerk provided an update the City Council on the status of the Downtown Revitalization Plan. The Team conducted a visual survey and has compiled the information. The results of the visual survey will be discussed at the upcoming "Community Conversation," meeting at which time the Team will enlist feedback as to what people liked about the top-rated photos. This information will then be compiled to identify what the community would like to see the downtown to look like. The Team also conducted a slum and blight inventory of the properties located in the downtown region. Properties were graded using a grading scale based on specific factors and then given an overall property rating. The results of this data will be included in the grant application. The Team also conducted a sidewalk inventory, similar methodology used in the slum and blight survey, this information will also be included in the The Team enlisted the help from the Idaho grant application. Community Review people to review and make recommendations of the draft plan. They are doing this free of charge. At this time the City will not be finalizing the plan in time for CDBG application deadline in November 2018. The Team will continue to work on the Plan to submit for funding of the 2019 funding cycle.

ADOPT-A-TREE-BOX

DISCUSSION:

The City Clerk provided a proposal to start an "Adopt-A-Tree-box" program. The topic of conversation during the Open House was the current status of maintaining the trees and planter beds. Following discussion regarding the tree-boxes and the current state of the boxes, the idea was presented of doing an adopt a tree-box initiative. Research shows this is a practice has been done in other communities with success. While there are different directions the City could take on this, the provided flyer is the Clerk's recommendation. The Clerk reached out

to Alpha Nursery for information and costs. To implement the program as outlined in the application, the costs would be:

<u>Tree-boxes</u>: to include 3 proven winners plants consisting of 1 green item and 2 flowers. Recommendation would be to do superpetunias which are durable, can take some frost, and are also self-cleaning so they really don't need deadheading as is needed with other variety of petunias. The cost for each tree-box would be \$17.42 (this includes a 20% discount if ordered prior to March of 2019.

<u>Planter Barrels</u>: would also include 3 proven winners plants consisting of 1 green item (grass) and 2 flowers. Recommendation would be to do superpetunias which are durable, can take some frost, and are also self-cleaning so they really don't need deadheading as is needed with other variety of petunias. The cost for each tree-box would be \$22.27 (this includes a 20% discount if ordered prior to March of 2019.

Alpha Nursery suggested including with each starter kit some compost and fertilizer. These items are included in the above pricing.

There are approximately 72 tree-boxes (\$1,254.24) and 10 barrels (222.70) that the City would put up for "adoption." If the City would like to move forward with the Adopt-A-Tree-Box program, a decision would need to be made whether or not the City would have an "adoption fee" associated with the project or if the City would bare the cost of each starter kit. If successful, this would provide a colorful landscape in downtown without burdening the City Crew, while giving ownership to members of the community.

MOTION BY: Cynda Herrick SECOND BY: Denise Tangen

MOTION TO APPROVE THE ADOPT-A-TREEBOX INITIATIVE AND TO MOVE FORWARD WITH PROMOTING THE PROGRAM AT A \$10 ADOPTION DONATION WITH A SUGGESTED LIST OF PLANTS

DISCUSSION: Councilmember Huckaby identified the monies should stay with the

tree-boxes, etc.

ALL IN FAVOR: Tom Byrne Aye Rachel Huckaby Aye

Denise Tangen Aye Cynda Herrick Aye

Motion Carried Unanimously

MAYOR REPORT

A copy of Airport Advisory Committee (AAC) meeting minutes from 9/6/18 meeting. – Item of interest in minutes, #7 – involves two old tractors at the Airport that could be used for trade-in for new 50 HP tractor. Mayor will be coordinating this and keep Council updated.

BSU Geothermal Study/Report completed June 10, 2018 – Report referred to Valley County Geothermal Energy Team (VCGET) for review and recommendations to answer question, "Now that we have this information, what do we do with it?" – Have this matter penciled in on the January 14, 2019 Agenda. Also spoke w/Lee Liberty and Roy Mink, advised direct use is viable and if City working on new infrastructure projects, now would be the time to take advantage, i.e. heating sidewalks.

Day after Thanksgiving, City Hall will be closed, employees will take vacation time if they elect not to work. Employees can work if they choose to do so.

Mill Street Timeline update: Per Jeff McFadden, Superintendent, Valley County Road Dept will be constructed in 2019. Reasoning behind this:

- 1) The engineering came back to us a little later than anticipated
- 2) The Road Dept. has a 319 grant on West Mountain that takes precedent over Mill Street, it HAS to be completed in 2018, Mill Street has an extension that allows it to be completed in 2019.
- 3) With the late engineering, the City crews will be working on their portion of Mill Street adding storm drains and removing a cross culvert at Mill and Front Streets. It's always good to let excavation settle over the Winter so we don't end up with bumps in the new asphalt.
- 4) Jeff also said Mill St project will be top priority in the Spring as soon as the ground thaws.

City will complete its portion between now and when the ground freezes:

- 1) City will complete stub for stormwater line impacting Legion Hall
- 2) City will complete the ditch/culvert work, and fire hydrant extension
- 3) City will coordinate with Frontier on movement of phone pedestal

The City's recently adopted Flood Damage Prevention Regulations (Ordinance No. 692) forwarded to Maureen O'Shea, State NFIP Coordinator. Maureen confirmed she reviewed ordinance and confirmed ordinance in compliance with the NFIP.

ordinance and commined ordinance in compliance with the NFTF.						
ADJOURNMENT						
MOTION TO ADJOURN						
ALL IN FAVOR: Tom	Byrne	Aye		Cynda Herrick	Aye	
Rach	nel Huckaby	Aye		Denise Tangen	Aye	
MEETING ADJOURNED: 8:06pm						
Respectfully submitted and Attested by,			Approved			
Heather M. Soelberg						
Heather M. Soelberg, Clerk/Treasurer			Julie Cr	osby, Mayor		