CALL TO ORDER AND ROLL CALL
The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, and Rachel Huckaby and, were present. Quorum exists.
Also present:  
  Heather Soelberg  City Clerk  
  Cynthia Durbin  Library Director  
  Steve Yamamoto  Superintendent  
  Sally Gossi  Building Inspector

AMENDMENTS TO MEETING AGENDA
No Motions to Amend the Agenda

PUBLIC COMMENT
Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Mary Heinrichs read a letter regarding the conduct of the Library.

Judy Shoplock – Made a complaint about the Library Board and provided her support for the Library Director

Sandy Malone – Made a complaint/statement about the Library Board and provided her support for the Library Director

Ron Jenks – Thank Cynthia for hiring him, and provided his support for the Library Director

Councilmember Herrick thanked those for making comments, but that the City Council is unaware of issues at the Library, the City Council will reach out to the Library Board and the council will take these comments under advisement.

PUBLIC HEARING
No public hearing

DEPARTMENT REPORTS
AIRPORT:  No report was provided.
BUILDING INSPECTOR:  A written report was provided by Sally and incorporated hereto. Councilmember Huckaby inquired as to a code enforcement report, Sally has not been working as a code enforcer. Discussion regarding code enforcement job description and code enforcement duties.
LIBRARY:  Things are going well at the library with the new staff, they are working on reorganizing the children books
SHERIFF’S DEPT.  A written report was provided by the Sheriff’s Department and incorporated hereto.
PUBLIC WORKS:  Karl Tomlinson provide an update in Steve’s absents. Well No. 1 should be back on line later this week. Update on the water level for Well No. 1 since it has been down, the static water level has been up. PW have been working on preparing the equipment and doing equipment maintenance for winter snow removal. PW has done snow removal/sanding already this year. Councilmember Herrick updated the City Council that PW new employee interviews will take place on Friday. Councilmember Huckaby inquired about the handicap accessibility on the Strand at the river, closer to the Ashley Inn. PW Employee Doug Green identified that this was done via donation money to make The Strand ADA Compliant for fishing.

NEW BUSINESS

RESOLUTION NO. 18-15 DECLARING SURPLUS PROPERTY (CPD-151 AND CPD-152)

DISCUSSION:  Presentation of Resolution No. 18 declaring CPD-151, 2016 Ford Explorer $14,000 which was sold to Cascade Fire Department, and CPD-152, 2016 Ford Explorer $16,000 which was sold to Homedale Fire Department.

MOTION BY:  Rachel Huckaby          SECOND BY:  Tom Byrne
MOTION TO ADOPT RESOLUTION NO. 18-15, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION:  No further discussion

ROLL CALL:  Tom Byrne  Aye  Rachel Huckaby  Aye
Denise Tangen  Absent  Cynda Herrick  Aye

Motion Carried

RESOLUTION NO. 18-16 GRANT AGREEMENT, IDAHO AID PROGRAM NO. F198U70, AIP-015

DISCUSSION:  Presentation of Resolution No. 18-16 accepting the Grant Offer of the State of Idaho, Department of Aeronautics for the purpose of obtaining state aid under FS Program Number F198U70, Project Number AIP-015 for the development of Cascade Airport Apron rehabilitation.

MOTION BY:  Tom Byrne          SECOND BY:  Rachel Huckaby
MOTION TO ADOPT RESOLUTION NO. 18-16, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION:  No further discussion

ROLL CALL:  Tom Byrne  Aye  Rachel Huckaby  Aye
Denise Tangen  Absent  Cynda Herrick  Aye

Motion Passed

ANNUAL ROADS AND STREET FINANCIAL REPORT

DISCUSSION:  Update to the City Council regarding the Annual Road and Street Financial Report, where the City received a total funding in the amount
of $948,244.86, with the majority of the funds to obligated to the 2018-2019 year for the purpose of street improvements and the paving of Cabarton Road Phase II.

MOTION BY: Tom Byrne  SECOND BY: Rachel Huckaby

MOTION TO APPROVE AND ACCEPT THE ANNUAL ROAD AND STREET FINANCIAL REPORT DATE ENDING SEPTEMBER 2018

DISCUSSION: Correction to the date

ROLL CALL: Tom Byrne Yes  Rachel Huckaby Yes
Denise Tangen Absent  Cynda Herrick Yes

Motion Passed

FAA FEDERAL FINANCE REPORT

DISCUSSION: Presentation of the FAA Federal Finance Report, where the City received funding from the FAA in the amount of $146,064.00 with the City contributing matching funds in the amount of $16,229.50.

MOTION BY: Tom Byrne  SECOND BY: Rachel Huckaby

MOTION TO ACCEPT THE FEDERAL FINANCIAL REPORT FOR THE AIRPORT, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne Yes  Rachel Huckaby Yes
Denise Tangen Absent  Cynda Herrick Yes

Motion Passed

CASCADE LIQUOR LICENSES

DISCUSSION: Presentation of the annual Retail Alcoholic Beverage License for (1) American Legion, (2) Cascade Golf Assoc., (3) Valley Club, (4) D-9, (5) Harpo’s, (6) Howdy’s Gas & Grub, (7) Valley Store, (8) Whistle Stop, (9) Reo’s Pizza, and (10) Remington’s

MOTION BY: Tom Byrne  SECOND BY: Rachel Huckaby

MOTION TO APPROVE THE RETAIL ALCOHOLIC BEVERAGE LICENSES FOR (1) AMERICAN LEGION, (2) CASCADE GOLF ASSOC., (3) VALLEY CLUB, (4) D-9, (5) HARPO’S, (6) HOWDY’S GAS & GRUB, (7) VALLEY STORE, (8) WHISTLE STOP, (9) REO’S PIZZA, AND (10) REMINGTON’S IN ACCORDANCE WITH THE CITY REQUIREMENTS

DISCUSSION: Councilmember Huckaby inquired if applicants applied for the same licenses as applied for in previous years.

ROLL CALL: Tom Byrne Yes  Rachel Huckaby Yes
Denise Tangen Absent  Cynda Herrick Yes

Motion Passed

WCMEDC REPRESENTATIVE
DISCUSSION: Discussion regarding the need to appoint a new member to the WCMEDC. Discussion regarding waiting until the new Mayor is appointed before making this appointment. Tabled until January 14, 2019.

DOG SLED RACE DONATION

DISCUSSION: Discussion regarding what the City contributed last year. Discussion regarding making a financial contribution to the Dog Sled Race. Councilmember Huckaby inquired about donating tax dollars to the Race. Discussion about donating in a volunteer time in lieu of monetary donation.

TRINITY PINES INVITATION

DISCUSSION: Trinity Pines Camp and Conference has invited the City Council to a holiday dinner on December 13, 2018 at 6:00pm.

FLOOD PLAIN ORDINANCE

DISCUSSION: The City was required to have a compliant Ordinance in effect prior to the new maps becoming effective on February 1, 2019. Suzanne Sarpong of FEMA has identified there are a few areas that require additional revisions. The FEMA review was done using the State of Idaho’s recently-revised State Model, a revision that was completed after the latest draft of the City’s revised Ordinance was submitted and approved by the Idaho NFIP Coordinator, Maureen O’Shea. Since the City has already adopted the its FEMA Ordinance the City will have to redo the process to adopt the revised Ordinance then it will be resubmitted to FEMA once completed. Notices will be posted as required and a public hearing will be set for the January 28, 2018 City Council Meeting.

CITY HALL HOLIDAY CLOSURE

DISCUSSION: Discussion regarding being closed the day after Christmas. Discussion regarding Christmas Eve. City Hall will be closed half day on Christmas Eve, Christmas Day and the day after Christmas.

FIREWORKS PERMIT, ASHLEY INN

DISCUSSION: Presentation of the Fireworks Permit for the Ashley Inn for December 31, 2018.

MOTION BY: Rachel Huckaby SECOND BY: Tom Byrne

MOTION TO APPROVE THE FIREWORKS PERMIT FOR THE ASHLEY INN FOR DECEMBER 31, 2018, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: No further discussion

ROLL CALL: Tom Byrne Aye Rachel Huckaby Aye
Denise Tangen Absent Cynda Herrick Aye

Motion Passed
APPROVAL OF PAYMENT OF BILLS

MOTION BY: Rachel Huckaby  SECOND BY: Tom Byrne

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED DECEMBER 6, 2018 IN THE AMOUNT OF $62,302.14

DISCUSSION: Inquiry about Native Sister invoice for tree removal, inquiry about the safe deposit box at Umpqua Bank.

ROLL CALL: Tom Byrne  Yes  Rachel Huckaby  Yes
Denise Tangen  Absent  Cynda Herrick  Yes

Motion Passed

APPROVAL OF PAYROLL REGISTER REPORT

MOTION BY: Tom Byrne  SECOND BY: Rachel Huckaby

APPROVE PAYROLL REGISTER REPORT THRU NOVEMBER 28, 2018

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne  Yes  Rachel Huckaby  Yes
Denise Tangen  Absent  Cynda Herrick  Yes

Motion Passed

APPROVAL OF MINUTES

MOTION BY: Tom Byrne  SECOND BY: Rachel Huckaby

MOTION TO APPROVE CASCADE CITY COUNCIL MINUTES DATED NOVEMBER 26, 2018, WITH CORRECTION

DISCUSSION: No further discussion.

ROLL CALL: Tom Byrne  Aye  Rachel Huckaby  Aye
Denise Tangen  Absent  Cynda Herrick  Aye

Motion Carried

MAYOR’S REPORT

Councilmember Herrick updated the City Council on her attendance to the AIC Legislature Session – Sales Tax Repeal, Local Option Tax, Campaign Finance,

Councilmember Herrick identified she talked with Matt Johnson regarding drafting a lease for the PD building. Discussion regarding the surplus inventory of items at the PD. Matt Johnson identified he is still working on a lease on Sawyer Street. Discussion regarding selling services to residents outside of the City Limit. Discussion regarding “feeding deer” inside City Limits.

Councilmember Herrick inquired if the City Council had issues that the Auditor Jared Zygart needs to look into, no issues were addressed.

ADJOURNMENT

MOTION TO ADJOURN 7:22pm

ALL IN FAVOR: Tom Byrne  Aye  Rachel Huckaby  Aye
MEETING ADJOURNED:

Respectfully submitted and Attested by,

Heather M. Soelberg, Clerk/Treasurer

Cynda Herrick, Interim Mayor

Approved