

# CASCADE CITY COUNCIL FIRST REGULAR MEETING January 14, 2019 at 6:00 pm Cascade City Hall

# **MINUTES**

# CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen, were present. Quorum exists.

Also present: Heather Soelberg Steve Yamamoto City Clerk Superintendent

# AMENDMENTS TO MEETING AGENDA

No Motions to Amend the Agenda

#### **PUBLIC COMMENT**

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

DEPARTMENT REPORTS	
AIRPORT	Ray Arnold provided an update regarding the airport, they are having issues with the snow blower that they have had fixed.
<b>BUILDING INSPECTOR:</b>	No Report
LIBRARY:	No Report
SHERRIF'S DEPT.	A written report was provided by the Sheriff's Department and incorporated hereto.
PUBLIC WORKS:	Steve has been out on WC leave and has been back at a sedentary part time beginning January 7, 2018. The public works the last few weeks have been working on snow removal. The new public works employee started January 7, 2018. Councilmember Huckaby inquired about Well No. 1, it appears to be working, and should be back on-line next week.

# **PUBLIC HEARING**

#### VAC 18-01 - DOUG & LISEETTE EDMOND AKA DLD, LLC

The public hearing was closed at 6:07, and the Public Hearing was opened. Planning & Zoning Administrator, Carrie Rushby represented application. The applicants, Doug and Liseette Edmond are requesting a vacation of a portion of the easement that was deeded to the City for a road in 1987 as they would like to expand their RV storage. Application

was submitted October 12, 2018. Notice was published in the Star News on October 25, 2018. Adjoining property owners were noticed by certified mail on November 2, 2018. Steve Hull, Fire Chief, Cascade Rural Fire Protection and Steve Yamamoto, Public Works Superintendent were notified as well. Rushby identified that there are multiple deeds and it is unclear if the City still has possession of the road right-a- way. The Cascade City Planning and Zoning Commission, recommends the Cascade City Council approve the VAC-18-01, by releasing any interest that was deeded to the City as described in the application.

Rushby read a letter received by Lance Moore in opposition to vacation, unless the land adjacent to the Moore property was also vacated and deeded to the Moores. Councilmembers Huckaby inquired about the multiple deeds. Councilmember Herrick identified that there are multiple deeds on file at the County. Discussion regarding the property in question. Discussion regarding the ownership of the property. Discussion that if we do not own the land, the City is not able to vacate the easement. Clarification that while the City does not own the property, that the city appears to have an interest to the easement.

- **APPLICANT:** Presentation of the Applicant, Jay Gibbons, a representative for the Applicant. Mr. Gibbons presented their desire and future use of the property. Gibbons identified that it was the applicant's opinion that the property was deeded to the City, but agreed that it is unclear who owns the property. Gibbons identified that he is not asking the City Council to clarify the ownership of the property, but his position would be that the if the City vacated the easement the property would then revert back to Applicant.
- **PROPONENT** No testimony provided.
- **NEUTRAL** David Little, representative for Little Enterprises, believes that the property would revert to the property owner based on the Little Enterprises interpretation. While Little supports the vacating of the easement, but requests that the entire easement be vacated. Councilmember Huckaby inquired where or not if the easement was vacated, if Little believed they would have an issue obtaining alternative access off Highway 55.

**OPPOSED** No testimony property

- **REBUTTAL:** Identified that the Applicant is only interested in the property directly East of the Applicant's property.
- **DISCUSSION:** Public Hearing was closed at 6:30, and the Regular City Council Meeting.

#### **NEW BUSINESS**

#### VAC 18-01 - DOUG & LISEETTE EDMOND AKA DLD, LLC

**DISCUSSION:** Councilmember Huckaby inquired about the definition of the word Easement, clarification that an easement is not ownership of the land. Inquiry of whether or not the City has approach access off of Highway. Discussion of whether or not the City could use the easement, and whether or not it is still within a "reasonable time." Discussion regarding the letter received from Moore, and the possible land locking of the Moore property. Councilmember Herrick recommend that at this time deny the Vacation request and leave further vacation requests to the Littles. Discussion regarding vacating only a portion of the easement, as opposed to vacating the entire easement. Councilmember Byrne believes that just vacating the requested portion, as opposed to the entire easement, would not land lock the Moore property. Councilmember Tangen requested that the discussion be tabled to further research can be obtained. The discussion regarding the February 11<sup>th</sup> meeting

MOTION BY:Denise TangenSECOND BY:Rachel HuckabyMOTION TO TABLE AND CONTINUE UNTIL THE FEBRUARY 11<sup>TH</sup> REGULAR CITY<br/>COUNCIL MEETING

<b>ROLL CALL:</b>	Tom Byrne	Nay	Rachel Huckaby	Aye
	Denise Tangen	Aye	Cynda Herrick	Aye

Motion Carried

### APPOINTMENT OF MAYOR

DISCUSSION:	Councilmember requested comments from the public regarding the appointment of a new mayor.				
	Ronn Julian – Requests that the City Council appoint Judy Nissula, and identified that she has been dedicated to the City.				
	Shannon Arnold – believes that Judy Nissula as the appointed Mayor, she can get right on board, and not training a new mayor, requests a seamless transition				
	Jonne Hower – supports Judy Nissula and urges the Council to appoint Judy as Mayor. She has been devoted to the matters of the City.				
	Vernie Kushlan – would like to reiterate the previous comments, and that Judy be named Mayor.				
	believes she is th he was made the	e best choice. Cou original motion to	ublic. Councilmer incilmember Byrne appoint Judy as M ouncilmember Hucl	e reiterated that Mayor.	
<b>MOTION BY:</b>	Rachel Huckaby	SECC	<b>DND BY:</b> Tom Byr	ne	
MOTION TO APP	OINTMENT JUDY	NISSULA AS MAYO	OR		
DISCUSSION:	Councilmember I her return	Herrick requested	the Judy Nissula b	e sworn in upon	
<b>ROLL CALL:</b>	Tom Byrne	Aye	Rachel Huckaby	Aye	
	Denise Tangen	Aye	Cynda Herrick	Aye	

Motion Passed

# **ELECT 2019 COUNCIL PRESIDENT**

DISCUSSION:	Discussion rega	ding Council	President		
<b>MOTION BY:</b>	Denise Tangen	Denise Tangen SECOND BY: Tom Byrne			
MOTION TO APP	OINT CYNDA HER	DINT CYNDA HERRICK AS CITY COUNCIL PRESIDENT			
<b>DISCUSSION</b> :	No further discu	ssion.			
ROLL CALL:	Tom Byrne	Aye	Rachel Huckaby Aye		
	Denise Tangen	Aye	Cynda Herrick Aye		
Motion Carried					
<b>RESOLUTION N</b>	O. 19-01 BANKIN	G SIGNATUR	ES		
DISCUSSION:	Presentation of r as for the purpo	•	cussion regarding names to be ident authorization s	ified	
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Denise Tangen		
SIGNATURES OF		Y, JUDY NISS	DR AUTHORIZATION OF BANK ULA, AND CYNDA HERRICK, AND		
DISCUSSION:	No further discu	ssion.			
ROLL CALL:	Tom Byrne	Aye	Rachel Huckaby Aye		
	Denise Tangen	Aye	Cynda Herrick Aye		
Motion carried					
<b>RESOLUTION N</b>	O. 19-02 2019 AI	INUAL MEET	ING NOTICE		
<b>DISCUSSION:</b>	Presentation of t	he Annual Me	eeting Notice		
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Denise Tangen		
HOLDING THE C	COUNCIL MEETIN	G ON THE 2 <sup>nd</sup>	, THE ANNUAL MEETING NOTICE, AND 4 <sup>th</sup> MONDAYS AT 6:00 PM OF STREET, CASCADE, IDAHO.		
DISCUSSION:	No further discu	ssion.			
ROLL CALL:	Tom Byrne	Aye	Rachel Huckaby Aye		
	Denise Tangen	Aye	Cynda Herrick Aye		
Motion carried.					
WCMEDC REPR	ESENTATIVE				
DISCUSSION:	-	-	l to appoint a new member to the til a future meeting.		
CONFIRMATION	N OF PLANNING &	<b>ZONING CO</b>	MMISSION		
DISCUSSION:	Lori Hunter, Cha	airman; Adam	ng & Zoning Commission as Appoint Mapp, Vice Chairman; Heather Perk er; Candice White, member.		
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Tom Byrne		

MOTION TO ACCEPT THE CONFIRMATION OF THE PLANNING AND ZONING COMMISSION MEMBERS FOR 2019 CALENDAR YEAR, AND TO REAPPOINT RONN BROWN TO ANOTHER FOUR-YEAR TERM

DISCUSSION:	No further discu	ssion				
ROLL CALL:	Tom Byrne	Aye	Rachel Huckaby	Aye		
	Denise Tangen	Aye	Cynda Herrick	Aye		
Motion Carries						
CONFIRMATIO	N OF LIBRARY BO	ARD OF TRUS	TEES			
DISCUSSION:	_	Request to confirm the Library Board Trustees, and to reappoint Jody Green for additional 5-Year Term.				
<b>MOTION BY:</b>	Denise Tangen	S	ECOND BY: Rachel H	Iuckaby		
	OY GREEN TO AN A		IE LIBRARY BOARD T YEAR TERM, UNTIL 2			
DISCUSSION:	No further discu	ssion				
ROLL CALL:	Tom Byrne	Aye	Rachel Huckaby	Aye		
	Denise Tangen	Aye	Cynda Herrick	Aye		
Motion Passed						
APPOINTMENT	OF LIBRARY BOA	RD LIAISON				
DISCUSSION:	-		quires the appointmer son to the Library, app			
<b>MOTION BY:</b>	Tom Byrne	S	ECOND BY: Rachel H	Iuckaby		
MOTION TO APP	OINTMENT OF DE	ENISE TANGEN	AS THE LIAISON FOR	R THE LIABRARY		
DISCUSSION:	Jonne Hower ide tomorrow, Janua		next meeting of the L	ibrary is		
			D 1 1 II 1 1	110		
ROLL CALL:	Tom Byrne	Aye	Rachel Huckaby	Aye		
ROLL CALL:	Tom Byrne Denise Tangen	Aye Aye	Rachel Huckaby Cynda Herrick	Aye Aye		

# **DISCUSSION:** Presentation by Ronn Julian of the history of the Sports Park

Committee and the Sports Park Master Plan. Julian also provided a history of the grant applications for the Sports Park, and the current grant the Sports Park Committee is wanting to pursue. Julian provided an outline of the expenses to be incurred to make the recommended upgrades, as well identified which of the costs would be donation, in-kind, volunteer, etc. Discussion regarding the funding sources and the budget requirements to meet the match requirements.

	Councilmember Tangen is co make such improvements, di Councilmember Huckaby ide the Sports Park, and we need make the improvements not	scussion regard entified the City 1 to make addit	ling general funds. has made improvement to
PUBLIC COMMENT:	Councilmember Herrick iden comment, opened to public c		e was a need for public
	PW Yamamoto would like to and the School.	see funding ass	istance from Rec. District
	Rob Terry inquired about the with Kathy Muir and the pro- in support of the project.	-	-
	No additional public commer	nt.	
DISCUSSION:	Councilmembers Herrick wor the grant application, and th Also identified that once the additional benefactor monies project.	at it was an ecc grant was recei	nomic driver for the City. ved, it might bring
<b>MOTION BY:</b>	Tom Bryne	SECOND BY:	Denise Tangen
	ROVE THE A LETTER OF SUP	,	TING TO A CONTRIBUTION

OF A 50% MATCH, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION:	No further disc	ussion.	
<b>ROLL CALL:</b>	Tom Byrne	Yes	

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

RPT GRANT UP	DATE – THE STRA	AND PAVING		
DISCUSSION:	Presentation by Shauna Arnold regarding a grant applicant for paving The Strand. Discussion regarding			
PUBLIC COMMENT:	5 1	ntified that sup	se that would be unde ports the project, and	I U
DISCUSSION:	Presentation by S The Strand. Disc		regarding a grant app ng	licant for paving
<b>MOTION BY:</b>	Denise Tangen	SE	COND BY: Rachel H	Iuckaby
MOTION				
DISCUSSION:	No further discus	ssion.		
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				

# LEASE OF AIRPORT SPACE

LEASE OF AIRI	OKI SIMOL			
DISCUSSION:	Cynda Herrick identified that she was requested to sign an airport lease, she questioned the authorizing of the lease without the approval of Council. Discussion that this is not a new lease, but this is a transfer of the lease ownership with the sale of the hanger to a new hanger owner. Consensus that the Mayor could sign the reassignment of the lease. Councilmember Herrick requested that an analysis of the airport leases.			
ZWYGART JOHN	N & ASSOCIATES	- ENGAGEMENT	LETTER	
DISCUSSION:	Presentation, clarification that this Engagement letter is for the 2017-2018 audit that took place in December.			
<b>MOTION BY:</b>	Rachel Huckaby SECOND BY: Tom Byrne			
	ROVE THE ENGAC			HN &
<b>DISCUSSION</b> :	Inquiry as to whe	en the Audit would	be presented.	
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				

# **ARP SOP NO. 5.1 APRONN RECONSTRUCTION AND EXPANSION CATES REQUEST**

**DISCUSSION:** Presentation of the Categorical Exclusion (CATEX) for the upcoming General Aviation ApRonn reconstruction project at the airport, which is brief overview of potential environmental issues related to the project. T-O prepared the CATEX on behalf of the City of Cascade. FAA has reviewed the draft and it is ready for the City's signature. I have also attached the signature page as a separate document for the Mayor's signature.

MOTION BY: Denise Tangen SECOND BY: Rachel Huckaby

MOTION TO APPROVE THE ARP SOP NO. 5.1 APRONN RECONSTRUCTION AND EXPANSION, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION:	NO further discus	ssion		
<b>ROLL CALL:</b>	Tom Byrne	Aye	Rachel Huckaby	Aye
	Denise Tangen	Aye	Cynda Herrick	Aye

Motion Carries

#### **GEOTHERMAL EXPLORATION**

<b>DISCUSSION:</b>	Presentation of the Geophysical expression of the hot water beneath
	the Cascade, Idaho prepared by Boise State University. Discussion
	regarding the history of the geothermal opportunities in Cascade.
	Discussion regarding the future of geothermal opportunities in
	Cascade. Discussion regarding the benefits of geothermal.

	Councilmember together into cer		quested that all the inform on.	nation be pulled
CITY COUNCIL 7	TOOK A FIVE-MINU	TE BREAK		
APPROVAL OF	FINANCIAL REPOI	RT		
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Tom Bry	vne
APPROVE THE F	FINANCIALS FOR N	OVEMBER	2018	
DISCUSSION:	Presentation of the November 2018 financials, inquiry regarding the int transit amount.			
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed	C		·	
APPROVAL OF	PAYMENT OF BIL	LS		
<b>MOTION BY:</b>	Tom Byrne		SECOND BY: Rachel	Huckaby
	IENT OF BILLS ON MOUNT OF \$179,7		AID INVOICE REPORT DA	TED JANUARY 10,
DISCUSSION:	Discussion rega services.	rding D-9 i	nvoices, and discussion re	egarding legal
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	v Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
APPROVAL OF	PAYROLL REGIST	'ER REPO	RT	
<b>MOTION BY:</b>	Rachel HuckabySECOND BY:Tom Byrne			
APPROVE PAYR	OLL REGISTER RE	EPORT FOR	R PAY PERIOD DECEMBE	R 28, 2018
DISCUSSION:				
<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	v Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
MOTION BY:	Rachel Huckaby		SECOND BY: Tom By	rne
APPROVE PAYR	OLL REGISTER RE	EPORT FOI	R PAY PERIOD JANUARY	9, 2019
DISCUSSION:				
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	v Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed			J	
APPROVAL OF	MINUTES			
MOTION BY:	Rachel Huckaby		SECOND BY: Tom By	rne
	5		5	

APPROVE CASCA CORRECTIONS	ADE CITY COUNCI	L MINUTE	S DATED DECEMBER 10, 2018, WITH		
<b>DISCUSSION:</b>	No further discussion.				
<b>ROLL CALL:</b>	Tom Byrne	Aye	Rachel Huckaby Aye		
	Denise Tangen	Abstain	Cynda Herrick Aye		
Motion Carried.					
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Denise Tangen		
APPROVE CASCADE CITY COUNCIL MINUTES DATED DECEMBER 27, 2018					
DISCUSSION:	No further discussion.				
ROLL CALL:	Tom Byrne	Abstain	Rachel Huckaby Aye		
	Denise Tangen	Aye	Cynda Herrick Aye		
Motion Carried.					
EXECUTIVE SESSION					
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Tom Byrne		
MOTION TO GO INTO EXECUTIVE SESSION PURSUANT TO 74-206 (B) PERSONNEL					
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Denise Tangen		
City Council came out of Executive Session, no decisions were made.					
ADJOURNMENT					
MOTION TO ADJOURN 8:51pm					
ALL IN FAVOR:	Tom Byrne	Aye	Rachel Huckaby Aye		
	Denise Tangen	Aye	Cynda Herrick Aye		
MEETING ADJOURNED:					
Respectfully submitted and Attested by, Approved					
Heather M. Soelberg					

Heather M. Soelberg, Clerk/Treasurer

Cynda Herrick, Council President/Acting Mayor