

CASCADE CITY COUNCIL SPECIAL MEETING March 20, 2019 at 4:00 pm Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 4:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg

City Clerk

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Councilmember Herrick requested that "old business" be before "new business" as required under Robert's Rules of Order.

Mayor updated the City Council and the public on moving forward with applying for a grant to make improvements to Shore Drive. It has been determined that the BOR grant can be used ss 100% match for the City's FLAP grant application, therefore the City has decided to move forward with applying for this grant.

Jackie Lee brought attention to the storm culvert issue 519 and 519 ½ North Main Street, Public Works and the Mayor met at the location and would get the culvert cleaned out and would get the Vac Truck.

PUBLIC HEARING

No Public Hearing

NEW BUSINESS

ARMSTRONG PARK PLAYGROUND MULCH

DISCUSSION: Horizon's Life-Style and Education Team has brought to the City' attention that the mulch at the Armstrong Park playground does not currently meet compliance. Also Horizon's has also requested that a TuffMat also be installed at the playground. Discussion on the fact that all Park monies were earmarked to the Sports Park improvement and/or The Strand. Discussion regarding the funding of such park improvements. Further discuss regarding Park funding.

CHAMBER OF COMMERCE QUESTIONNAIRE

DISCUSSION: The Cascade Chamber of Commerce has sent a Survey of Business Needs to be completed by all Chamber Members. Councilmember Herrick stated that you need to be a member of the Chamber to complete, Mayor identified that the City is a member of the Chamber. Council directed the Clerk to complete the Survey.

TASK ORDER 19-01 – TRANSPORTATION PLAN UPDATE

DISCUSSION: Horrock's Engineering has provided the City with Task Order 19-01 Transportation Plan Update allowing Horrock's to Evaluate the Current Plan, Update Recommended Improvements, Update Capital Improvement Plan, and Update the Transportation Plan. Mayor Nissula identified that the City received a grant for updating the Plan.

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

MOTION TO APPROVE TASK ORDER 19-01 TO UPDATE THE TRANSPORTATION PLAN, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: Councilmember Herrick inquired about the match requirements. Mayor Nissula identified this is a grant for \$30,000 covering the total cost of the update. Mayor Nissula identified that the transportation plan should be updated everyone 5 year, and that the City has not updated their plan 2008. Horrock's has recommended instead of updating the plan, actually drafting a new plan.

ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

RESOLUTION NO. 19-04 – DECLARATION OF SURPLUS PROPERTY

DISCUSSION: City Council was presented with Resolution No. 19-04 Declaring Surplus Property identifying surplus property currently located at the old Police Department. Discussion regarding the process the City will take, and the value of the property. Councilmember Huckaby identified that there is no value, and might not be worth the time it will take to upload the items. Discussion regarding having a yard sale. Councilmember Herrick identified there might be able to keep, Clerk identified that the Sheriff's department has already taken the items they could use. Councilmember Herrick identified that we needed to keep the speed limit signs, Clerk identified that the speed limit signs no longer meet reflective requirements. Further discussion regarding having a yard sale.

MOTION BY:	Denise Tangen	SECOND BY: Tom Byrr	ıe
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MOTION TO ACCEPT RESOLUTION 19-04 – DECLARATION OF SURPLUS PROPERTY AND AUTHORIZE THE MAYOR TO SIGN.

DISCUSSION:	No further discussion			
ALL IN FAVOR:	Tom Byrne	Yes		

Denise Tangen

Yes	Rachel Huckaby	Yes
Yes	Cynda Herrick	Yes

Motion Passed

Motion Passed						
	0. 19-05 – WEEK (
DISCUSSION:	Idaho Association for the Education of Young Children has requested that the City declare April 8-12, 2019 the Week of the Young Child.					
MOTION BY:	Cynda Herrick		SECOND BY:	Denise T	angen	
MOTION TO PRO	CLAIM APRIL 8-12	, 2019 THE V	WEEK OF THE	YOUNG C	HILD	
DISCUSSION:	No further discus	ssion				
ALL IN FAVOR:	Tom Byrne	Yes	Rachel	Huckaby	Yes	
	Denise Tangen	Yes	Cynda	Herrick	Yes	
Motion Passed						
CENSUS 2020						
DISCUSSION:	Update to the Cit the upcoming Ce			oortance of	the Census and	
1480 MAIN STR	EET BUILDING (O	LD PD BLDG	÷)			
	of the incubator. space, but identi- incubator for a co- development. Co- reiterated, that the draft lease. City draft a lease.	fied that he is ommunity sp ouncilmembes he City Coun	s interested in bace to collabora r Herrick, and cil already requ	creating a ate for eco Councilme lested that	business nomic mber Huckaby the City Attorney	
OLD BUSINESS						
CONTRACT PLA	NNER					
DISCUSSION:	the Planner and I identified that Pla	Councilmember Annexation to that, Herr the application lmember Herr recommendat then do another exation, Mayor rding this and how her role anner was ver ake. Council er would "train help through	ber Herrick beg would be a con- ick requested t on so she could rick identified t ation to annexin her public hear or Nissula caut nexation. Disc would fit in thi ry sensitive and lmember Huck in" our staff, Ma	an by iden iflict as ide he applica l participa the steps r ing the prop ing to rezo ioned Herr ussion reg s process. d thorough aby inquire ayor Nissu	tifying that her entified by the nt separate the te in the other equired for perty in as one the property rick in her arding the roll of Mayor Nissula in knowing what ed about whether la stated that	

to City Council details and his request for the annexation of his property, identifying the request for annexing the property as agriculture. Clerk interjected that this issue up for discussion needs to stay within the perimeters of "Contract Planner," discussion continued regarding the annexation application. Mayor Nissula identified that while the topic is annexation, the application encompasses all aspects of the develop. Mayor Nissula identified that Councilmember Herrick admitted to having communications with the applicant, while Mayor Nissula does not doubt her conservation was limited to the process not specific to the development itself, but perception is an issue. Mr. Davis again identified his request to have the City Council address the issue of annexation of the property as agriculture. Clerk interjected again identifying that the issue on the Agenda is "Contract Planner" not the Annexation. Further identifying that discussing the application for annexation falls outside of the scope of the Agenda item and inappropriate for the applicate and City Council to be discussing outside of the Application process. Further discussion regarding the annexation of the property as agriculture. Councilmember Tangen requested that the discussion be brought back to the Council. Councilmember Huckaby inquired as to who would pay for the cost, identifying that the applicant should not be tasked with cost because the City Staff is not trained. A request for a ten minute break. Mayor Nissula spoke with City Attorney, identified we need to stick to the Agenda item. Mayor Nissula identified that when these issues are brought in front of the Council, the City Council can make amends by identifying the annexation discussion at the time of the Public Hearing. Mayor Nissula identified we need to stick to: Are we hiring a planner or not hiring a planner. Councilmember Herrick requested that we include in the motion very specific guidelines.

MOTION BY: Denise Tangen SECOND BY: Rachel Huckaby

MOTION TO HIRE CONTRACT PLANNER

DISCUSSION: Councilmember Herrick inquired about how it was going to be funded. Mayor Nissula identified that it would be included as part of the Engineering. Councilmember Huckaby identified that she was uncomfortable bearing the entire cost. Discussion regarding cost allocation between the City and the developer. Discussion regarding the need to have staff trained to handle. Mr. Davis is concerned that this will be delay the process. Mayor Nissula identified that purpose for this is so that the process would not be delayed. Discussion regarding streamlining of the processes and the importance of keeping this on track. Mr. Davis inquired about the City Council annexation hearing, and when that would be heard. Clarification that the Annexation is being the heard before the City Council at the 2nd City Council meeting in April. Councilmember Herrick identified again that she had requested the Annexation be separate from the applications, further stating that the she recommends the annexation be done separate from any rezone so that the property can be annex as AG until P&Z can address the rezoning. Mr. Davis inquired about hearing the other application issues

	before the annex	ation is hea	ard, Mayor Nissula would ir	nquire.		
ALL IN FAVOR:	Tom Byrne	No	Rachel Huckaby	Yes		
	Denise Tangen	Yes	Cynda Herrick	Yes		
Motion Passed						
MAYOR REPORT	7					
No report provide	ed.					
APPROVAL OF P	PAYMENT OF BILL	,S				
MOTION BY:	Rachel Huckaby		SECOND BY: Denise T	`angen		
Approve payment of bills on the Unpaid Invoice Report dated March 19, 2019 in the amount of \$56,828.87.						
DISCUSSION:	associated with t	his applica	uired if the P&Z Legal char tion process, confirmed the tion. Inquiry about not lim	ese costs were all		
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes		
	Denise Tangen	Yes	Cynda Herrick	Yes		
Motion Passed						
APPROVAL OF P.	AYROLL REGISTE	R REPORT				
MOTION BY:	Rachel Huckaby		SECOND BY: Tom Byrr	ne		
APPROVE PAYRC	LL REGISTER REPO	ORT FOR PA	YROLL ENDING MARCH 16	5, 2019		
DISCUSSION:	No further discuss	ion				
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes		
	Denise Tangen	Yes	Cynda Herrick	Yes		
Motion Passed	C C		·			
APPROVAL OF M	IINUTES					
MOTION BY:	Rachel Huckaby		SECOND BY: Denise T	angen		
Approve Cascade	City Council Minu	ites dated I	March 11, 2019.			
DISCUSSION:	No further discus	ssion				
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes		
	Denise Tangen	Yes	Cynda Herrick	Yes		
Motion Passed	C C		C C			
	INANCIAL REPOR	Г				
MOTION BY:	Denise Tangen		SECOND BY: Tom Byrr	ne		
APPROVE FINAN	CIAL REPORT FOR	FEBRUARY	<i>,</i> 2019			
DISCUSSION:	1 1 0 0	le paid in Fel	sit "amount identified that Co bruary. Mayor Nissula did a			

ROLL CALL:	Tom Byrne	Yes		Rachel Huckaby	Yes	
	Denise Tangen	Yes		Cynda Herrick	Yes	
Motion Passed						
ADJOURNMENT						
MOTION TO ADJ	IOURN					
ALL IN FAVOR:	Tom Byrne	Aye		Rachel Huckaby	Aye	
MEETING ADJO	Denise Tangen URNED: 6:22pm	Aye		Cynda Herrick	Aye	
Respectfully submitted and Attested by,			Approved			
Heather M. Soelberg						
Heather M. Soelberg, Clerk/Treasurer			Judy Niss	sula, Mayor		