



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
April 22, 2019 at 6:01 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg City Clerk

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Mayor Nissula stated: During the winter 2018-2019, it was determined for the health and safety of the citizen of Cascade to hire outside contractors to help in the snow removal on the City Streets. Using the barometer of feedback during the record snowfall season, the City made the correct decision to utilize outside contractors to assist in the snow removal.

Also, the City of Cascade

PUBLIC HEARING

No Public Hearing

NEW BUSINESS

ANNEX 19-01 – RIVER RANCH ANNEXATION

DISCUSSION: On the February 19, 2019 P&Z Meeting the commission heard the application for Annexation, Rezone, Preliminary Plat and Planned Unit Development. At was determined that the application was incomplete and would be tabled for a staff level determination of completeness before proceedings further with P&Z. The Annexation was the only part of the application acted upon, with recommendation for approval. It was anticipated to be heard by the City Council at the April 22, 2019 City Council Meeting. Due to the (i) the Findings of Fact and Conclusions of Law were not reviewed, nor approved by the P&Z Commission the Annexation was prematurely put on the City Council Agenda; (ii) failure of the P&Z Administrator noticing the public hearing; there will be no public hearing on the annexation matter; and (ii) and it has been recommended that annexation application not be processed currently to keep the original submittal intact, there is no public hearing on the River Ranch Annexation for today's meeting. A copy of the Status Report is incorporated as part of the public record. Councilmember Huckaby

MOTION TO UPDATE THE CITY SNOW LOAD ORDINANCE.

DISCUSSION: No further discussion

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen No Cynda Herrick No

Motion Passed. Mayor Nissula Yes

CE&I SERVICE AGREEMENT (PINE STREET) – HORROCK’S ENGINEERS

DISCUSSION: LHTAC grants require construction engineers for all projects. Discussion about when the Agreement would be received. City Council determined they would agree approval of signing the agreement because no City funds were required, but would like to individual have an opportunity to review prior to signature.

MOTION BY: Tom Byrne **SECOND BY:** Rachel Huckaby

MOTION TO ACCEPT HORROCK’S ENGINEERS AS THE CONSTRUCTION ENGINEER, AND AUTHORIZE THE MAYOR TO SIGN THE CE&I SERVICE AGREEMENT, AFTER COUNCIL REVIEW

DISCUSSION: No further discussion.

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Carried Unanimously

SERVICE CONTRACT – VALLEY COUNTY WEED DEPARTMENT

DISCUSSION: This is a new service contract for the current fiscal year for weed spraying.

MOTION BY: Cynda Herrick **SECOND BY:** Tom Byrne

MOTION TO APPROVE THE AGREEMENT AND MEMORANDUM OF UNDERSTANDING SERVICES CONTRACT AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: No further discussion

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Carried Unanimously

PROFESSIONAL SERVICE AGREEMENT

DISCUSSION: Task Order #1 – Mayor Nissula updated the City Council regarding a conversation with Paul Scorsby with Schiess – where it was determined it may be a better fit for the sewer engineer to perform this task as opposed to Horrocks. The Council already approved a TO for Horrocks, and this is just a change in which firm prepares the report. The Mayor spoke with with Trevor Howard at Horrock’s and he supported the change as he has not been able to start the analysis and would be getting data from Schiess in order to prepare the report.

Task Order #2 – Schiess as the sewer engineer is better equipped to review the impact of a new subdivision as well as the potential cost implications. Schiess and Horrocks have worked together on many projects together and are currently working on a new subdivision proposal in another area of the state.

Councilmember Huckaby inquired to the cost, and where they were budgeted from.

MOTION BY: Cynda Herrick **SECOND BY:** Tom Byrne

MOTION TO APPROVE SCHIESS & ASSOCIATES TO SWITCH THE SERVICE AVAILABLE FEE FROM HORROCKS TO SCHIESS, AND AUTHORIZE THE MAYOR TO SIGN

DISCUSSION: No further discussion.

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Passed

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE TASK ORDER #2, TO HAVE SCHIESS & ASSOCIATES ENGINEERING AS IT RELATES TO RIVER RANCH SUBDIVISION IMPACT

DISCUSSION: No further discussion.

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Passed.

SPORTS PARK MOU – 30 DAY NOTICE OF TERMINATION

DISCUSSION: Mayor Nissula updated the City Council on the previous conversation with the SVCRD regarding the MOU between the City and the Rec. District and the termination of the MOU for the 2019 season.

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

MOTION TO TERMINATE THE SPORTS PARK MOU

DISCUSSION: No further discussion

ALL IN FAVOR: Tom Byrne Yes Rachel Huckaby Yes
Denise Tangen Yes Cynda Herrick Yes

Motion Passed

IDAHO POWER FRANCHISE AGREEMENT

DISCUSSION: The current Idaho Power Franchise Agreement is up for renewal, the current franchise agreement allows for 1%, Mayor Nissula would like to see the city consider a 2% fee. Councilmembers agreed to consider moving forward with 3%,

2019-2020 BUDGET SEASON

DISCUSSION: Mayor identified that the budget season is coming up, and a copy of the budget calendar is included.

APPROVAL OF PAYMENT OF BILLS

MOTION BY: Tom Byrne **SECOND BY:** Denise Tangen

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED THROUGH APRIL 18, 2019 IN THE AMOUNT OF \$ 40,220.76.

DISCUSSION: Councilmember Huckaby inquired if the Valley County Astronomical Society will be paying for the publishing costs. Councilmember Byrne inquired about the candy charges was for, clarification it was the library.

ROLL CALL:

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF PAYROLL REGISTER REPORT

MOTION BY: Rachel Huckaby **SECOND BY:** Cynda Herrick

APPROVE PAYROLL REGISTER REPORT DATED APRIL 13, 2019

DISCUSSION: No further discussion

ROLL CALL:

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF FINANCIAL REPORT

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

APPROVE FINANCIAL REPORT FOR MARCH 2019

DISCUSSION: Inquiry about the bank adjustment

ROLL CALL:

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF MINUTES

MOTION BY: Cynda Herrick **SECOND BY:** Denise Tangen

APPROVE CASCADE CITY COUNCIL MINUTES DATED APRIL 8, 2019

DISCUSSION: No further discussion.

ROLL CALL:

Tom Byrne	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

SPORTS PARK NAMING RIGHTS

MOTION BY: Rachel Huckaby

SECOND BY: Denise Tangen

APPROVE NAMING RIGHTS FOR (i) DIAMOND FUEL; (ii) ASHLEY INN; (iii) WATKINS PHARMACY; (iv) LAKEFRONT RESTAURANT AND BAR; and (v) REMINGTON'S RESTAURANT

DISCUSSION: No further discussion.

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

MAYOR REPORT

- EARTH DAY – City employees and volunteers spent an hour cleaning City streets.
- BUDGET TRAINING – Mayor and clerk will be attending a budget training workshop on Thursday
- ADOPT-A-TREE BOX – Open house will be on Wednesday.
- PINE STREET – should start next Monday.
- POETRY SLAM – Mayor will be submitting a poem
- BOR LEASE RENEWAL – Will be submitting a renewal.
- REGULAR SCHEDULED STREET MAINTENANCE – ground is two wet, once the ground is dry they will begin grading.

ADJOURNMENT

MOTION TO ADJOURN 7:40 pm

ALL IN FAVOR:	Tom Byrne	<i>Aye</i>	Rachel Huckaby	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Cynda Herrick	<i>Aye</i>

MEETING ADJOURNED:

Respectfully submitted and Attested by,

Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Judith R. Nissula, Mayor