

# CASCADE CITY COUNCIL SECOND REGULAR MEETING April 22, 2019 at 6:01 pm Cascade City Hall

# **MINUTES**

## CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg

City Clerk

# PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

#### PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Mayor Nissula stated: During the winter 2018-2019, it was determined for the health and safety of the citizen of Cascade to hire outside contractors to help in the snow removal on the City Streets. Using the barometer of feedback during the record snowfall season, the City made the correct decision to utilize outside contractors to assist in the snow removal.

Also, the City of Cascade

# PUBLIC HEARING No Public Hearing NEW BUSINESS

### **ANNEX 19-01 – RIVER RANCH ANNEXATION**

#### **DISCUSSION:** On the February 19, 2019 P&Z Meeting the commission heard the application for Annexation, Rezone, Preliminary Plat and Planned Unit Development. At was determined that the application was incomplete and would be tabled for a staff level determination of completeness before proceedings further with P&Z. The Annexation was the only part of the application acted upon, with recommendation for approval. It was anticipated to be heard by the City Council at the April 22, 2019 City Council Meeting. Due to the (i) the Findings of Fact and Conclusions of Law were not reviewed, nor approved by the P&Z Commission the Annexation was prematurely put on the City Council Agenda; (ii) failure of the P&Z Administrator noticing the public hearing; there will be no public hearing on the annexation matter; and (ii) and it has been recommended that annexation application not be processed currently to keep the original submittal intact, there is no public hearing on the River Ranch Annexation for today's meeting. A copy of the Status Report is incorporated as part of the public record. Councilmember Huckaby

	postponed again.	standing issues	relating to the applica	iticipated but if ation it could be
SPORTS PARK CO	MMITTEE MEME	BERSHIP – NIC	OLE DAVIS	
DISCUSSION:	Mayor introduced	Nicole Davis		
MOTION BY:	Rachel Huckaby	SE	COND BY: Tom Bry	ne
MOTION TO APPOI	INT NICOLE DAVIS	S TO THE SPO	RTS PARK COMMITTE	E
DISCUSSION:	No further discuss	sion.		
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
SNOW LOAD				
	the City Council to made to do further building inspector stated. Councilme determined by an Councilmember H Councilmember Ta County. Counciln before Mr. Cam the City Council. ground snowload, Mr. Campbell iden references the old identified that the questions whether determining what requirements. Dise 1986 University O report. Troy Huck reference to calcul that the City Cour have additional da update the Ordina stated that instead reference where the snow load report).	b amend the Sr r analyze of the made a recom ember Huckaby engineer not to errick does not angen identified member Byrne pbell identified Mr. Campbell p clarifying that tified that the report, not the City is current or not we show snow load show cussion regards of Idaho report, taby stated that lating snow load heil claims they and of putting has be data is being Councilmemb e Ordinance to	ancil meeting a propos ow Load Requirement snow load requirement mendation to leave the inquired about the st be set by the City ord want to see the ordin I that the City is the low wanted to hear from F some misconceptions brovided the current re- there are differences to City Council ordinance current report. Mayon by referencing an outda and leave it to the engine and be. Discussion react not the current Univer- the International Bur- these talked to in order mber Byrne inquired, e the current report. d numbers in the order taken from (i.e. the U er Huckaby requested reference the current	is, a motion was ints by staff. The e snow load as now load set and linance. ance amended. owest within the dyan Campbell that presented to oof snow load and between the two. e actually r Nissula ated study, and neer for garding snow load e referencing the rsity of Idaho ilding Code makes aested builders er so that he can should the city Mayor Nissula inance, but to niversity of Idaho I that the City
			Jau.	

# MOTION TO UPDATE THE CITY SNOW LOAD ORDINANCE.

DISCUSSION:	No further discus	sion		
ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	No	Cynda Herrick	No
Motion Passed.	Mayor Nissula	Yes		

### **CE&I SERVICE AGREEMENT (PINE STREET) – HORROCK'S ENGINEERS**

**DISCUSSION:** LHTAC grants require construction engineers for all projects. Discussion about when the Agreement would be received. City Council determined they would agree approval of signing the agreement because no City funds were required, but would like to individual have an opportunity to review prior to signature.

**MOTION BY:** Tom Byrne **SECOND BY:** Rachel Huckaby

MOTION TO ACCEPT HORROCK'S ENGINEERS AS THE CONSTRUCTION ENGINEER, AND AUTHORIZE THE MAYOR TO SIGN THE CE&I SERVICE AGREEMENT, AFTER COUNCIL REVIEW

<b>DISCUSSION</b> : No further discussion.
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ALL IN FAVOR:	Tom Byrne	Yes
	Denise Tangen	Yes

Yes	Rachel Huckaby	Yes
Yes	Cynda Herrick	Yes

Motion Carried Unanimously

#### SERVICE CONTRACT - VALLEY COUNTY WEED DEPARTMENT

**DISCUSSION:** This is a new service contract for the current fiscal year for weed spraying.

MOTION BY: Cynda Herrick SECOND BY: Tom Byrne

MOTION TO APPROVE THE AGREEMENT AND MEMORANDUM OF UNDERSTANDING SERVICES CONTRACT AND AUTHORIZE THE MAYOR TO SIGN

<b>DISCUSSION</b> : No further discus
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ALL IN FAVOR:	Tom Byrne	Yes
	Denise Tangen	Yes

Rachel Huckaby Yes Cynda Herrick Yes

Motion Carried Unanimously

#### **PROFESSIONAL SERVICE AGREEMENT**

**DISCUSSION:** Task Order #1 – Mayor Nissula updated the City Council regarding a conversation with Paul Scorsby with Schiess – where it was determined it may be a better fit for the sewer engineer to perform this task as opposed to Horrocks. The Council already approved a TO for Horrocks, and this is just a change in which firm prepares the report. The Mayor spoke with with Trevor Howard at Horrock's and he supported the change as he has not been able to start the analysis and would be getting data from Schiess in order to prepare the report.

	Task Order #2 –	Schiess as th	e sewer engineer is bette	er equipped to
	review the impace implications. Sc projects together proposal in anoth	t of a new su hiess and Ho and are curr her area of th	bdivision as well as the p rrocks have worked toge rently working on a new	potential cost ther on many subdivision
<b>MOTION BY:</b>	Cynda Herrick		SECOND BY: Tom By	rne
			S TO SWITCH THE SERV HORIZE THE MAYOR TO	
DISCUSSION:	No further discus	ssion.		
ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
<b>MOTION BY:</b>	Cynda Herrick		SECOND BY: Rachel	Huckaby
		/	VE SCHIESS & ASSOCIA H SUBDIVISION IMPAC	
DISCUSSION:	No further discus	ssion.		
ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed.				
SPORTS PARK M	IOU – 30 DAY NO	TICE OF TEI	RMINATION	
DISCUSSION:	with the SVCRD	regarding the	ty Council on the previo MOU between the City f the MOU for the 2019	and the Rec.
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY: Denise	Tangen
MOTION TO TER	MINATE THE SPO	RTS PARK MO	UC	
DISCUSSION:	No further discus	ssion		
ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
IDAHO POWER I	FRANCHISE AGRE	CEMENT		
DISCUSSION:	current franchise	e agreement a ider a 2% fee.	achise Agreement is up fo allows for 1%, Mayor Nis Councilmembers agree	sula would like to
2019-2020 BUD	0	,		

# 2019-2020 BUDGET SEASON

<b>DISCUSSION:</b>	Mayor identified that the budget season is coming up, and a copy of the
	budget calendar is included.

MOTION BY:	Tom Byrne		SECOND BY: Denise T	`angen
-	IENT OF BILLS ON IN THE AMOUNT O	-	INVOICE REPORT DATE 6.	D THROUGH
DISCUSSION:	Society will be pa	aying for the p	uired if the Valley County publishing costs. Counci rges was for, clarification	lmember Byrne
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
APPROVAL OF I	PAYROLL REGISTE	R REPORT		
MOTION BY:	Rachel Huckaby		SECOND BY: Cynda H	errick
APPROVE PAYR	OLL REGISTER REPO	ORT DATED A	PRIL 13, 2019	
DISCUSSION:	No further discuss	ion		
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed			-	
APPROVAL OF	FINANCIAL REPOR	RT		
MOTION DV.	Rachel Huckaby		CECOND DV. Denie /	`anαen
MOTION BY:	Racinel Huckaby		<b>SECOND BY:</b> Denise T	angen
	NCIAL REPORT FOR	R MARCH 201		angen
APPROVE FINAL	5		19	angen
MOTION BY: APPROVE FINAN DISCUSSION: ROLL CALL:	NCIAL REPORT FOR		19	Yes
APPROVE FINAL DISCUSSION:	NCIAL REPORT FOF Inquiry about the	e bank adjust <i>Yes</i>	19 tment	Yes
APPROVE FINAN DISCUSSION: ROLL CALL:	NCIAL REPORT FOF Inquiry about the Tom Byrne	e bank adjust <i>Yes</i>	19 tment Rachel Huckaby	Yes
APPROVE FINAL <b>DISCUSSION:</b> <b>ROLL CALL:</b> <i>Motion Passed</i>	NCIAL REPORT FOR Inquiry about the Tom Byrne Denise Tangen	e bank adjust <i>Yes</i>	19 tment Rachel Huckaby	Yes
APPROVE FINAL DISCUSSION: ROLL CALL: Motion Passed APPROVAL OF	NCIAL REPORT FOR Inquiry about the Tom Byrne Denise Tangen	e bank adjust <i>Yes</i>	19 tment Rachel Huckaby	Yes Yes
APPROVE FINAL DISCUSSION: ROLL CALL: Motion Passed APPROVAL OF MOTION BY:	NCIAL REPORT FOR Inquiry about the Tom Byrne Denise Tangen MINUTES Cynda Herrick	e bank adjust Yes Yes	19 tment Rachel Huckaby Cynda Herrick	Yes Yes
APPROVE FINAL DISCUSSION: ROLL CALL: Motion Passed APPROVAL OF MOTION BY: APPROVE CASC	NCIAL REPORT FOR Inquiry about the Tom Byrne Denise Tangen MINUTES Cynda Herrick	e bank adjust Yes Yes L MINUTES I	19 tment Rachel Huckaby Cynda Herrick <b>SECOND BY:</b> Denise T	Yes Yes
APPROVE FINAL DISCUSSION: ROLL CALL: Motion Passed APPROVAL OF MOTION BY:	NCIAL REPORT FOR Inquiry about the Tom Byrne Denise Tangen MINUTES Cynda Herrick	e bank adjust Yes Yes L MINUTES I	19 tment Rachel Huckaby Cynda Herrick <b>SECOND BY:</b> Denise T	Yes Yes
APPROVE FINAL DISCUSSION: ROLL CALL: Motion Passed APPROVAL OF MOTION BY: APPROVE CASC DISCUSSION:	NCIAL REPORT FOR Inquiry about the Tom Byrne Denise Tangen MINUTES Cynda Herrick CADE CITY COUNCI No further discus	e bank adjust <i>Yes</i> <i>Yes</i> L MINUTES I ssion.	19 tment Rachel Huckaby Cynda Herrick <b>SECOND BY:</b> Denise T DATED APRIL 8, 2019	Yes Yes `angen

#### **MOTION BY:** Rachel Huckaby **SECOND BY:** Denise Tangen APPROVE NAMING RIGHTS FOR (i) DIAMOND FUEL; (ii) ASHLEY INN; (iii) WATKINS PHARMACY; (iv) LAKEFRONT RESTAURANT AND BAR; and (v) REMINGTON'S RESTAURANT **DISCUSSION:** No further discussion. **ROLL CALL:** Tom Byrne Yes Rachel Huckaby Yes Denise Tangen Yes Cynda Herrick Yes Motion Passed **MAYOR REPORT** EARTH DAY - City employees and volunteers spent an hour cleaning City streets. • BUDGET TRAINING - Mayor and clerk will be attending a budget training workshop on • Thursday ADOPT-A-TREE BOX – Open house will be on Wednesday. • PINE STREET – should start next Monday. • POETRY SLAM – Mayor will be submitting a poem BOR LEASE RENEWAL - Will be submitting a renewal. • REGULAR SCHEDULED STREET MAINTENANCE - ground is two wet, once the ground is dry they will begin grading. ADJOURNMENT **MOTION TO ADJOURN** 7:40 pm ALL IN FAVOR: Tom Byrne Rachel Huckaby Aye Aye Denise Tangen Cynda Herrick Aye Aye **MEETING ADJOURNED:** Respectfully submitted and Attested by, Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Judith R. Nissula, Mayor