

# CASCADE CITY COUNCIL SECOND REGULAR MEETING May 28, 2019 at 6:00 pm Cascade City Hall

# **MINUTES**

## CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg

Steven Yamamoto

City Clerk Superintendent

## PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

### AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

#### PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Mayor Nissula wanted to identified that the Adopt-A-Treebox program is coming along, and all but two of the boxes have been adopted (plus one we forgot).

## **PUBLIC HEARING**

#### **ANNEXATION 19-01 – RIVER RANCH ANNEXATION**

Annexation was tabled until a later date.

#### **NEW BUSINESS**

#### ANNEXATION 19-01 RIVER RANCH ANNEXATION

**DISCUSSION:** Introduction of the Annexation, and brief history.

**MOTION BY:** Rachel Huckaby **SECOND BY:** Tom Byrne

MOTION TO ACCEPT THE RECOMMENDATION OF STAFF TO MOVE THE PUBLIC HEARING AND CONSIDERATION ON THE ANNEX 19-01 APPLICATION BE CONTINUED AND TABLED TO THE JULY 8, 2019 MEETING OF THE CITY COUNCIL, AND DIRECT STAFF TO TAKE APPROPRIATE ACTION TO NOTICE SUCH CONTINUATION

**DISCUSSION**: Councilmember Byrne requested a copy of the map, attorney Matt Johnson stated that as long as it is of public record, he sees no problem providing that information to Byrne.

<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Abstain

Motion Passed

## **ZWYGART JOHN & ASSOCIATES ENGAGEMENT LETTER**

Presentation of the Audit engagement letter by Zwygart John & DISCUSSION: Associates for the auditing of the fiscal year ending September 30, 2019. **MOTION BY:** Cynda Herrick **SECOND BY:** Rachel Huckaby MOTION TO ACCEPT THE ENGAGEMENT LETTER BY ZWYGART JOHN & ASSOCIATES DATED MAY 14, 2019 No further discussion DISCUSSION: **ROLL CALL:** Tom Byrne Yes Rachel Huckaby Yes Denise Tangen Yes Cynda Herrick Yes Motion Passed

#### **TC-600 FULL MATRIX RADAR SPEED SIGN**

Request for funding two solar radar speed signs, one for each end of **DISCUSSION:** town where the speed changes to 25 mph. The Police LGIP fund has \$6,747.78 and the City received \$2,500 from the St. Luke's for the Community Health Improvement Fund that could be used for this purchase. This would cover the cost of both radar signs. Superintendent Yamamoto requested the City purchase the sign that includes the hardware kit at a cost of \$4,570 per sign, a total cost of \$9,140. Discussion regarding putting it at either the 25 MPH or the 35 MPH points in town – consensus to put that sign at the 35 mile per hour location.

**MOTION BY:** Cynda Herrick

**SECOND BY:** 

MOTION TO PURCHASE THE RADAR SPEED SIGNS USING THE POLICE LGIP ACCOUNT AND THE CHIF GRANT

DISCUSSION: No further discussion

ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

#### **REPAYMENT AGREEMENTS**

**DISCUSSION:** Requests have been made for repayment agreements for outstanding balances on the utility bills. City Code allows "owners" of properties that services have become delinquent to request a pretermination hearing and request a repayment agreement for outstanding balances.

> Request No. 1: 319 S. Front Street currently owes \$174.30. Shut off notice was provided to this address on or about May 13, with a deadline to pay in full by 5:00pm on May 20, 2019. On May 20, 2019 a request for a repayment agreement was made by Mahoney. Mahoney is not the property owner, but a tenant - City Code identifies that the owner shall make any requests for a pretermination hearing. Councilmember Huckaby inquired regarding why the utility bills are not being put in to

	the property owners. Discussion regarding having utilities bills in owner names as opposed to renter's name. Discussion regarding if the repayment agreement is not met in full the water is to be turned off by June 4. <u>Request No. 2</u> : Route 55 of 806 So. Main Street originally owed \$1321.10. A down payment was made on or about May 13, 2019 in the amount \$300, with an agreement to pay \$500 per month until the balance remaining is paid in full. Discussion regarding the fact this utility bill is in the renter's name not the property owner. Councilmember Herrick requested a letter be sent to the property owners name. <u>Request No. 3</u> : Kelli Peterson of 202 Glen Street originally owed \$359.90. <u>Request No. 4</u> : Rene Nelson of 102 So. Van Wyck originally owed \$288.20. Nelson is the property owner. Nelson made an additional payment of \$260 on May 28, 2019. Currently there is a balance due on the account of \$28.20. <u>Request No. 5</u> : Aaron and/or Margie Cook at 513 LeFever Drive currently owes \$88.10.			
	Discussion regar off and collection	ding policies practices. D	of the City regarding late pa Discussion regarding policy is billing practices.	-
<b>MOTION BY:</b>	Cynda Herrick		<b>SECOND BY:</b> Tom Byrne	
MOTION TO ACC	EPT THE REPAYM	ENT AGREE	MENT FOR 319 S. FRONT S	TREET
ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
			Racinci Huckaby	les
	Denise Tangen	Yes	Č	Yes
MOTION BY:	Denise Tangen Tom Byrne	Yes	Č	Yes
MOTION BY:	Tom Byrne		Cynda Herrick	Yes ckaby
MOTION BY:	Tom Byrne		Cynda Herrick S SECOND BY: Rachel Huo MENT FOR 806 SO MAIN S	Yes ckaby
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ALL IN FAVOR: Tot	m Byrne	Yes	Rachel Huckaby	Yes
De	enise Tangen	Yes	Cynda Herrick	Yes

#### Motion Passed

#### PHIL BENNETT – 1480 SOUTH MAIN STREET LEASE

DISCUSSION: Phil Bennett began by claiming the City Attorney is impeding the Council's ability to enter into a lease. Mr. Bennett further stated that he disagreed with the City Attorney request to cease email communications to the City Council as it violates the Open Meeting Law, and believed his continued communication with the Council provided for transparency. Councilmember Huckaby clarified that discussions between Bennett and city council must be done within an open forum, not via email communication. Bennett expressed his dissatisfaction of the handling a potential lease between the City and himself, expressing the City Council and himself had already agreed upon the terms of the Lease. Mayor Nissula clarified that while the City Council had to pursuing lease options between Bennett and the City, actual terms had not been agreed, further stating that the City Attorney had requested information from Bennett that as of the date of this meeting Bennett had yet to provide to the City Attorney. Further discussion regarding the historical discussion regarding leasing the building and past conversations. Request to put this on the first City Council meeting for June.

#### 2019-2020 BUDGET

**DISCUSSION:** Presentation of the Budget Calendar, discussion regarding the budget process. Discussion regarding salary and personnel requests.

### MAYOR REPORT

No Mayor Report

## APPROVAL OF PAYMENT OF BILLS

<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY:	Denise T	angen
APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED MAY 28, 2019 IN THE AMOUNT OF \$172,682.89					
<b>DISCUSSION:</b>	Inquiry regarding	Barbi Burk	training invoice	<b>e</b> .	
<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel	Huckaby	Yes
	Denise Tangen	Yes	Cynda	Herrick	Yes
Motion Passed					
APPROVAL OF P	AYROLL REGISTER	REPORT			
<b>MOTION BY:</b>	Rachel Huckaby		SECOND BY:	Denise Ta	ngen
APPROVE PAYRO	LL REGISTER REPO	RT FOR PAY	PERIOD ENDIN	IG MAY 11,	2019
DISCUSSION:	No further discussi	on.			
<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel I	Huckaby	Yes

	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
APPROVAL OF F	INANCIAL REPORT	ľ		
MOTION BY:	Denise Tangen		SECOND BY: Tom By:	rne
APPROVE FINAN	CIAL REPORT FOR	APRIL, 2019		
DISCUSSION:	Request for information regarding franchise agreements.			
<b>ROLL CALL:</b>	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
APPROVAL OF U	TILITY BILLING A	GING REPC	DRT	
MOTION BY:	Tom Byrne		SECOND BY: Denise	Tangen
APPROVE OF THE	E UTILITY BILLING	AGING REP	ORT FOR APRIL, 2019	
DISCUSSION:	No further discussi	ion.		
ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes
Motion Passed				
ADJOURNMENT				
MOTION TO AD	JOURN			
ALL IN FAVOR:	Tom Byrne	Aye	Rachel Huckaby	y Aye
	Denise Tangen	Aye	Cynda Herrick	Aye
MEETING ADJO	<b>URNED:</b> 7:33pm			
Respectfully sub	mitted and Attested	l by,	Approved	
Heather M.	Soelberg			
Heather M. Soelberg, Clerk/Treasurer			Judith R. Nissula, Mayor	

Heather M. Soelberg, Clerk/Treasurer Judith R. Nissula, Mayor