



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
September 23, 2019 at 6:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg City Clerk

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

Vernie Kushlan – would like to invite everyone to a STEAM workshop on October 8, 2019 at the Cascade Cultural Art Center in order promote the STEM and/or STEAM projects that the Cultural Art Center can offer to the community.

PUBLIC HEARING

No Public Hearing

NEW BUSINESS

CASELLE / EXPRESS BILL PAY – ONLINE ELECTRONIC PAYMENT

DISCUSSION: Clerk identified that the utility billing process needed be updated to allow for electronic statement and easier payment methods. Through the Utility Direct Pay module in Caselle, the City will be able to receive payments quicker and more efficient. This application will allow for a secure way to process customers payments directly in Utility Management and eliminate the hassle of manual payments.

Currently the City uses Access Idaho credit card processing services and would transition to Xpress Bill Pay. This added service will integrate with Caselle for online E-Bill display. Customers will be able to see real time balances, full billing details, metered utility usage, breakdown of charges, and billing messages.

Both of these services will add options that customers have been requesting, some which the City has been trying to offer but at a lower level of productivity and security.

the Sheriff to identified what coverage the City really requires moving forward in the future. Clarification regarding the number of hours the City would request from the County, an average 13 hours per day times 365 days equals 4745 hours. Discussion regarding the yearly cost, daily cost, etc. Discussion regarding PERSI increase. Discussion regarding the current coverage. Discussion regarding the type of coverage the City is wanting or needing. Discussion regarding the

MOTION BY: Cynda Herrick

SECOND BY: Tom Byrne

MOTION TO APPROVE THE SEND EXTENSION WITH THE \$7,800 INFLATION ALONG WITH THE REDUCTION OF HOURS, OF THE QUARTERLY PAYMENT OF \$59143.50 (\$236,574 ANNUAL PAYMENT)

DISCUSSION: No further discussion

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

SPORTS PARK – INFIELD GRANT PROJECT

DISCUSSION: Ronn Julian provided a background regarding the previous grants applied for by the Sports Park Committee, including the grant application to the Laura Moore Cunningham Foundation. The Grant is limited to what the grant award could be paid for, which included the infield improvements to the infield.

MOTION BY: Cynda Herrick

SECOND BY: Rachel Huckaby

MOTION TO APPROVE THE INFIELD IMPROVEMENT AS PRESENTED BY THE SPORTS PARK COMMITTEE, ON THE CONDITION THAT PUBLIC WORKS APPROVES THE CAPITAL INVESTMENT COST AND THE REPAIR AND MAINTENANCE OF THE UPGRADES

DISCUSSION: No further discussion

ALL IN FAVOR:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

CONSENT AGENDA

MOTION BY: Tom Byrne

SECOND BY: Cynda Herrick

MOTION TO APPROVE THE CONSENT AGENDA ITEMS ONE THROUGH FOUR, TABLING SEPTEMBER 19, 2019 MINUTES

ROLL CALL:	Tom Byrne	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Cynda Herrick	Yes

Motion Passed

APPROVAL OF PAYMENT OF BILLS

Approve payment of bills on the Unpaid Invoice Report dated September 20, 2019 in the amount of \$16,374.92

DISCUSSION:

APPROVAL OF PAYROLL REGISTER REPORT

DISCUSSION: Councilmember Tangen has concerns regarding the hourly rate of the new employee. Discussion regarding the wage of city employees. Discussion regarding new Deputy Clerk job responsibilities.

APPROVAL OF SEPTEMBER 13, 2019 MINUTES

DISCUSSION: No further discussion.

MAYOR REPORT

Provided an updated on the following:

- o Lot Info & statistics
- o Sparklight Chromebook Presentation
- o County Sidewalks
- o BOR Public Lands
- o P&Z Openings (See City Code 3-1-3)
- o IPDES Discharge Permit
- o City Hall complements to on appearance.
- o Training

ADJOURNMENT

MOTION TO ADJOURN 7:44pm

ALL IN FAVOR: Tom Byrne *Aye* Rachel Huckaby *Aye*
Denise Tangen *Aye* Cynda Herrick *Aye*

MEETING ADJOURNED:

Respectfully submitted and Attested by, Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Judith R. Nissula, Mayor