

# CASCADE CITY COUNCIL

# SECOND REGULAR MEETING October 28, 2019 at 6:00 pm Cascade City Hall

## **MINUTES**

## CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Tom Byrne, Cynda Herrick, Rachel Huckaby and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg City Clerk

## PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

## AMENDMENTS TO MEETING AGENDA

No Motion to Amend the Agenda.

#### **PUBLIC COMMENT**

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official.

## **PUBLIC HEARING**

No Public Hearing

## **NEW BUSINESS**

#### STIBNITE ADVISORY BOARD

**DISCUSSION:** Glenna Young provided an update to the City of Council on the Stibnite

Advisory Board and Foundation Board. Discussion regarding the grant application processes. Discussion regarding the City submitting grants

to the Foundation.

#### AMERICAN LEGION RENTAL AGREEMENT RIVER RANCH PUBLIC HEARING

**DISCUSSION:** Mayor presented the proposed rental agreement from American Legion

for the purpose of holding the River Ranch Public Hearing in the

amount of \$175.00.

**MOTION BY:** Cynda Herrick **SECOND BY:** Tom Byrne

MOTION TO APPROVE THE LEASE FOR THE AMERICAN LEGION BUILDING FOR THE

RIVER RANCH PUBLIC HEARING ON OCTOBER 18, 2019

**DISCUSSION**: No further discussion.

**ROLL CALL:** Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

#### PUBLIC WORKS VEHICLE PURCHASE

**DISCUSSION:** Mayor identified the City has purchased the last three vehicles from

Bob Bates Ford, at which the last bid had a minimal difference. Mayor also advised the Council that state code does not require items under the \$50,000 price tag do not require to go through the bid process. The City received a price for a new vehicle from Cascade Auto for the

amount of \$33,728.

**MOTION BY:** Tom Byrne **SECOND BY:** Denise Tangen

MOTION TO APPROVE THE PURCHASE THE PUBLIC WORKS VEHICLE FROM

CASCADE AUTO

**DISCUSSION**: No further discussion

**ROLL CALL:** Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

#### TREASURE VALLEY TRANSIT SUPPORT LETTER

**DISCUSSION:** Request for a letter of support for Treasure Valley Transit

**MOTION BY:** Denise Tangen **SECOND BY:** Tom Byrne

MOTION TO APPROVE THE LETTER OF SUPPORT FROM TREASURE VALLEY TRANSIT AND AUTHORIZE THE MAYOR TO SIGN

**DISCUSSION**: Councilmember Herrick identified that public transportation is

important to the future of Valley Council

**ALL IN FAVOR:** Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

## **GRANT WRITER MOU**

**DISCUSSION:** The MOU for the 2109 was overlooked, both the 2019 and 2020 MOU

require approval. Leslie Freeman, continues to provide exceptional

grant writing services for the three entities

**MOTION BY:** Tom Bryne **SECOND BY:** Denise Tangen

MOTION TO APPROVE THE MOU BETWEEN THE CITY, SCHOOL AND THE MEDICAL

CENTER FOR THE GRANT WRITER, AND AUTHORIZE THE MAYOR TO SIGN

**DISCUSSION:** 

**ALL IN FAVOR:** Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

#### ALCOHOL BEVERAGE LICENSE – FAMILY DOLLAR

**DISCUSSION:** Request to sign a letter in support for Treasure Valley Transit

#### LIBRARY BOARD OF TRUSTEE MEMBER

**DISCUSSION:** Library Board request approval of Patty Wold to the Library Board of

Trustees, this fills the position previously held by Jody Green. Mayor identified that Jolinda Huckaby and Mary Heinrich have both resigned

as well.

**MOTION BY:** Cynda Herrick **SECOND BY:** Denise Tangen

MOTION TO APPROVE PATTY WOLD TO THE LIBRARY BOARD, REPLACING JODY

GREEN.

**DISCUSSION**: No further discussions

**ALL IN FAVOR:** Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

## **CONSENT AGENDA**

MOTION BY: Rachel Huckaby SECOND BY: Cynda Herrick

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED OCTOBER 28, 2019 IN THE AMOUNT OF \$ 24395.95

## **DISCUSSION:**

APPROVE PAYROLL REGISTER REPORT FOR PAYROLL ENDING OCTOBER 12, 2019

**DISCUSSION:** Tabled not included in packet.

APPROVE FINANCIAL REPORT FOR SEPTEMBER 2019

#### **DISCUSSION:**

APPROVE CASCADE CITY COUNCIL MINUTES DATED OCTOBER 15, 2019

**DISCUSSION:** Tabled not included in packet.

**ROLL CALL:** Tom Byrne Yes Rachel Huckaby Yes

Denise Tangen Yes Cynda Herrick Yes

Motion Passed

# ADJOURNMENT MAYOR REPORT

Community Health Foundation Grant of \$10,000, we will receive in December along with an agreement to be approved by the council. Will be reviewing the mobility plan for the next doable project.

The City was not awarded either the FLAP grant nor the 319 Grant. The applications continue!

Presented the LOT at the Candidate Forum – Informational Ads were in last week and this week Star News. An article will also be in this week's addition.

Red Dirt at Sports Park Project back on!! Robert Parrish from Grassworks, Inc., (company in Emmett who makes the red dirt) reached out to the City and offered to do a site visit. Met with Robert last week along with Public Works and Ronn Julian. Robert educated us and recalculated the amount needed for the south infield. OK Gravel has adjusted their bid and now with the grant, public works budget and labor the gap has narrowed to <\$2,000.00 Plans are to allocate the \$1000 from the Mayor's Walking Challenge and other expense savings measures are expected to make up the difference. Grant Writer Leslie also has a couple of leads on smaller grants i.e. \$100, \$200 which will ensure no further impact to the City's budget.

Having an epiphany last week it occurred to me to contact an auctioneer company to help dispose of the surplus vehicles, desks, etc. I have contacted Meridian Public Auctions who specialize in estate and municipal auctions. Most recently they have worked with Ada County and Idaho State Police. More to come, but they will come and transport items, etc., and we hope to have all items disposed by the end of the year.

Janice is now very familiar with the water and sewer billing as stated in code. Correct procedures are being implemented, which include but not limited to assessment of late fees, disconnection and landlord notifications. Automatic payment systems are targeted to be in place by 12/1/2019.

| MOTION TO ADJOURN 7:07pm                |               |     |                          |     |
|---|---------------|-----|--------------------------|-----|
| ALL IN FAVOR:                           | Tom Byrne     | Aye | Rachel Huckaby           | Aye |
|   | Denise Tangen | Aye | Cynda Herrick            | Aye |
| MEETING ADJOURNED:                      |               |     |                          |     |
| Respectfully submitted and Attested by, |               |     | Approved                 |     |
| Heather M. Soelberg                     |               |     |                          |     |
| Heather M. Soelberg, Clerk/Treasurer    |               |     | Judith R. Nissula, Mayor |     |