



**CASCADE CITY COUNCIL**  
**FIRST REGULAR MEETING**  
**January 13, 2020 at 6:00 pm**  
**Cascade City Hall**

**MINUTES**

**CALL TO ORDER AND ROLL CALL**

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Rachel Huckaby, Cynda Herrick, and Denise Tangen were present. Quorum exists.

Also present: Heather Soelberg City Clerk  
Darryl Stewart Building Inspector/Code Enforcement

**PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was recited.

**PUBLIC COMMENT**

*Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official. The City Council does not take any action or make any decisions during public comment. To request Council action during at Council meeting, contact City Clerk at least one week in advance of a meeting.*

Vernie Kushlan wanted to thank the City for the job they are doing cleaning the sidewalk on Pine Street going to the School.

**DEPARTMENT REPORTS**

- AIRPORT** *No report provided.*
- BUILDING INSPECTOR:** Building inspector provided an updated building permit report for the month of December/year-end.
- LIBRARY:** Library provided a written report and is incorporated herein.
- SHERRIFF'S DEPT.** Sheriff Bolen provided a written report identifying the statistics for the month of December.
- PUBLIC WORKS:** Public Works provided a written report and is incorporated herein.
- CLERK/  
TREASURER:** Clerk provided a written report and is incorporated herein.

**ELECTED OFFICIALS**

- MAYOR** City Clerk presented Mayor Elect, Judith R. Nissula and sworn her in as the new Mayor of the City of Cascade.
- CITY COUNCIL** Mayor Nissula presented Rachel Huckaby and sworn her in a new councilmember of the City of Cascade.  
Mayor Nissula presented Denise Tangen and sworn her in a new councilmember of the City of Cascade.

Mayor Nissula presented Ron Brown and sworn him in a new councilmember of the City of Cascade.

**PUBLIC HEARING**

*No Public Hearing*

**NEW BUSINESS**

**MEETING DATE AND TIME AB 20-01**

**DISCUSSION:** Mayor Nissula inquired with the Council if Monday at 6:00 pm still a good time for the City of Cascade to hold City Council Meetings

**MOTION BY:** Rachel Huckaby                                **SECOND BY:** Denise Tangen

MOTION TO APPROVE THE CITY COUNCIL MEETING ON THE 2<sup>ND</sup> AND 4<sup>TH</sup> MONDAYS OF EACH MONTH

**DISCUSSION:** No further discussion.

**ROLL CALL:**

Ron Brown	Yes	Cynda Herrick	Yes
Rachel Huckaby	Yes	Ron Brown	Yes

*Motion Passed*

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**RESOLUTION NO. 20-01 – 2020 ANNUAL MEETING NOTICE**

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**DISCUSSION:** No Discussion

**MOTION BY:** Rachel Huckaby                                **SECOND BY:** Denise Tangen

MOTION TO APPROVE RESOLUTION NO. 20-1 – 2020 ANNUAL MEETING NOTICE

**DISCUSSION:** No further discussion.

**ROLL CALL:**

Cynda Herrick	Yes	Rachel Huckaby	Yes
Denise Tangen	Yes	Ron Brown	Yes

*Motion Passed*

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**ELECT 2020 COUNCIL PRESIDENT**

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**DISCUSSION:** Request for nomination for the council president.

**MOTION BY:** Denise Tangen                                **SECOND BY:** Rachel Huckaby

MOTION TO APPOINT CYNDA HERRICK AS THE 2020 COUNCIL PRESIDENT

**DISCUSSION:** No further discussion

**ROLL CALL:**

Rachel Huckaby	Yes	Denise Tangen	Yes
Ron Brown	Yes	Cynda Herrick	<i>Abstain</i>

*Motion Passed*

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**CONFIRMATION OF PLANNING COMMISSION AB 20-02**

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**DISCUSSION:** Current terms for the Planning & Zoning Commission are as follows: Lori Hunter, Chairman -- 2015-2019; Sally Gossi -- 2016-2020; Candice White -- 2017-2021; Paddy Warren -- 2018-2022; and Ron Brown -- 2019-2023. Recommendation to confirm the Planning and



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the Airport Advisory Committee as follows: reappoint Ryan Campbell for a three-year term; reappoint Tobie Olson to a three-year term.

**MOTION BY:** Rachel Huckaby   **SECOND BY:** Ron Brown

MOTION TO REAFFIRM RYAN CAMPBELL AND TOBIE OLSON, AND TO CONFIRM THE REMAINING MEMBERS OF THE BOARD

**DISCUSSION:** No further discussion.

**ROLL CALL:** Rachel Huckaby   Yes   Denise Tangen    Yes  
Ron Brown           Yes   Cynda Herrick    Yes

*Motion Passed*

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**APPOINTMENT OF STIBNITE ADVISORY COUNCIL AB 20-06**

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**DISCUSSION:** The City needs to nominate a community representative to serve on the Stibnite Advisory Council for 2020. Recommendation to reappoint Glenna Young to the Stibnite Advisory Council.

**MOTION BY:** Denise Tangen   **SECOND BY:** Rachel Huckaby

MOTION TO APPOINT GLENNA YOUNG TO THE STIBNITE ADVISORY COUNCIL, AND AUTHORIZE THE MAYOR TO SIGN

**DISCUSSION:** No further discussion.

**ROLL CALL:** Denise Tangen    Yes   Ron Brown        Yes  
Cynda Herrick    Yes   Rachel Huckaby   Yes

*Motion Passed*

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**FIRST AMEND TO EXCLUSIVE FRANCHISE AGRMT – LAKESHORE DISPOSAL, INC. AB 20-07**

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**DISCUSSION:** The proposed Amendment for the contract renewal between the City of Cascade and Lake Shore from Lakeshore Disposal which has been reviewed and amended by the City Attorney. The first amendment (1) Revises the initial term of the agreement from 7 years (7/1/2012-6/30/2019) to 14 years (7/1/2012-6/30/2026); and (2) revises the CPI calculation.

**MOTION BY:** Cynda Herrick   **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE THE FIRST AMENDED TO EXCLUSIVE FRANCHISE AGREEMENT FOR LAKESHORE DISPOSAL, INC., AND AUTHORIZE THE MAYOR TO SIGN

**DISCUSSION:** No further discussion

**ROLL CALL:** Ron Brown        Yes   Cynda Herrick    Yes  
Rachel Huckaby    Yes   Denise Tangen    Yes

*Motion Passed*

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**RESOLUTION NO. 20-02 – DECLARING SURPLUS PROPERTY AB 20-08**

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**DISCUSSION:** Resolution No. 20-02 declares a semi-trailer at the public works yard and a typewriter as surplus property. Recommendation to approve resolution No. 20-02 for the disposal of such surplus property.

**MOTION BY:** Denise Tangen                               **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE RESOLUTION NO. 20-02 – DECLARING SURPLUS PROPERTY, AND AUTHORIZE THE MAYOR TO SIGN

**DISCUSSION:** Inquiry about how the auction will take place.

**ROLL CALL:**     Cynda Herrick     Yes                               Rachel Huckaby     Yes  
                  Denise Tangen     Yes                               Ron Brown             Yes

*Motion Passed*

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**TASK ORDER NO. 5 – ENGINEERING SERVICES FOR SCREEN AB 20-09**

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**DISCUSSION:** The Task Order from Scheiss & Associates is for services pursuant to the City purchasing and installing a Huber R0K4 mechanical screen. Recommendation to approve the Task Order.

**MOTION BY:** Rachel Huckaby                               **SECOND BY:** Cynda Herrick

MOTION TO APPROVE TASK ORDER NO. 5, AND AUTHORIZE THE MAYOR TO SIGN.

**DISCUSSION:** No further discussion.

**ROLL CALL:**     Rachel Huckaby     Yes                               Denise Tangen     Yes  
                  Ron Brown             Yes                               Cynda Herrick     Yes

*Motion Passed*

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**SPECIAL MEETING – CMC LONG RANGE STRATEGIC PLAN AB 20-10**

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**DISCUSSION:** The Cascade Medical Center, Tom Reinhardt, would like approximately 45 minutes to provide the City Council with an overview of the Cascade Medical Strategic Plan. Direct from City Council to schedule this at a regular City Council Meeting or to schedule a special meeting for the presentation. Discussion regarding date options. Possible put on January 28 for a special meeting.

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**CONSENT AGENDA**

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**MOTION BY:** Cynda Herrick                               **SECOND BY:** Rachel Huckaby

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED JANUARY 13, 2020 IN THE AMOUNT OF \$62,194.12.

**DISCUSSION:** No further discussion

**ROLL CALL:**     Ron Brown             Yes                               Cynda Herrick     Yes  
                  Rachel Huckaby     Yes                               Denise Tangen     Yes

*Motion Passed*

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**MOTION BY:** Rachel Huckaby                               **SECOND BY:** Cynda Herrick

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APPROVE PAYROLL REGISTER REPORT FOR PAY PERIOD ENDING DECEMBER 21, 2019 AND JANUARY 4, 2020 Rachel Huckaby/Cynda Herrick (Aye)

**DISCUSSION:** No further discussion

<b>ROLL CALL:</b>	Ron Brown	Yes	Cynda Herrick	Yes
	Rachel Huckaby	Yes	Denise Tangen	Yes

*Motion Passed*

APPROVE CASCADE CITY COUNCIL MINUTES DATED DECEMBER 9, 2019, WITH CORRECTIONS

**DISCUSSION:** Tabled

APPROVE CASCADE CITY COUNCIL MINUTES DATED DECEMBER 17, 2019, WITH CORRECTIONS

**DISCUSSION:** Tabled

**MOTION BY:** Cynda Herrick **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE THE LIQUOR LICENSE FOR FAMILY DOLLAR STORES ONCE APPLICANT HAS SUBMITTED CORRECT APPLICATION

**DISCUSSION:** No further discussion

<b>ROLL CALL:</b>	Ron Brown	Yes	Cynda Herrick	Yes
	Rachel Huckaby	Yes	Denise Tangen	Yes

*Motion Passed*

**MAYOR'S REPORT**

IPDES - Discharge Permit handoff, originally scheduled for Wednesday but due to the snow will be rescheduled.

Bennett Lease – move out date should be February 7, 2020.

Staffing – Discussion regarding building inspector staffing. Discussion regarding admin office staffing.

**ADJOURNMENT**

**MOTION TO ADJOURN** 7:14 pm

<b>ALL IN FAVOR:</b>	Rachel Huckaby	<i>Aye</i>	Cynda Herrick	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Ron Brown	<i>Aye</i>

**MEETING ADJOURNED:**

Respectfully submitted and Attested by, Approved

*Heather M. Soelberg*

Heather M. Soelberg, Clerk/Treasurer

Judith R. Nissula, Mayor