



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
February 10, 2020 at 6:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order by Mayor Judith R. Nissula at 6:00 P.M. Council members Rachel Huckaby, Cynda Herrick, and Denise Tangen, were present. Quorum exists.

Also present: Heather Soelberg City Clerk
Steve Yamamoto Superintendent

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official. The City Council does not take any action or make any decisions during public comment. To request Council action during at Council meeting, contact City Clerk at least one week in advance of a meeting.

The City has been picked as Capital for the Day on February 28, 2020.

Mayor Nissula updated the City Council on the HGTV Hometown Takeover video that was submitted to HGTV for the Hometown Takeover.

DEPARTMENT REPORTS

- AIRPORT** Rob Terry provide an update on the grant possibilities for the airport.
- BUILDING INSPECTOR:** Darryl provided update on the building permits, code enforcement and FEMA. Darryl also updated the City Council on a dog at large and impounding of the dog issue. Darryl is also moving forward with completing the bathroom at the old firestation.
- LIBRARY:** Library provided a written report and is incorporated herein
- SHERRIFF'S DEPT.** Sheriff Bolen provided a written report identifying the statistics for the month of January
- PUBLIC WORKS:** Mayor Nissula provided un update regarding the IPDES Permit handoff..
- CLERK/
TREASURER:** Clerk did not provide a separate report.

PUBLIC HEARING

No Public Hearing

NEW BUSINESS

ANNUAL ROADS AND STREET FINANCIAL REPORT AB-16

DISCUSSION: Each year the city must complete an annual report. The report must list funds received from local, state and federal sources, and expenditures for road, bridge and culvert construction, repair, maintenance, equipment, and administration. This report is submitted to the state and published the local paper.

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

MOTION TO ACCEPT THE ANNUAL ROADS AND STREETS REPORT

DISCUSSION: No further discussion

ROLL CALL:	Ron Brown	<i>Absent</i>	Cynda Herrick	Yes
	Rachel Huckaby	Yes	Denise Tangen	Yes

Motion Passed

IRWA APPRENTICESHIP - EMPLOYER PARTICIPATION AGREEMENT AB-18

DISCUSSION: Mayor provided a background on the IRWA has an apprenticeship program that consists of two components (1) On-the-Job Learning (OJL): An apprentice is typically required to complete a minimum of 2,000 hours of structured on-the-job (OJT) training. Apprentices are paid wages while participating in OJT; and (2) related Technical Instruction (RTI): Apprentices must also be engaged in classroom learning that supports their OJT activities. It is recommended that the apprentice complete at least 144 hours of related technical instruction each year. Typically, the employer pays the cost of the RTI, and often also pays wages for the time the apprentice spends in class. The combination of on the job training and classroom education make the registered apprenticeship program an excellent fit for our industry. Discussion regarding who will be participating. Request to see if the City can have two participants.

MOTION BY: Cynda Herrick **SECOND BY:** Denise Tangen

MOTION TO APPROVE THE PARTICIPATION IN THE IRWA APPRENTICESHIP PROGRAM OF DOUGLAS GREEN AND KESTLER MAYNARD

DISCUSSION: No further discussion

ROLL CALL:	Cynda Herrick	Yes	Rachel Huckaby	Yes
	Denise Tangen	Yes	Ron Brown	<i>Absent</i>

Motion Passed

GOLF COURSE MASTER PLAN AB-19

DISCUSSION: Tom Byrne and Rob Terry provided an overview of the Golf Course Association Golf Course Master Plan.

WCMEDC – 2019 RECAP / 2020 PLAN AB-20

DISCUSSION: Andrew Mentzer from WCMEDC provided an overview of the 2019 year and the plan for 2020.

APPROVAL OF CONSENT AGENDA

MOTION BY: Rachel Huckaby **SECOND BY:** Cynda Herrick

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED FEBRUARY 6, 2020 IN THE AMOUNT OF \$16,096.78.

DISCUSSION: No further discussion

ROLL CALL: Ron Brown *Absent* Cynda Herrick *Yes*
Rachel Huckaby *Yes* Denise Tangen *Yes*

Motion Passed

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

APPROVE PAYROLL REGISTER REPORT FOR PAY PERIOD ENDING FEBRUARY 1, 2020

DISCUSSION: Inquiry regarding

ROLL CALL: Ron Brown *Absent* Cynda Herrick *Yes*
Rachel Huckaby *Yes* Denise Tangen *Yes*

Motion Passed

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

APPROVE CASCADE CITY COUNCIL MINUTES DATED JANUARY 27, 2020 AND JANUARY 28, 2020

DISCUSSION: Motion withdrawn. Request for additional information and review of January 27 minutes.

MOTION BY: Rachel Huckaby **SECOND BY:** Denise Tangen

APPROVE CASCADE CITY COUNCIL MINUTES DATED JANUARY 28, 2020.

DISCUSSION: No further discussion.

ROLL CALL: Ron Brown *Absent* Cynda Herrick *Yes*
Rachel Huckaby *Yes* Denise Tangen *Yes*

Motion Passed

ADJOURNMENT

MOTION TO ADJOURN

ALL IN FAVOR: Rachel Huckaby *Aye* Cynda Herrick *Aye*
Denise Tangen *Aye* Ron Brown *Absent*

MEETING ADJOURNED:

Respectfully submitted and Attested by, Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Judith R. Nissula, Mayor

Library Report to City Council

February 10, 2020

Looking Back: Updates Since Last Department Report (January 13, 2020)

Library Clerk: The library clerk position has been filled. We are excited to welcome Janet Chappell as the newest member of the library staff. Her first day was January 30th. Prior to working at the library Janet was a long-time staff member of the Blaine County Recreation District before moving to Cascade, and worked at our own Rec center for a few months as well.

Kindergarten Readiness Kick-off: *February 1st* The launch of our Kindergarten Ready program was a success. We currently have nine children registered along with their parents/caregivers. This puts us right at capacity for program enrollment and we are excited about the level of interest in the program. The program will be ongoing through May.

Heart Health Presentation: *February 7th 11am-12pm*. The library will be hosting a presentation about heart health in partnership with the Cascade Medical Center. As this event is happening the Friday prior to City Council, a report-out is not yet available. The library director will provide additional information at the February 10th council meeting.

Looking Ahead: Upcoming Events & Info

Blue Cross Medicare Booth: *February 14th 1-3pm*. A representative from Blue Cross of Idaho will have a booth set up at the library from 1-3pm on Friday, February 14th to provide information and answer questions about changes to Medicare Plus.

Book Bingo – Now through March, the library is promoting our “Book Bingo” program. All it takes to participate (and win) is to read book! Read enough books and you’ll get a bingo. Each Bingo earns a raffle ticket for some really cool prizes!

Impact & Value

January figures – Averaged 27 visitors per day, compared to XX in January last year. Highest visitor day was 45, lowest was 9. Figures for January 2020 were up slightly compared to the prior month (December 2019).

Seeking Board Members – The library is still looking for candidates to fill two vacancies on its board of trustees.