



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
March 9, 2020 at 6:00 pm
Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order by Mayor Judith R. Nissula at 6:00 P.M. Council members Rachel Huckaby, Cynda Herrick, and Ron Brown, were present. Quorum exists.

Also present: Heather Soelberg City Clerk
Steve Yamamoto Superintendent
Trevor Howard City Engineer
Matthew Johnson City Attorney

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official. The City Council does not take any action or make any decisions during public comment. To request Council action during at Council meeting, contact City Clerk at least one week in advance of a meeting.

Josh Davis – Read a letter to be made on the record from the Steve Bradbury.

DEPARTMENT REPORTS

AIRPORT *No report provided.*

BUILDING INSPECTOR: The building inspector identified that three building permits were issued for the month of February.

LIBRARY: Library provided a written report and is incorporated herein.

SHERRIFF’S DEPT. Sheriff Bolen provided a written report identifying the statistics for the month of February.

PUBLIC WORKS: Public Works provided a written report and is incorporated herein.

**CLERK/
TREASURER:** *No report provided.*

PUBLIC HEARING

No Public Hearing

OLD BUSINESS

CONTRACT PLANNER INVOICE REVIEW

DISCUSSION: Continued review and discussion regarding the Contract Planner invoices. Copies of the section of the meeting minutes from the March 11, 2019 and March 20, 2020 were attached to the Agenda Bill from February 24. City Code states that applicant is to pay the actual

expenses incurred for the applications process. At the February 24, 2020 meeting City Council was requested to identify which invoices should be born by the City and how the City will pay for this expense. Discussion regarding what should be covered by the City and what should be covered by applicant. Mayor Nissula asked for City Council to provide some better example of what should be covered by City. Mayor Nissula identified City Code states that applicant is responsible for all expenses related to the application. This matter will be put on a the next City Council meeting for decision.

NEW BUSINESS

PRESENTATION OF THE 2018-2019 FY ANNUAL AUDIT REPORT

DISCUSSION: Presentation by Jared Zwygart of the 2018-2019 Audit report.

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE THE 2018-2019 AUDIT REPORT AS PREPARED.

DISCUSSION: No further discussion.

ROLL CALL:

Ron Brown	Yes	Cynda Herrick	Yes
Rachel Huckaby	Yes	Denise Tangen	Absent

Motion Passed

CITY OF CASCADE MASTER TRANSPORTATION PLAN

DISCUSSION: Presentation by Trevor Howard of Horrock’s Engineering of the 2019 Master Transportation Plan. Discussion regarding priority roads. Discussion regarding the mobility plan. Discussion regarding Shore Drive/Lakeshore Blvd (FLAP Grant Lakeshore III). Specific discussion regarding Sawyer Street improvement requirements. Councilmember Huckaby had statements/corrections she asked to be addressed. Councilmember Herrick had statements/corrections she asked to be addressed. Request to have LHTAC provide traffic counts. Discussion regarding timeline on corrections/additions and deadline for grant submittal. Discussion regarding GIS.

MOTION BY: Cynda Herrick **SECOND BY:** Ron Brown

Motion to table discussion until the first meeting May, 2020.

DISCUSSION: No further discussion

ROLL CALL:

Cynda Herrick	Yes	Rachel Huckaby	Yes
Denise Tangen	Absent	Ron Brown	Yes

Motion Passed

INFRASTRUCTURE PLANNING – TRANSPORTATION, SANITARY SEWER AND DRINKING WATER

DISCUSSION: Presentation by Trevor Howard of Horrock’s Engineer regarding planning, maintaining, and expanding the City’s infrastructure (Transportation, Sanitary Sewer, and Drinking Water). Discussion

regarding the capacity for water and sewer. Discussion regarding the requirements set by authority agencies. Discussion regarding the need for feasibility studies for water and sewer. Discussion regarding the need for planning. Discussion regarding the need to move to an EDU calculation.

FLOOD DAMAGE PREVENTION REGULATION

DISCUSSION: Presentation by Trevor Howard of Horrock's Engineer regarding the current status of the City's Flood Prevention Regulation Ordinance and how it relates to future development.

RIVER DISTRICT WORKSHOP

DISCUSSION: Mayor Nissula opened the workshop up by reiterating the minutes from the meeting which identified that the workshop was to take place after the team meeting. Discussion regarding when the workshop was to be set. Attorney Matt Johnson made clarification regarding what the workshop, but identified the workshop was not intended for the applicant to provide presentation but merely an ability for the City Council to work through discussion topics. Attorney Johnson wanted to clarify that the City Attorney and Staff are not censoring information. Attorney Johnson also wanted to clarify and correct that the City Attorney Johnson and Staff have not been able to review the DA or to make comment on the letter received by applicant. Attorney Johnson identified that the City did not receive the applicant's version of the development agreement until after close of business on March 2, less than one week ago and is still be fully vetted by Staff – the reason that it has not been brought to the City Council. Attorney Johnson broken down the main issues still in discussion in the Development Agreement ("DA") (ITD, local traffic impact, water system, wastewater system. Trevor Howard identified that he is available to answer questions regarding how the development agreement effects the current status of the City streets, water and wastewater system. Discussion regarding the draft DA, draft applicants DA and the comments by the City Council. Discussion regarding the need to have team meeting prior to a City Council workshop. Discussion regarding the notice of public hearing as published with an incorrect date for a deadline to respond, Attorney Johnson identified this had been fixed in the next notice and is not a critical error and the public hearing will be set for March 23rd. Request for a special meeting to discuss the DA, request to hold a special meeting on March 18, 2020. Discussion regarding the special meeting would be held after the team meeting. Discussion regarding City Council additional input based on the current DA. Discussion regarding the applicant comment about halting work until applicant fees had been addressed. Discussion regarding outstanding fees.

APPROVAL OF CONSENT AGENDA

MOTION BY: Cynda Herrick **SECOND BY:** Rachel Huckaby

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED MARCH 5, 2020 IN THE AMOUNT OF \$22,913.67.

DISCUSSION: Questions regarding library expenses, IRWA training and computer upgrades.

ROLL CALL: Ron Brown Yes Cynda Herrick Yes
Rachel Huckaby Yes Denise Tangen Absent

Motion Passed

MOTION BY: Rachel Huckaby **SECOND BY:** Cynda Herrick

APPROVE PAYROLL REGISTER REPORT FOR PAY PERIOD ENDING FEBRUARY 29, 2020

DISCUSSION: Councilmember Huckaby asked for a breakdown for Darryl Shephard. Councilmember Huckaby inquired about library staffing.

ROLL CALL: Ron Brown Yes Cynda Herrick Yes
Rachel Huckaby Yes Denise Tangen Absent

Motion Passed

MOTION BY: Rachel Huckaby **SECOND BY:** Ron Brown

APPROVE CASCADE CITY COUNCIL MINUTES DATED JANUARY 27, 2020 WITH CORRECTIONS

DISCUSSION: Councilmember Herrick still has concerns with the January 27, 2020 meeting minutes. Discussion regarding the minutes and the language.

ROLL CALL: Ron Brown Yes Cynda Herrick No
Rachel Huckaby Yes Denise Tangen Absent

Motion Passed

MOTION BY: Rachel Huckaby **SECOND BY:** Cynda Herrick

APPROVE CASCADE CITY COUNCIL MINUTES DATED FEBRUARY 22, 2020 WITH CORRECTIONS

DISCUSSION: Check language regarding the GCA drafting of a letter.

ROLL CALL: Ron Brown Yes Cynda Herrick Yes
Rachel Huckaby Yes Denise Tangen Absent

Motion Passed

MAYOR'S REPORT

Mayor Nissula identified the City is not "stonewalling" this application, as expressed in the Bradbury letter. Mayor Nissula identified she has an obligation to protect the City and that is what she is doing.

FAA is asking to rent the old PD building again. Discussion regarding the need and use of the old PD building.

ADJOURNMENT

MOTION TO ADJOURN 9:37

ALL IN FAVOR: Rachel Huckaby *Aye* Cynda Herrick *Aye*
Denise Tangen *Absent* Ron Brown *Aye*

MEETING ADJOURNED:

Respectfully submitted and Attested by,

Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Judith R. Nissula, Mayor