



**CASCADE CITY COUNCIL**  
**SECOND REGULAR MEETING**  
**May 26, 2020 at 6:00 pm**  
**Cascade City Hall**

**MINUTES**

**CALL TO ORDER AND ROLL CALL**

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Rachel Huckaby, Cynda Herrick, Denise Tangen and Ron Brown, were present. Quorum exists.

Also present: Heather Soelberg                      City Clerk  
                  Steven Yamamoto                     Superintendent

**PUBLIC HEARING**

*No Public Hearing*

**NEW BUSINESS**

**VALLEY COUNTY TRANSIT 2021 FISCAL YEAR FUNDING REQUEST**

**DISCUSSION:** Valley County Transit is request in increase of funding from the previous funding amount of \$3,000 to \$5,000, and an additional increase of \$5,000 for additional shuttle service. Terri provided an updated and presentation to the City Council regarding the Valley County Transit. Discussion regarding the extended shuttle service. Cynda asked that the City find the funding to meet the request of \$10,000.

**HANGER CONDO REQUEST – INTERSTATE BATTERIES**

**DISCUSSION:** Request to build a hanger condo by Tom Honnold. Recommendation for approval was made by the AAC, and would like to know what he needs to do to move forward with the process. Mayor Nissula inquired if he had building plans, Mr. Honnold does not have plans yet. Mayor Nissula requested the City Council approve Mr. Tom Honnold moving forward with his plans. Discussion regarding the standard lease language.

**MOTION BY:** Rachel Huckaby                      **SECOND BY:** Cynda Herrick

MOTION TO APPROVE THE LEASE DRAFTING FOR CONDO HANGERS FOR TOM HONNOLD, AND DIRECT STAFF TO MOVE FORWARD WITH SAME.

**DISCUSSION:** Discussion regarding the building perimeters, master plans specs, building fees, SAF fees, etc.

**ROLL CALL:** Cynda Herrick    Yes                      Rachel Huckaby    Yes  
                  Denise Tangen    Yes                      Ron Brown            Yes



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**TEMPORARY MEETING LOCATION – PROPOSED AMERICAN LEGION LEASE**

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**DISCUSSION:** Review of proposed lease between the City of Cascade and American Legion for future. Discussion regarding future City Council meeting dates. Discussion regarding meeting the COVID-19 requirements.

**MOTION BY:** Cynda Herrick **SECOND BY:** Ron Brown

MOTION TO APPROVE THE LEASE AS PRESENTED AND AUTHORIZE THE MAYOR TO SIGN.

**DISCUSSION:** Discussion regarding the cost of having a public hearing.

**ROLL CALL:** Ron Brown Yes Cynda Herrick Yes  
Rachel Huckaby Yes Denise Tangen Yes

*Motion Passed*

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**PAYETTE RIVER BYWAY COMMITTEE APPOINTMENT**

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**DISCUSSION:** The Payette River Committee needs a new Cascade representative. Shauna Arnold would like to be the representative

**MOTION BY:** Cynda Herrick **SECOND BY:** Rachel Huckaby

MOTION TO APPOINT SHAUNA ARNOLD TO THE PAYETTE RIVER BYWAY COMMITTEE

**DISCUSSION:** No further discussion.

**ROLL CALL:** Cynda Herrick Yes Rachel Huckaby Yes  
Denise Tangen Yes Ron Brown Yes

*Motion Passed*

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**LETTER OF INTENT TO FUND WCMEDC**

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**DISCUSSION:** WCMEDC has requested a letter of intent of the City of Cascade to continue to fund WCMEDC.

**MOTION BY:** Cynda Herrick **SECOND BY:** Ron Brown

MOTION TO APPROVE A LETTER IDENTIFYING THE CITY'S INTENT TO FUND THE WCMEDC

**DISCUSSION:** No further discussion.

**ROLL CALL:** Rachel Huckaby Yes Denise Tangen Yes  
Ron Brown Yes Cynda Herrick Yes

*Motion Passed*

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**COVID-19 EXPENSE REIMBURSEMENT**

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**DISCUSSION:** Discussion regarding the preliminary expenses.

**MOTION BY:** Ron Brown **SECOND BY:** Rachel Huckaby

MOTION TO APPROVE THE TENTATIVE COVID-19 EXPENSES FOR REIMBURSEMENT

**DISCUSSION:** No further discussion.

**ROLL CALL:** Denise Tangen Yes Ron Brown Yes  
Cynda Herrick Yes Rachel Huckaby Yes

*Motion Passed*

**APPROVAL OF CONSENT AGENDA**

**MOTION BY:** Rachel Huckaby **SECOND BY:** Ron Brown

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED MAY 21, 2020 IN THE AMOUNT OF \$21,678.47.

**DISCUSSION:** Inquiry regarding the issues at Young Lift Station, discussion regarding narrowing down who the culprit of putting mop heads down the sewer.

**ROLL CALL:** Ron Brown Yes Cynda Herrick Yes  
Rachel Huckaby Yes Denise Tangen Yes

*Motion Passed*

**MOTION BY:** Denise Tangen **SECOND BY:** Cynda Herrick

APPROVE PAYROLL REGISTER REPORT FOR PAY PERIOD ENDING MAY 9, 2020

**DISCUSSION:** No further discussion.

**ROLL CALL:** Ron Brown Yes Cynda Herrick Yes  
Rachel Huckaby Yes Denise Tangen Yes

*Motion Passed*

**MOTION BY:** Rachel Huckaby **SECOND BY:** Denise Tangen

APPROVE CASCADE CITY COUNCIL MINUTES DATED MAY 19, 2020, WITH CORRECTIONS

**DISCUSSION:** No

**ALL IN FAVOR:** Ron Brown *Aye* Cynda Herrick *Aye*  
Rachel Huckaby *Aye* Denise Tangen *Aye*

*Motion Carried*

**MOTION BY:** Cynda Herrick **SECOND BY:** Rachel Huckaby

APPROVE FINANCIAL STATEMENT FOR APRIL 2020

**DISCUSSION:** No further discussion

**ROLL CALL:** Ron Brown Yes Cynda Herrick Yes  
Rachel Huckaby Yes Denise Tangen Yes

*Motion Passed*

**2020-2021 FISCAL YEAR BUDGET**

**DISCUSSION:** Discussion regarding the upcoming budget season.

**EXECUTIVE SESSION 74-206(A) AND (B) PERSONNEL**

**MOTION BY:** Rachel Huckaby

**SECOND BY:** Cynda Herrick

MOTION TO GO INTO EXECUTIVE SESSION PURSUANT TO 74-206(a) AND (b)  
PERSONNEL

**DISCUSSION:** City Council executed executive session at \_\_\_\_, no decisions were made.

<b>ROLL CALL:</b>	Denise Tangen	Yes	Ron Brown	Yes
	Cynda Herrick	Yes	Rachel Huckaby	Yes

*Motion Passed*

**ADMINISTRATION STAFFING**

**DISCUSSION:** Revised job descriptions will be sent to the City Council for review.

**MAYOR REPORT**

Update of the AIC Virtual Conference.

Update on the Covid-19 procedures for reopening for Cascade.

**ADJOURNMENT**

**MOTION TO ADJOURN** 8:35pm

<b>ALL IN FAVOR:</b>	Rachel Huckaby	<i>Aye</i>	Cynda Herrick	<i>Aye</i>
	Denise Tangen	<i>Aye</i>	Ron Brown	<i>Aye</i>

**MEETING ADJOURNED:**

Respectfully submitted and Attested by,

Approved

*Heather M. Soelberg*

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Heather M. Soelberg, Clerk/Treasurer

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Judith R. Nissula, Mayor