



CASCADE CITY COUNCIL
SPECIAL MEETING
June 10, 2020 at 6:00 pm
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00pm. Council Members **Ron Brown, Cynda Herrick, Rachel Huckaby and Denise Tangen were present.**

Quorum exists.

Also present: Heather Soelberg City Clerk
Janice Van Winkle Deputy Clerk
Matt Johnson City Attorney
Trevor Howard City Engineer
Peggy Breski City Planning

NEW BUSINESS ACTION ITEMS

Water Facility Planning Study RFQ Selection – Trevor Howard

Discussion:

A summary of the RFQ's submitted was summarized and S&A Engineering ranked #1. The City will proceed with a recommendation.

Motion by: Denise Tangen
Motion seconded: Rachel Huckaby

Motion to: Motion to accept bid from S&A Engineers for water study.

Further Discussion None.
Motion passed Unanimously.

River District Update – Matt Johnson, City Attorney

Discussion:

City Attorney proceeded with status update and progress on the development agreement (DA) with a recommendation to maintain the meeting on June 22, 2020.

There was discussion regarding how and where the meeting will be held to ensure full participation.

There were no motions and no vote.

River District Invoice Fees

Discussion:

City Attorney summarized ongoing discussion regarding application fees. A recent payment for engineering and legal portion of fees was received but with an objection by the applicant asking for additional justification of fees. The applicant will have an opportunity to review and clarify.

City Attorney summation:

Staff will provide detail of invoices to applicant and staff.

Applicant will provide a written response.

Recommended to not rush the response date but this should be done within the next four weeks. Fees and timing will be a condition under code and DA

Job Descriptions

Discussion:

There was discussion regarding the updated job descriptions in the Clerk's office. Not all council members were ready to review and it was clarified that these were the original job descriptions presented with the Treasurer piece removed from the City Clerk position. There were requests to clarify and be clear on the job responsibilities for each position.

Executive Session

Mayor asked City attorney if executive session be required and he feels it is not necessary.

Adjournment

Mayor adjourned the meeting at 7:39pm

Respectfully submitted and Attested by,

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer

Judith R. Nissula, Mayor