



**CASCADE CITY
PLANNING & ZONING COMMISSION
Regular Meeting Minutes
Tuesday, January 21, 2020
6:15pm
Cascade City Hall**

CALL TO ORDER AND ROLL CALL

The regular meeting of the City of Cascade Planning and Zoning Committee was called to order by Lori Hunter at 6:14pm.

Attendees

Sally Gossi
Candice White
Paddy Warren
Lori Hunter

A quorum was present.

Also present was Deputy Clerk, Janice Van Winkle

OLD BUSINESS

Land Use Ordinance review and changes

Chairman Hunter made a brief summary of the purpose of this work session for the benefit of the new P&Z members. The Zone Use summary guidelines refer to wording only related to code book sections 3-1-6 to 3-11-a and will be a “at a glance” guideline for use by staff and the general public. When complete, there will be a public hearing and then a P&Z recommendation to the City Council

Zone Use worksheet changes discussed were:

Legend modification: P = Permitted/Allowed
 NP = Not Permitted/Not Allowed

There was discussion that definitions should be consistent throughout all code requirements. Sally Gossi has volunteered to work on definitions and call out those that need to be changed. This will include clarification to the definition of an ADU unit.

Dwellings: Tiny homes are up to 400 sq. ft.
Tiny home as an ADU will need to be clarified.

Garages: Need to change definition of a private garage.

Height – Max Building height
R-II will be 2 story.

The definition of what a “story” is will be clarified.

Modify R – II from 19’ to 2 story.

For A (agricultural), C (commercial), I (industrial) and REC
Use asterisks and refer to wording same as 3-1-9 E section
Use asterisks and refer to wording same as 3-1-11 E section

Home based business signs up to 3 sq. ft.
Discussion of the merits of having this section at all.
Should this be removed and referred to existing sign code?
Committee agreed to remove from the list.

Kennels: Repair verbiage to read “3 or more dogs or commercial business.”

Lot Size – Max Coverage
This verbiage will be redefined.
R-IV (currently Leisure Time and future) change green box to 75%

Manufactured Homes:
Add “Dwellings” as a prefix and move to dwellings section.

Yurts:
Add “Dwellings” as a prefix and move to dwellings section.
Will require ADU definition.

Recreational Vehicles:
Add (1) One RV to 30 days or less and 31 days or more.

Park Models on a foundation:
Remove from RV section and move to its own category.

Park Models not on a foundation:
Remove this line entirely.

Rec. vehicle park:
Remove reference to city code 3-1-10F...incorrect.

Setbacks – from other structures.

This will vary depending upon construction materials.
Consensus was to “Refer to Building Inspector” (BI)

Added setback categories:

Flanking Street, Frontage street, Driveway width – 1 and 2 way.

Left off at Commercial FENCE requirements. Allow approximately 30 minutes to wrap up at next meeting.

LAND USE ORDINANCE CHANGES

Single Track Sidewalk Ordinance

Discussion regarding the need to make these paths ADA accessible and the need for seasonal maintenance.

Chairman Hunter will work on other suggested verbiage that will make more sense for the city and present it at the next meeting.

NEW BUSINESS – ACTION ITEMS

Approval of the 12/16/19 meeting minutes.

The adjournment time of the 12/16/19 minutes was not stated. The commission came to a consensus that it was adjourned at 9pm and asked that the minutes reflect the correction.

Motion made by Candice White to approve the City Planning and Zoning Commission 12/16/19 meeting minutes with the correction reflecting the meeting adjournment time.

Motion seconded by Paddy Warren.

Motion passed unanimously.

Set and approve 2020 Annual Meeting Times and Dates

It was the consensus of the commission to keep the same meeting dates and times.

Motion made by Candice White to approve the meeting scheduled for the 3rd Monday of each month at 6:15pm.

Motion seconded by Paddy Warren.

Motion passed unanimously.

Further Discussion

Future meeting agenda items up for will be:

- OLD Business – Discussion Only
 - Land Use
 - Single Track Sidewalk Ordinance

- New Business – Action Item
 - Approval of /21/20 meeting minutes.
 - Election of Officers.

ADJOURNMENT

Hearing no further business, the meeting was adjourned by Lori Hunter at 8:36pm.

Respectfully submitted,

Janice Van Winkle

Janice Van Winkle, Deputy Clerk

Approved:

Lori Hunter, Chairman