



**CASCADE CITY  
PLANNING & ZONING COMMISSION  
Regular Meeting Minutes  
Tuesday, February 18, 2020  
6:15pm  
Cascade City Hall**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the City of Cascade Planning and Zoning Committee was called to order by Lori Hunter at 6:15pm.

**Attendees**

Sally Gossi  
Paddy Warren  
Lori Hunter

A quorum was present.

Also present was Deputy Clerk, Janice Van Winkle

**OLD BUSINESS**

**Land Use Ordinance review and changes**

The Zone Use Summary spreadsheet was reviewed with the following modifications discussed.

Darken grey shading for easier viewing

Dwellings – Yurt as an ADU

Classified as a single family dwelling.

Need to discuss where they can be built.

In R-IV

Remove “as ADU” from the spreadsheet.

Refer to spreadsheet for permitting requirements of C, NP or P

Rec Vehicles

RV 31 days or more under INDUSTRIAL, leave as NP.

Remove green shading.

Setbacks – driveway width (minimum) 1-way

Remove description of “setbacks”

Reclassify as “Driveway” - INDUSTRIAL category only.

## **Land Use Ordinance review and changes** *continued...*

Sally will research emergency access requirements.  
Leave as highlighted green for now.

### Setback – Fences

Remove description of “setbacks” and replace with FENCES

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A sight obscuring fence or other suitable screening shall be required where a proposed commercial or industrial use, including but not limited to a wrecking yard, abuts the side or rear yard of any property in a residential or recreational zone. Such fence shall be 6’ in height, except in the required front yard, where it shall be not more than three feet (3’) in height. Wrecking yard/vehicle impound lots require a 6’ sight obscuring fence (ORD 529, 11-28-94).

### Setbacks – flanking street

See spreadsheet for parameters

Numbers stay the same and turn box to grey highlight

### Setbacks – frontage street (minimum)

See spreadsheet for parameters

Numbers stay the same and turn box to grey highlight

### Underground Utilities

Underground utilities are **required**.

Continuity of definitions - Sally Gossi still looking into this.

The project scope was discussed. The Zone Use Summary spreadsheet will be used as an “at a glance” tool and will use City Code as the reference data.

P&Z members and staff will make notes where proposed changes outlined on the Zone Use Summary spreadsheet will need to be updated in City Code.

### **Ordinance for Single Track**

Review of suggested connectivity plans including the use of information from the Valley County plan to come up with a plan for the city. The goal is to use Valley County Pathways grant monies.

Discussion as to whether a public hearing is required at the P&Z level to pass this on to the City Council for another public hearing and vote. \*

**Ordinance for Single Track** *continued...*

*\* Response from City Attorney Matt Johnson on the P&Z 2/18/20 meeting packet content regarding proposed Single Track Ordinance did not come in until after the meeting. City Attorney must review prior to any further action moving forward.*

**NEW BUSINESS – ACTION ITEMS**

**Approval of the 01/21/20 meeting minutes.**

Motion made by Paddy Warren to approve the City Planning and Zoning Commission 01-21-20 meeting minutes

Motion seconded by Sally Gossi.

Unanimously approved.

**Election of Officers**

Motion made by Paddy Warren to maintain the current chairman, Lori Hunter for another year and make Candice White Vice Chair.

Seconded by Sally Gossi

Unanimously approved.

**Further Discussion**

No further discussion

**ADJOURNMENT**

Hearing no further business, the meeting was adjourned by Lori Hunter at 8:17PM

Respectfully submitted,

*Janice Van Winkle*

Janice Van Winkle, Deputy Clerk

Approved:

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Lori Hunter, Chairman