



**CITY OF CASCADE  
PLANNING & ZONING COMMISSION  
Regular Meeting  
Monday, March 16, 2020  
Rescheduled for  
Tuesday, April 21, 2020  
6:00pm – Note time change  
MEETING MINUTES**

**CALL TO ORDER**

Meeting began ½ hour after posted start time.

City Attorney stated that we were not in violation of open meeting laws as the call-in information that was posted was accurate and approved moving forward with the meeting.

Meeting called to order by Lori Hunter at 6:31pm

**ROLL CALL**

Sally Gossi

Lori Hunter

Paddy Warren

Candice White

A quorum was present.

Also, in attendance was City Attorney, Matt Johnson and Deputy Clerk, Janice Van Winkle.

**OLD BUSINESS – Discussion Only**

Land Use Ordinance review and changes

Make the following repairs on the Zone Use Summary form.

**Minimum Driveway Widths vs “Road Widths”**

Sally Gossi researched fire code, emergency access guidelines with City Code.

One-way driveway/road

Current City Code requires 14’ minimum width.

Fire Code requires 20’, unobstructed minimum width.

Two-way driveway/road

Current City Code requires 24' minimum width.

Fire code requires 26', unobstructed minimum width.

There was unanimous agreement to bring City Code into alignment with Fire code.

**Yurts**

There was discussion as to whether Yurts should be permitted in R-II and R-III zones and it was concluded that:

Yurts will not be permitted (NP) in R-II

Yurts will require a conditional use permit (C) in R-III zone.

**Maximum Lot Coverage**

Re-addressed lot coverage to include hardened surfaces.

Improve the zoning definition of a what a hardened surface is.

Include an agenda item for the next meeting to review and overall improvement to definitions within code.

**Status of completion of proposed changes to code**

Lori Hunter requested that proposed changes be scheduled as an ACTION item on the May agenda with a scheduled public hearing to change existing code in June.

**Single Track Sidewalk Ordinance**

There was discussion of the current City of Cascade mobility report and the draft proposal of a Single-Track Sidewalk ordinance which was drafted for the City from the Valley County adopted ordinance.

There was inquiry as to whether it was in the best interest of the City of Cascade to follow a Valley County ordinance.

City Attorney Matt Johnson recommended that the City of Cascade consider a permit vs policy instead of conducting a public hearing. The draft ordinance could be changed into an internal policy which would include the drafting of an MOU which could also address liability issues. A public hearing could be had for every proposed pathway if necessary.

The City Attorney recommended that the Deputy Clerk follow up with the Mayor to determine if something more formal was needed.

He further recommended that the City adopt the existing draft as an internal “for policy review” so something is in place as a Resolution and would not require a Public Hearing.

**NEW BUSINESS – Action Items**

Approval of the 2/18/20 meeting minutes.

**Motion** to approve the P&Z 2/18/20 meeting minutes with no changes.

Motion made by Candice White.

Motion seconded by Sally Gossi.

Motion passed unanimously.

**Meeting adjourned** at 7:12 pm by Lori Hunter

Respectfully submitted,

*Janice Van Winkle*

Janice Van Winkle, Deputy Clerk

Approved:

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Lori Hunter, Chairman