



CASCADE CITY COUNCIL
FIRST REGULAR MEETING
Monday, June 8, 2020
6:00 PM
American Legion Hall
105 East Mill Street
MINUTES

CALL TO ORDER AND ROLL CALL

Mayor Nissula called the first regular meeting of the City Council for Monday 6/8/2020 to order at 6:00pm.

Roll Call Cynda Herrick, Ron Brown, Rachel Huckaby, Denise Tangen.

A quorum was present.

Also present were:

Heather Soelberg	Janice Van Winkle
Steve Yamamoto	Darryl Shephard
Amelia Valasek	Sheriff Bolen
Robert Terry	

NEW BUSINESS ACTION ITEMS

Idaho Dog Sled Challenge

Council discussed briefly and was in agreement that Cascade could be the starting point for the sled dog race. They will check with the state parks to confirm that access to the lake will be OK.

Motion Ron Brown make motion for Rachel Huckaby to be the point of contact to work with the Idaho Sled Dog Challenge race director.

Seconded Denise Tangen

Roll call: Ron Brown, YES Denise Tangen, YES
Cynda Herrick, YES Rachel Huckaby, YES

Motion passed.

Appointment of Treasurer Mayor brought forth the appointment of Heather Solberg as part time Treasurer working at 20 hours per week effective date of June 19, 2020.

Brief discussion of job responsibilities and posting of position. Appointments can move forward but special meeting to clarify job descriptions and compensation will be held.

Motion Rachel Huckaby made a motion to ratify Heather Soelberg as the part time treasurer.

Seconded Denise Tangen

Roll call: Ron Brown, YES Denise Tangen, YES
Cynda Herrick, YES Rachel Huckaby, YES

Motion passed.

Appointment of City Clerk

Mayor brought forth the appointment of Janice Van Winkle as City Clerk. Target effective date is June 19, 2020.

Motion Rachel Huckaby made a motion to ratify appointment of Janice Van Winkle as City Clerk.

Seconded by Cynda Herrick

Roll call: Ron Brown, YES Denise Tangen, YES
Cynda Herrick, YES Rachel Huckaby, YES

Motion passed.

Water Facility Planning Study RFQ

No information presented.

Status Update on Cascade River District

No information presented.

DEPARTMENT REPORTS/BUDGET PRESENTATION

Airport study reported by Robert Terry

A brief report was presented outlining new hangar construction, grants status and research of revenue generating ideas including parking and tie down fees.

Building Inspector

(7) permits generated in May. (3) permits generated in June YTD.

Discussed code enforcement, ADA and flood plain compliance and suggested that we create code infringement fees to cover operation costs.

Council requested that building inspector responsibilities be reported by hours spent per department.

Library

Library has been reopened since June 1st. They are taking all precautions for social distancing and protocols for quarantining books and items that are returned to the Library. Curbside service is available. A CARES grant was awarded.

A brief summation of the budget for the upcoming fiscal year reflects conservative revenue projections related to donations and grant monies. Staffing structure changes reflect reduction of hours but full qualification for PERSI benefits.

Council had no further requests.

Sheriff's Department

Report on agency area activity by Sheriff Bolen.

Clarification of July 4th fireworks with social distancing and no vendors.

Budget report presented as a guideline that will be clarified once the county budget committee reviews next week.

Public Works

Water: Reported summary of activity for the month of May including water sampling, new water hookups and first meter read of the year. Summer use anticipated to be higher this year. Armstrong bathrooms open as of today.

Sewer: May sewer department activities included increased samplings and service line repairs. Reported continuing problem with mop heads clogging lift stations and continued work with S&A Engineers for info on mechanical screens that will be reported to DEQ.

Streets: bladed and rolled at beginning of month. These will be redone the week of June 8th. Front St. manhole and storm drain had to be replaced.

Parks: are reopened at this time.

This was discussion related to services that should be budgeted for and prioritized them. The top project would be to upgrade meter reading system to drive by radio reads. New equipment for RI basins for efficient operation of sand filters and additional personnel are needed. There are no services that could be eliminated and those needed to support future growth and development would be new wells, storage tank, upgrades on water and sewer lines.

Budget review for Public Works was discussed and few changes over last year are expected.

City Clerk

Review of budget by department with brief discussion on selected line items.

Mayor summarized that revised budget spreadsheet will be presented at a special meeting with the City Council.

CONSENT AGENDA ACTION ITEMS

Invoice Approval Report through Monday, June 5, 2020

Motion Rachel Huckaby made a motion to approve \$80,560.84 in invoices.

Seconded Cynda Herrick

Roll call: Unanimously approved.

Payroll Reports for Period Ending May 30, 2020

Motion Denise Tangen motion to approval PR reports for period

Seconded Ron Brown

Roll call: Ron Brown, YES Denise Tangen, YES
Cynda Herrick, YES Rachel Huckaby, YES

Motion passed.

Minutes for May 26, 2020

Motion Cynda Herrick made motion to approve May 26, 2020 minutes with changes.

Seconded Denise Tangen

Roll call: Unanimously approved.

Motion passed.

Minutes for June 3, 2020

There was discussion whether the term “Condo Hangars” is an appropriate name so the Mayor will revisit with Rob Terry of the airport committee. The drafting of lease vs approval of lease needs to be clarified and the typing errors that appear in the Valley County transit and executive sessions notes

Motion Cynda Herrick made a motion to approve the June 3, 2020 minutes with corrections.

Seconded Ron Brown

Roll call: Unanimously approved.

Motion Passed.

MAYORS REPORT

Reminder to all to sign up for June 10-12, 2020 AIC seminar which the City will pay for.

White/Peterson intern will have business license ordinance ready for council review.

Stibnite Foundation grants for thatcher.

In conversation with Idaho Power and Fish and Game to create a fish cleaning station across from Water’s Edge.

Complaints about speed limit on Sawyer and the potential for placing speed bumps.

All were in agreement to have a special meeting on Wednesday, 6/10/20.

Meeting adjourned at 9:21pm