



**CASCADE CITY COUNCIL**  
**SECOND REGULAR MEETING**  
**Monday, July 27, 2020**  
**6:00 PM**  
**Cascade City Hall**  
**MINUTES**

**CALL TO ORDER AND ROLL CALL**

Cynda Herrick, Rachel Huckaby, Ron Brown, Denise Tangen

**A quorum was present.**

**Also in attendance**

Judith Nissula, Kegan Mechan (WhitePeterson), Heather Soelberg, Janice Van Winkle

**PLEDGE OF ALLEGIANCE**

**NEW BUSINESS ITEMS**

Tom Reinhardt of Cascade Medical Center presented a COVID update. Review of current COVID protocols for testing, treatment, hospitalization and facility transfer. Review and discussion of face coverings endorsement to protect each other and health care workers.

**NEW BUSINESS ACTION ITEMS**

**Annexation Ordinance No. 704 The River District (Action Item)**

**MOTION** Move to suspend the rules to read Annexation Ordinance No. 704 three times and adopt by Title only.

Made by Rachel Huckaby

Seconded by Denise Tangen

Roll Call Yes, Ron Brown, Yes, Rachel Huckaby, Yes, Denise Tangen.  
Abstain: Cynda Herrick

Motion passed.

**Rachel Huckaby read Annexation Ordinance No. 704 by Title only (Action Item)**

**MOTION** to adopt the Annexation Ordinance #704 related to the River District.

Made by Rachel Huckaby

Seconded by Ron Brown

Roll Call Yes, Ron Brown, Yes, Rachel Huckaby, Yes, Denise Tangen.  
Abstain: Cynda Herrick

Motion passed.

**Red Dirt Project****AB 20-60 (Action Item)**

**MOTION** Motion to pay the bill to OK gravel for the South ball field.  
Made by Rachel Huckaby  
Seconded by Denise Tangen

Roll call Yes, Ron Brown Yes, Cynda Herrick  
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

**September Off-Road Stampede****AB 20-61 (Action Item)**

Summary of event by Keith Hughes  
Mayor specified that start point, Kelly's Whitewater Park is in the County.  
Apply with County and the Forest Service to get permits.  
The city of Cascade does have traffic concerns.  
Keith has discussed with Central District Health for their protocol.

**MOTION** The City of Cascade supports hosting Stampede on September 26, 2020  
Made by Denise Tangen  
Seconded by Rachel Huckaby

Roll Call Yes, Ron Brown Abstain, Cynda Herrick (need county permit)  
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

**Flagpole next to Cascade Store****AB 20-62 (Action Item)**

Discussion regarding flagpole. Flag gets caught in the tree and the flag rips. Repair or Purchase of a light will be necessary.

**MOTION** to approve getting a flag and the repair or purchase of a light, property maintenance and tree trimming will be required.  
Made by Cynda Herrick  
Seconded by Denise Hagen

Roll Call Yes, Ron Brown Yes, Cynda Herrick  
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

**Approval of preliminary Budget for fiscal year 20/21.****AB 20-63 (Action Item)**

Presentation by City Treasurer who presented three options to modify the budget, as previously directed by Council, to make up a \$16/M budget shortfall.

**MOTION** to Public Notice **option 3** with adjustments down of \$3000 as indicated in the airport and adjustment down if \$2000 in the park fund. Law Enforcement ADMIN will remain the same as current fiscal year 2019/2020.

Made by Cynda Herrick  
Seconded by Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Cynda Herrick  
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

**Approval of preliminary Schedule of Fees for 20/21. AB 20-64 (Action Item)**

Presentation of proposed fee schedule by Treasurer. Discussion by line item.

No motion was necessary.

**Health Order – Masks.**

Review of suggested Mask resolution. Revise end date to include an end date of December 31, 2020.

**MOTION** To approve Mask resolution and public health advisory resolution as presented with the changes indicated with a Sunset clause of 12/31/2020.

Made by Cynda Herrick  
Seconded by Ron Brown

Roll Call: Yes, Ron Brown Yes, Cynda Herrick  
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

Further discussion: related to Council meetings being held at American Legion or to continue via Zoom.

**Next step on Vendor and Business licenses.**

Presentation from White/Peterson intern, Keagan Mechan, who is preparing draft ordinances on both licenses for Council review and approval. Council would like to see a public hearing to approve the vendor and business license ordinances.

No motion required.

**CONSENT AGENDA ACTION ITEMS**

Invoice Approval Report through Friday, July 25, 2020

**MOTION** \$209,288.52 to approve invoices for

Made by Rachel Huckaby  
Seconded by Cynda Herrick  
Roll Call: Unanimously approved.

There was brief discussion regarding clarification required for the White/Peterson personnel invoice for \$642.00.

**Payroll reports for Period Ending July 19, 2020.**

**MOTION** to accept Payroll Report  
Made by Rachel Huckaby  
Seconded by Ron Brown  
Roll Call: Unanimously approved.

**Meeting minutes for July 13, 2020.**

**MOTION** To approve July 13, 2020 minutes with changes correcting the spelling of “Denise” and to remove footers on all but the last page.  
Made by Denise Tangen  
Seconded by Rachel Huckaby  
Roll Call: Unanimously approved.

**Financial Reports for June 2020.**

June reports will be presented at the next meeting.

**MAYOR REPORT**

Amanda Hall began as deputy clerk on 7/21/20 and is doing well.

City Hall will have doors open soon.

Discussion regarding Town Hall meeting regarding deer to be scheduled for August 24, 2020.

ADA sidewalk replacement will be done sometime during August.

Water disconnect notices have been suspended should they resume? Yes.

Since locking water spigot, people are getting water from the State Parks.

Scope of Water Study status - there will be a meeting between Scoresby engineering and DEQ.

BOR and Golf course sprinklers

Moving forward – Council Members will get a blank agenda bill for items they want on the agenda.

Any items for next agenda for discussion? There were none.

**Meeting Adjourned at 9:25pm.**

**Respectfully Submitted and Attested by:**

**Approved:**

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Janice Van Winkle, Clerk

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Judith R. Nissula, Mayor