



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
August 24, 2020
6:00 PM
Cascade City Hall
Meeting Minutes

CALL TO ORDER AND ROLL CALL

Meeting called to order by Mayor Nissula at 6:00 pm.

Roll Call: Ron Brown, Cynda Herrick, Rachael Huckaby, Denise Tangen

A quorum is exists.

Staff in attendance: Amanda Hall, Deputy Clerk, Heather Soelberg, City Treasurer
Janice Van Winkle, City Clerk Darryl Shepard, Building Inspector

PLEDGE OF ALLEGIANCE

NEW BUSINESS ITEM

Public input regarding big game feeding

The Mayor outlined the guidelines for public comment and 1-hour time limit on this agenda item. Comments received in writing were read out loud or included in the Council member meeting packets.

Three additional attendees gave verbal testimony regarding the deer and are in support of a no feeding ordinance. One attendee suggested that the City, while considering an ordinance, needs to look at two things, if there is an
a) unnatural deer population and b) why.

Mayor asked if the Council would like to hear further testimony and Council had further discussion regarding the general support of drafting a simple and clear, no feeding ordinance. Once an ordinance is drafted and a hearing date set, it was recommended that Fish and Game give a presentation at the public hearing.

NEW BUSINESS ACTION ITEMS

AB 20-72 (action item) Resignation of P&Z Commission, Sally Gossi

Motion to accept the resignation of P&Z Commissioner, Sally Gossi thanking her for her service.

Motion by Rachel Huckaby
Seconded by Cynda Herrick

Roll Call YES, Ron Brown YES, Cynda Herrick
YES, Rachel Huckaby YES, Denise Tangen

Motion passed.

AB 20-73 (action item) CUP 20-01 Rankin Tiny Home

Clarification from City Attorney to Mayor was reviewed. The CUP does not require a public hearing at Council level.

There was input from the City Building Inspector who outlined the 2018 IRC code requirements and current City Code to require Tiny Home structures to have foundation tie down requirements. Council member Herrick asked if this special CUP met the IRC code for Tiny Homes. Building inspector said that there will need to be an inspection as the (foundation) should be locked down and skirted.

Council member Huckaby mentioned that she had talked with the owners regarding home before she realized it would come to the Council and wanted to report her conversation.

Motion to accept the P&Z recommendation of Special CUP 20-01 with additional conditions that follow IRC and City codes as recommended by the Building Inspector.

Made by Ron Brown
Seconded by Cynda Herrick

Discussion Council member Herrick asked that the lighting ordinance is also an additional condition.

Roll Call YES, Denise Tangen YES, Ron Brown
YES, Cynda Herrick YES, Rachel Huckaby

Motion passed.

AB 20-74 (action item) Copier lease renewal

The Treasurer presented bids for the lease renewal and reviewed “per click” pricing contracts and suggests a change in vendor annually to keep click charges down.

There is a copier at City Hall and at the Library. The Library will also have a new contract but for a smaller machine. The City Hall will have more paper (larger tray) capacity. The new lease will have a “large capacity tray” at \$14 per month and the staple finisher for \$28 per month.

Motion made to enter into a lease agreement with AOS Systems (Automated Office Systems) for the copiers.

Motion by Cynda Herrick
Seconded by Rachel Huckaby

Roll Call YES, Rachel Huckaby YES, Denise Tangen
YES, Ron Brown YES, Cynda Herrick

Motion passed.

AB 20-75 (action item) Resolution No. 20-07, Destruction of Records

Motion to accept resolution No. 20-07 authorizing destruction of records as presented.

Motion by Rachel Huckaby
Seconded by Cynda Herrick

Discussion It was confirmed that most documents are kept digitally and that some documents such as utility bill receipts are not kept. Council Member Herrick would like to see items of historical significance be kept in the Administrative Records.

Motion to accept was revised to accept resolution No. 20-07 authorizing destruction of records and excluding the destruction of administrative Records.

Roll Call YES, Cynda Herrick YES, Rachel Huckaby
 YES, Ron Brown YES, Denise Tangen

Motion passed.

AB 20-76 (action item) Website link for WICAP

Motion to approve the link for WICAP on the City of Cascade Website “Residence Resource Page”

Motion made Cynda Herrick
Seconded by Rachel Huckaby

Roll Call YES, Ron Brown YES, Cynda Herrick
 YES, Rachel Huckaby YES, Denise Tangen

Motion passed.

AB-20-77 (action item) Sports Park, ADA Connecting Sidewalk

Ron Julian presented the partnership of Knife River and Granite Excavation who are joining to form and pour the concrete and finish the shoulders at no cost to the City. OK Gravel will be creating the handicap parking spaces. The City will have to provide signs for the Handicap parking stalls. There are no other anticipated costs to the city for this project.

This project will not be done right away, start to finish. However, they will accomplish this as crews and equipment are available.

The Mayor reiterated that monies for the signage need to remain under \$1500.00.

Motion to give the sports park committee the green light to move ahead with the ADA sidewalk project and commit a maximum of \$1500 of City funds to pay for the signage.

Motion by Rachel Huckaby
Seconded by Ron Brown

Discussion There was further discussion regarding naming rights on this project and though Knife River was interested in some sort of recognition it will be similar to the softball diamond project that has signing on the fences.

Roll Call YES, Cynda Herrick YES, Rachel Huckaby
 YES, Denise Tangen YES, Ron Brown

Motion passed.

AB 20-78 (action item) Resolution 20-08 – Library surplus property

Donate to the Chamber of Commerce for sale in their yard sale.

Motion to accept resolution 20-08 declaring library surplus property.

Motion by Rachel Huckaby
Seconded Denise Tangen

Roll Call YES, Ron Brown YES, Cynda Herrick
 YES, Rachael Huckaby YES, Denise Tangen

Motion passed.

CONSENT AGENDA ACTION ITEMS

Payroll reports for Period Ending August 15, 2020 *(Action Item)*

Motion to accept the payroll reports ending August 15, 2020.

Motion by Rachel Huckaby
Seconded by Denise Tangen

Roll Call YES, Cynda Herrick YES, Ron Brown
YES, Rachael Huckaby YES, Denise Tangen

Motion passed.

Invoice Approval Report through August 31, 2020 *(Action Item)*

Motion to accept the invoice approval report for the total of \$185,162.44.

Motion by Rachel Huckaby
Seconded by Cynda Herrick

Council members asked for clarification on several line items and they were explained by the Mayor.

Roll Call YES, Ron Brown YES, Cynda Herrick
YES, Rachel Huckaby YES, Denise Tangen

Motion passed.

Leave Report, Comp-time through August 15, 2020 *(Action Item)*

Motion NO MOTION NEEDED

Meeting minutes for August 10, 2020 *(Action Item)*

Motion to accept the meeting minutes for August 10, 2020.

Motion by Rachel Huckaby
Seconded by Cynda Herrick

Roll Call YES, Ron Brown YES, Cynda Herrick
YES, Rachel Huckaby YES, Denise Tangen

Special meeting minutes for August 12, 2020 *(Action Item)*

Motion to accept the special meeting minutes for August 12, 2020

Motion by Rachel Huckaby
Seconded by Ron Brown

Roll Call ABSTAIN, Denise Tangen (not present at the August 12, 2020 meeting)
YES, Ron Brown YES, Cynda Herrick
YES, Rachel Huckaby

Motion passed.

Further discussion regarding Tiny Homes summarized that the Special CUP 20-01 *will not* be a precedent for future Tiny Homes. There will an ordinance specific to Tiny Homes and accessory dwelling units moving forward.

Adjournment Mayor Nissula adjourned the meeting adjourned at 7:14 pm.

Respectfully Submitted and Attested by:

Janice Van Winkle, Clerk