

CASCADE CITY COUNCIL

SECOND REGULAR MEETING April 27, 2020 at 6:00 pm Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

The meeting of the Cascade City Council was called to order at 6:00 P.M. Council members Rachel Huckaby, Cynda Herrick, Denise Tangen and Ron Brown, were present. Quorum exists.

Also present: Heather Soelberg City Clerk

Steven Yamamoto Superintendent

PLEDGE OF ALLEGIANCE

Pledge of Allegiance was recited.

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official. The City Council does not take any action or make any decisions during public comment. To request Council action during at Council meeting, contact City Clerk at least one week in advance of a meeting.

PUBLIC HEARING

No Public Hearing

DEPARTMENT REPORTS

SHERIFF DEPT.

Sheriff Bolen provided a written report identifying the statistics for the month of March.

NEW BUSINESS

FUTURE CITY HALL / MEETING HALL

DISCUSSION:

Mayor Nissula update as follows: Mayor Nissula has reached out to the FAA Status, no additional update; Amerititle Status: no update; 105 Main Street: provided a memo outlining the current state of City Hall and possible repairs, if any, which can be made. American Legion: Trevor Howard, the City Engineer, has determined the space can accommodate 25 people while still meeting the social distancing requirements. Councilmember Herrick would like to meet at the American Legion through the month of August. Mayor Nissula identified that May 30th public and private gathering can begin. Councilmember Herrick disagreed. Discussion regarding the logistics of meeting at the American Legion. Councilmember Tangen and Huckaby believed that we should follow the Governor's recommendations.

MOTION BY: Cynda Herrick SECOND Ron Brown

BY:

MOTION TO ENTER INTO A LEASE WITH THE AMERICAN LEGION FOR JUNE, JULY AND AUGUST OR AT WHICH TIME GROUP MEETINGS CAN BE HELD.

DISCUSSION: No further discussion.

ROLL CALL: Ron Brown Yes Cynda Herrick Yes

Rachel Yes Denise Tangen Yes

Huckaby

Motion Passed

FUTURE OF VALLEY COUNTY RECYCLING

DISCUSSION: Dave Bingham, Valley County Commissioner, provided a brief

presentation on how the recycling for the Valley County is moving and how that will affect the City going forward in our end of the county. Dave requested some additional information from the Council in

writing.

EDU and SERVICE AVAILABILITY FEES

DISCUSSION: Paul Scoresby submitted a letter to the City recommending assessing

Sewer SAF Fees based on EDU calculations. Trevor Howard provided further details, specifically identify that the City Ordinance is not clear. Trevor identified that if a two-building apartment complex with 50 units each would take up the entire wastewater availability but

only collect two SAF fees. The current Ordinance is not clear.

MOTION BY: Rachel Huckaby **SECOND** Denise Tangen

BY:

MOTION TO DIRECT THE STAFF TO WORK ON REWRITING AND FIXING OUR SAF FEE POLICY BASED ON EDU'S.

DISCUSSION: No further discussion. Clarification this is just changing the

connection fee and not changing the monthly fee. Discussion

regarding the future of EDU's and billing.

ROLL CALL: Rachel Yes Denise Tangen Yes

Huckaby

Ron Brown Yes Cynda Herrick Yes

Motion Passed

RFQ FOR THE WATER FACILITY PLANNING STUDY

DISCUSSION: Mayor Nissula identified that the DEQ should be allocating funds for

water planning grants in May or June. The City is required to select an Engineer in accordance with Idaho Code 67-2320. The City needs to begin the process by issuing a Request for Qualifications within the

next week or two because the process can take 6-8 weeks.

A draft Request for Qualifications and information on the selection

process to help with the process is included.

MOTION BY: Cynda Herrick SECOND Rachel Huckaby

BY:

MOTION TO ADVERTISE FOR THE RFQ FOR ENGINEERING SERVICES

DISCUSSION: No further discussion.

ROLL CALL: Denise Tangen Yes Ron Brown Yes

Cynda Herrick Yes Rachel Yes

Huckaby

Motion Passed

FEES FOR FLOOD PLAIN DEVELOPMENT PERMITS

DISCUSSION: Darryl Shepard requested that the City needs to implement new Fees

for the Floodplain Development Permit (recommendation of \$50) and

Elevation Certificate (recommendation of \$230). The Elevation

Certificate will require a Surveyor. The Floodplain Ord passed in 2018 requires the building inspector/floodplain administrator to inspect and

issue a floodplain development permit and when applicable an elevation certificate. Both require inspections, approval and

permanent retention of documentation. This fee would need to be by

Resolution and to schedule a public hearing

MOTION BY: Rachel Huckaby SECOND Cynda Herrick

BY:

MOTION TO SCHEDULE A PUBLIC HEARING TO SET A FEE RESOLUTION WITH REGARD TO NEW FEES FOR FLOOD PLAIN DEVELOPMENT AND ELEVATION CERTIFICATE

DISCUSSION: Request to send notice to those in the Flood Plain.

ROLL CALL: Ron Brown Yes Cynda Herrick Yes

Rachel Yes Denise Tangen Yes

Huckaby

Motion Passed

AIRPORT ID U70 CARES ACT APPLICATION

DISCUSSION: Mayor Nissula identified that the Secretary of Transportation on

April 14, 2020 identified the Cascade Airport is eligible for funds under the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) in the amount of \$30,000. Kevin Bissell, the Airport Engineer recommends selecting Option 1 for the quickest option is to use all of

your CARES Act funds

MOTION BY: Rachel Huckaby SECOND Cynda Herrick

BY:

MOTION TO APPROVE THE AIRPORT IDU70 CARES ACT APPLICATION, AND AUTHORIZE THE MAYOR TO SIGN.

DISCUSSION: No further discussion

ROLL CALL: Cynda Herrick Yes Rachel Yes

Huckaby

Denise Tangen Yes Ron Brown Yes

Motion Passed

BIG GAME ORDINANCE

DISCUSSION: City Council discussed the feeding of big game within City Limits.

Discussion regarding having a townhall meeting prior to having a

public hearing.

CITY OF CASCADE COVID 19 REBOUND PLAN

DISCUSSION: Mayor and Staff will begin preparing a plan that is in line with the

State of Idaho Rebound Plan that was released April 23, 2020.

APPROVAL OF CONSENT AGENDA

MOTION BY: Rachel Huckaby SECOND Cynda Herrick

BY:

APPROVE PAYMENT OF BILLS ON THE UNPAID INVOICE REPORT DATED APRIL 27, 2020 IN THE AMOUNT OF \$38,554.61.

DISCUSSION: Cynda Herrick inquired about the Cascade Hardware water line,

Horrock's Engineering, JRN Plan Review and White Peterson.

ROLL CALL: Ron Brown Lost in Cynda Herrick Yes

Transmission

Rachel Yes Denise Tangen Yes

Huckaby

Motion Passed

MOTION BY: Rachel Huckaby **SECOND** Cynda Herrick

BY:

APPROVE PAYROLL REGISTER AND BANK RECONCILIATION REPORT FOR PAY PERIOD ENDING APRIL 11, 2020

DISCUSSION:

ROLL CALL: Ron Brown Aye Cynda Herrick Aye

Rachel Aye Denise Tangen Aye

Huckaby

Motion Carried

MOTION BY: Rachel Huckaby SECOND Ron Brown

BY:

APPROVE CASCADE CITY COUNCIL MINUTES DATED APRIL 13, 2020 AND APRIL 22, 2020, WITH CORRECTIONS

DISCUSSION: Request to clarify the Motion for the Advisory Order on April 13, 2020.

ROLL CALL: Ron Brown Aye Cynda Herrick Aye

Rachel Aye Denise Tangen Aye

Huckaby

Motion Passed

MOTION BY: Cynda Herrick **SECOND** Ron Brown

BY:

APPROVE FINANCIAL STATEMENT FOR MARCH 2020

DISCUSSION:

ROLL CALL: Ron Brown Yes Cynda Herrick Yes

Rachel Yes Denise Tangen Yes

Huckaby

Motion Passed

MAYOR REPORT

ADJOURNMENT

MOTION TO ADJOURN 7:58

ALL IN FAVOR: Rachel Huckaby *Aye* Cynda Herrick *Aye*

Denise Tangen Aye Ron Brown Aye

MEETING ADJOURNED:

Respectfully submitted and Attested by, Approved

Heather M. Soelberg

Heather M. Soelberg, Clerk/Treasurer Judith R. Nissula, Mayor