



CASCADE CITY COUNCIL

FIRST REGULAR MEETING

Tuesday, October 13, 2020

6:00 PM

Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL

Meeting called to order at 6:01 pm

Present in person were Council Members Cynda Herrick, Rachel Huckaby, Ron Brown, Denise Tangen

A **quorum** is present.

Also present in person

Judith Nissula, Mayor

Janice Van Winkle, Clerk

Steve Yamamoto, Public Works

Darryl Shephard, Building Official

Heather Soelberg, Treasurer

Mike Thomas

Also present via Zoom

Vernie Kushlan

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official. The City Council does not take any action to make any decisions during public comment. To request Council action during a Council meeting, contact City Clerk at least one week in advance of a meeting.

Vernie Kushlan - 107 Cabarton #106 - strongly protested the resolution making Cascade a Second Amendment Sanctuary and requests that the Council reconsider.

Council member Cynda Herrick asks that this be put on a future agenda for public comment.

DEPARTMENT REPORTS

Airport – nothing to report.

Building Department

Darryl Shepard summarized his building permit stats log and other items that occurred during September and October YTD. (12) building permits were issued for the month of September. Also discussed were code enforcement violations. The new flag arrived and the light fixture has been repaired. The Building Inspector reported to Council that the 2018 codes will be adopted and in effect January 1, 2021.

Clerks Report

Janice Van Winkle summarized airport hangar billing, water/sewer billing, and alcohol license renewal billing stats as well as records requests stats.

Sheriff's Office monthly stats for activity within the City limits was summarized by the Mayor. Clerk printed copies for each of the Council Members.

Treasurer Report

Heather Soelberg is wrapping up fiscal year 2019/2020, The Auditor will be scheduled for a date after Thanksgiving. A summary of CARES grant funding was presented and included a request for a new conference table for City Hall and asks that the Council Members think about other ways we can make use of CARES funds.

Library report

Vernie Kushlan reported that Amelia Vasalek has resigned and will be moving out of the area. Each library employee received a \$200 bonus. The library board has filled (1) of the (2) positions that were open. The (1) new board member will be voted on by the City Council at the October 26th meeting.

Public Works Report

Water consumption down; second homeowners did not come up as much due to COVID. Digital modeling of our water system is being worked on as well as the GIS system. Backup generators were discussed. Wastewater testing required from DEQ has expanded considerably. Potholes will be filled in prior to winter setting in. Council member Herrick asked about weeds in the sidewalk cracks – Steve will look at tomorrow. Public Works is still waiting on the new skidster.

Mayor Nissula

Letter regarding tree removal from Mr. Cobb was reviewed and discussed.

Allen family and water spigot. New lock has been installed and the sign remains posted due to family concerns over COVID and City concerns over potential back flow contamination. The meter will remain in place. Mayor reiterated that this was an easement issue and not a water rights issue.

the Mayor asked for Council to approve paying a title company to research and summarize all City easements.

The City has entered the Scare Crow Contest.

There is an individual interested in working on the P&Z Commission.

The Mayor received an email from ITD, Erica Bowen, asking if the City had an interest in attending a meeting that will be scheduled at the request of the River District regarding a bypass or an “alternate route” around the City of Cascade.

NEW BUSINESS Dog licensing and fees.

Discussion: Code enforcement, Darryl Shepard, presented a scenario where dog licenses are not charged a fee. However, the dog should be registered and will remain registered until the owners inform the City that they no longer have the dog.

Council will further discuss this proposal at a future meeting.

NEW BUSINESS – ACTION ITEMS

AB 20-90 Updated Vendor Ordinance – review and set public hearing (Action Item)

Discussion regarding vendor licensing and the time frame currently required for processing.

Motion for the Mayor and City Clerk to set date for the “Vendor Ordinance” public hearing during one of the Council meetings in November.
Made by Rachel Huckaby
Seconded by Denise Tangen

Roll Call Yes, Cynda Herrick Yes, Rachel Huckaby
Yes, Denise Tangen Yes, Ron Brown

Motion passed.

AB 20-91 **Renewal of alcohol licenses D9, American Legion, Valley Store (Action Item)**
Motion to approve the renewal of the D9 and Valley Store alcohol licenses and to hold over approval of the American Legion license until the County license is signed by the applicant.

Motion by Cynda Herrick
Seconded by Denise Tangen

Yes, Ron Brown Yes, Cynda Herrick
Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

AB 20-92 **Sports Park Naming Rights Proposals disc golf holes 4,5,11,16 (Action Item)**

Discussion: Applications are not complete. Duration and verbiage on signs are needed.

Motion to table proposals until applications are completed in full.

Made by Rachel Huckaby
Seconded by Cynda Herrick

Roll Call Yes, Denise Tangen Yes, Ron Brown
Yes, Cynda Herrick Yes, Rachel Huckaby

Motion passed.

AB 20-93 **DEQ Subaward S668 Drinking water protection grant (Action Item)**

Originally applied for grant monies last fiscal year and the City was denied. Reapplication was approved and the electronic gates and well house protection measures will be installed and \$8500 of grand monies will be funded.

Motion to accept AB 20-93 for the DEQ Subaward S668

Made by Rachel Huckaby
Seconded by Denise Tangen

Roll Call Yes, Ron Brown Yes, Cynda Herrick
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

AB 20-94 **Potential short-term lease of PD building (Action Item)**

Discussion: Mike Thomas presented his needs and proposal for renting the PD building for his woodworking shop. He offered the City \$200 per months (\$1200 up front) to store his shop there for the winter with later discussion to rent on a permanent basis at a

negotiated rate. Mayor Nissula updated Council on the ongoing interest with the FAA that might be in conflict with any other rental agreement and reiterated that it would be in the City's best interest to maximize any benefit to the City. Council further discussed the need to have a plan for the City's needs prior to making a decision on a lease.

Motion to deny the proposal as presented by Mike Thomas.
Made by Cynda Herrick
Seconded by Denise Tangen

Roll Call Yes, Cynda Herrick Yes, Rachel Huckaby
Yes, Denise Tangen Yes, Ron Brown

Motion passed.

CONSENT AGENDA ACTION ITEMS

Invoice Approval Report through Wednesday August 4, 2020

Motion to approve the invoices through October 9, 2020 for \$16,690.83.
Made by Rachel Huckaby
Seconded by Cynda Herrick
Roll Call Unanimously approved, motion passed.

Payroll Reports for period ending September 27, 202 thru October 10, 2020

Motion to approve the Payroll reports for September 27, 2020 thru October 10, 2020
Made by Rachel Huckaby
Seconded by Ron Brown
Roll Call Unanimously approved, motion passed.

Approval of September 2020 Financials

Motion to carry over approval of the September financials to the next meeting.
Made by Rachel Huckaby
Seconded by Cynda Herrick
Roll Call Unanimously approved, motion passed.

Approval of September 28, 2020 meeting minutes

Motion Motion to approve the minutes dated September 28, 2020
Made by Cynda Herrick
Seconded by Denise Tangen
Roll Call Unanimously approved, motion passed.

MOTION TO ADJOURN by Mayor Nissula at 8:48 pm

Judith R. Nissula, Mayor

Attest:

Janice Van Winkle, Clerk