



installing a lift station which will also require a plan for floodproofing and the elevation the lift station will be placed at. Information and a plan with elevations and placement of utilities and roads has not been received to date. Revised engineering on ponds (which were too steep) is still required. All this information is due per ordinance and is required prior to issuing the Floodplain Development Permit.

**NEW BUSINESS – Action Items**

**AB 21-01 Meeting Date and Time (Action Item)**

Motion by Cynda Herrick to set the meeting dates the 2<sup>nd</sup> and 4<sup>th</sup> Monday at 6 pm.

Seconded by Ron Brown

Roll Call Yes, Rachel Huckaby, Yes, Denise Tangen  
Yes, Cynda Herrick Yes, Ron Brown

Motion passed.

**AB 21-02 Resolution No. 21-01 Annual Meeting Notice (Action Item)**

Motion by Rachel to adopt Resolution 21-01 for the Annual Meeting notice.

Seconded by Cynda Herrick

Roll Call Yes, Cynda Herrick Yes, Denise Tangen  
Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

**AB 21-03 Election of Council President (Action Item)**

Motion by Ron Brown to elect Cynda Herrick as the Council President for 2021.

Seconded by Rachel Huckaby

Roll Call Yes, Rachel Huckaby, Yes, Cynda Herrick  
Yes, Denise Tangen Yes, Ron Brown

Motion passed.

**AB 21-04 Confirmation of Planning and Zoning Members (Action Item)**

Motion by Cynda Herrick to confirm the existing P&Z members as listed on the agenda bill.

Seconded by Denise Tangen

Roll Call Yes, Rob Brown Yes, Cynda Herrick  
Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

**AB 21-05 Confirmation of Library Board of Trustees (Action Item)**

Motion By Rachel Huckaby to approve Library Board of Trustees as listed on AB 21-05.

Seconded by Cynda Herrick

Roll Call Yes, Rachel Huckaby Yes, Rob Brown  
Yes, Cynda Herrick Yes, Denise Tangen

Motion passed.

**AB 21-06 Confirmation of Airport Advisory Committee (Action Item)**

Motion by Cynda Herrick motion to confirm the airport advisory committee as listed.

Seconded by Rachel Huckaby

Roll Call      Yes, Denise Tangen                      Yes, Cynda Herrick  
                    Yes, Ron Brown                              Yes, Rachel Huckaby

Motion passed.

**AB 21-07      Appointment of Library Liaison    (Action Item)**

Motion by      Cynda Herrick to appoint Rachel Huckaby as library liaison for 2021.

Seconded by      Denise Tangen

Roll Call      Yes, Cynda Herrick                      Yes, Denise Tangen  
                    Yes, Rachel Huckaby                      Yes, Ron Brown

Motion passed.

**AB 21-08      Appointment of Stibnite Advisory Council.    (Action Item)**

**MOVED TO January 25, 2021 agenda.**

**AB 21-10      Updated Vendor Ordinance    (Action Item)**

No Motion needed per Mayor Nissula. Clerk to set a date.

**AB 21-11      Street Vacation – Public Hearing Date    (Action Item)**

Discussion regarding when to set a public hearing. This will need to be coordinated with the process serving timeframe. No motion necessary.

**CONSENT AGENDA**

**Invoice approval report through 01/08/21    (Action Item)**

Motion by      Denise Tangen to approve the invoice approval report dated 01/08/21 for \$19,718.88.

Seconded by      Cynda Herrick

Roll Call      Yes, Rachel Huckaby                      Yes, Ron Brown  
                    Yes, Cynda Herrick                      Yes, Denise Tangen

Motion passed.

**Payroll Report for January 6, 2021 PR period.**

Motion by      Denise Tangen to approve the Payroll Report for the period ending 1/02/2021.

Seconded by      Cynda Herrick

Roll Call      Yes, Cynda Herrick                      Yes, Ron Brown  
                    Yes, Denise Tangen                      Yes, Rachel Huckaby

Motion passed.

**December 2020 Financials**

Motion by      Cynda Herrick to accept the financials for December 2020.    (Action Item)

Seconded by      Ron Brown

Roll Call      Yes, Denise Tangen                      Yes, Rachel Huckaby  
                    Yes, Ron Brown                              Yes, Cynda Herrick

Motion passed.

**Approval of 12/28/20 Meeting Minutes    (Action Item)**

Motion by:      Rachel Huckaby to move approval of the 12/28/21 minutes to the next meeting.

Seconded by:      Cynda Herrick

Roll Call:      Yes, Rachel Huckaby                      Yes, Cynda Herrick

Yes, Denise Tangen

Yes, Ron Brown

Motion passed.

### **Mayor State of the City address**

2020 was a year of surprises but the City weathered the storm. No employees contracted COVID-19 and, though the doors were locked, business continued as usual by adapting and bringing the office into digital operations including answering work phones from home offices. Public Works kept two employees in the field while the other two were engaged in continuing education at home.

#### COVID-19 related CARE funds helped the City achieve:

Digital Council meetings.

Surface Pro's for City Council members to enable remote, digital council meetings.

Laptops for staff to use when required to work from home.

Hand sanitizing stations for the library, City Hall, and the public Parks.

#### Other successes included:

Disposal of surplus items

Parks were a pride of the City and included the Red Dirt project at the Sports Park.

Progress was made on internal processes.

Payment of utility bills continued without a hitch and resulted in increased signup for autopay.

Successful Grant awards were made for improvements to the Strand and Source Water Protection.

Though there were few disappointments the city was not unscathed by tragedy and lost several citizens mostly to tragic accidents including our own Deputy Clerk, Amanda Hall whom we will miss but know that she would want us to carry on with our good work.

An objective for 2021 is to operate even more efficiently. We are currently seeking to hire a new Billing Clerk/Receptionist before the end of March. We continue the preliminary work selecting an engineer for the Front Street Project and are hoping to receive a favorable decision on the Strand Paving Project.

With the pending completion of our water study, the next steps in planning and improvement to expand our drinking water system can begin. The DEQ discharge permit was approved and we continue with improvements to the wastewater system. The long-awaited vertical screen to keep large debris from entering the treatment ponds is en route and should arrive at the end of January. The GIS project is on track for completion before June.

Prior to February end, there will be a workshop with the Council to accomplish some short term and long-term planning and with additional support from City Council, the City should consider an RFP to hire a professional who has the expertise to accomplish the amount of work that is needed to review and update City Code.

It has been a pleasure to represent the City of Cascade as Mayor and I look forward to 2021.

**ADJOURNMENT** by Mayor Nissula at 6:49 pm