



CASCADE CITY COUNCIL

WORKSHOP MINUTES

Thursday, March 18, 2021

5:15 PM

Cascade City Hall

CALL TO ORDER AND ROLL CALL Workshop called to order at 5:18pm.

Present Council Members Denise Tangen, Cynda Herrick and Rachel Huckaby, Ron Brown
A **quorum** was present.

Present in person	Judith Nissula, Mayor	Janice Van Winkle, Clerk
	Darry Shepard, Building Official	Heather Soelberg, Treasurer
	Steve Yamamoto	Doug Green
	Vernie Kushlan	Rosemary Reinhardt

CAPITAL IMPROVEMENT PLAN (CIP) Discussion

PRIORITY PROJECT FOR PUBLIC WORKS – NEW SHOP

Needs

Steven Yamamoto made known the need for a new working shop where equipment can be pulled in and worked on. When aeration occurs, there will need to be a separate storage room for blowers. Storage for all equipment oils and fluids including DEF, hydraulic, etc. The existing building will be used as well. Currently the old police building is being used for equipment storage.

Structures and Cost

Darryl Shepard There will be two buildings, one will be a full-size building; 96' x 32' that protects our investments (equipment) and a 40 x 60 shop with two drive-thru repair bays including storage, office, and ¾ bath with toilet and shower as well as the ability to house an existing generator and backup generators for new equipment as WW storage expands.

Estimated costs. Steel building is less expense to purchase but more expensive to erect. Best idea would be a stick frame building, \$250k to \$300k. An additional pole structure would be about \$100k.

CITY OWNED PROPERTY REVIEW

The Mayor went over the summary sheet and printed images provided to Council that showed the location of all City owned property.

Re:Gossi Easement; the city should consider extending the pathway access to easement when looking at this.

LIBRARY

Vernie Kushlan Needs slanted roof that does not leak. Concrete floor or re-enforced floor and book storage space, check out and processing area, public restrooms, computer areas, after school areas dedicated to kids doing homework and tutoring, shared breakroom space. Office areas. Approximately 2,226.00 sq. feet (approx.) Building department will fine tune these numbers. The library is looking to double the existing square footage.

Structures and Cost

Darryl Shephard Researched versatile (for additions), wood, modular buildings including a two-story structure. We need to look at something that is big enough that we can grow into it. Any multi-level building would require an elevator. Engineering is designed to carry the appropriate snow load. The existing (city hall) lot would not be able to accommodate the minimum needs of a city hall/library shared space.

Estimated costs are more expensive but quicker to put together realizing approximately 20% less expense and 20% time savings over a bid process. The city of Boise has already put this type of structure out to bid and the City of Cascade could potentially piggy-back on this construction with a cooperative purchasing agreement. An RFP would not be required. Time frame would be approximately 145 days.

STREETS

End Goal - Resurrecting downtown vitalization.

Doug Green of Public Works presented the need to upgrade watering system for trees and planter boxes. The removal of some trees would be beneficial. Less trees = less vertical noise. Public Works has gone through town and put green ribbon on trees that they recommend removing as a start and asks that Council look at their recommendations. An example of downtown Emmett was presented as a goal for aesthetics. Many of the existing trees in downtown Cascade have root systems that are heaving the sidewalks despite maintenance.

POLICE BUILDING

The police building is in an industrial zone. The Council needs to discuss and decide if they want to put an RFP out for the leasing of the Police Building, do we sell the land and look at building a public library / city hall combination? Consider the options; do we build or lease?

CIP NEEDS ASSESSMENT

Review of the “needs assessment” for the CIP. Council members were given basic instruction on how to use the needs assessment form and choose (what they think) are the criterion on each of the project names listed. The Mayor asked for each Council members perspective as a “citizen”.

An individual rating system for the leasing of the Police Building RFP was distributed to the Council the same instructions. The document included balances for the LGIP.

The end goal is to create a CIP that will outlast this Council into the future.

LOT

Sample LOT language for public education that had been distributed to the Council on March 15th was briefly reviewed and the Mayor asked that Council continue to look closer at this for discussion for the Monday, March 22nd meeting.

CITY HALL

The City Hall building was discussed and the need to decide on repair vs sale and rebuild. The ultimate solution would be to build a City Hall and Library combination.

General discussion regarding the need for a focused CIP was continued.

ADJOURNMENT by Mayor Nissula at 7:03 pm.