



CASCADE CITY COUNCIL
SECOND REGULAR MEETING
Monday, June 28, 2021
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm.

Present Council Members Denise Tangen, Cynda Herrick, Ron Brown

A **quorum** was present.

Council Member Huckaby called in advance to say she may be a few minutes late.

Present in person Judith Nissula, Mayor Janice Van Winkle, Clerk
Heather Soelberg, Treasurer

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Council member Herrick heard that the L2 forms will not be ready until mid-July; postpone public meeting?
There was inquiry on the status of a new City Planner.

Steve Yamamoto – Public Works Superintendent updated work happening this week. Cones will be up this week. Downtown area will be coned off for the parade. There will be a reader board on Lake Cascade Parkway near Howdy’s at the end of the fireworks. Lakeshore between Jeffery Dr. and Lakeview is having some groundwork done. The City needs to make sure that corner pins are accurately marked to ensure that the “berm” is not on City Property. Council Member Herrick asks that the pitch of the berm be accurate as well. Granite still needs to regrade and finish up the mag chloride.

The number two well is carrying the load during the week. The number three well is online for about 200/K per day. The total water pumped is 800/K to 1/Million gallons per day.

NEW BUSINESS

AB 21-98 Annual Audit Report Zwygart & Associates (Action Item)
Fiscal Year 2020/2021.

The CPA presented the audit by screen share and addressed Council Member questions:

Explanation of FUND balance.

The FUND balance is what is left after all income and expenses have been accounted for.

Explanation of Cash, Cash Flow and the LGIP.

These are the numbers that the City should look at. “Negative Cash” has to show on a balance sheet as a “Liability” as it is money owned.

The Water/Sewer funds have gained ground in 2020/2021 and the City is operating in the black.

Reserves vs Cash Carry Over

It is Cash Carry Over that is funding any shortfall *and not reserves or savings*.

Mayor Nissula asked if the CPA would suggest that there be an additional LGIP account that would specifically reflect reserves aka “emergency funds”. Or, is it feasible for the City to setup multiple LGIP accounts on the Caselle balance sheet?

Though it could be done, setting up multiple LGIP accounts is not recommended by the CPA.

When asked what a city the size of Cascade should have in “Reserves” the CPA stated that the City should have one quarter and ideally two quarters of normal operational expenses in reserves. This would apply to an economic downturn as well.

Motion by Cynda Herrick to accept the report by Zwygart and Associates as presented for the year ending 9/30/20.

Seconded by Denise Tangen

Roll Call Yes, Denise Tangen Yes, Ron Brown
Yes, Cynda Herrick Yes, Rachel Huckaby

Motion passed.

Mayor Nissula turned the meeting over to Council Member Cynda Herrick.

AB 21-99 MOU between City of Cascade and Horizon Lifestyle (Action Item)

Council Member Huckaby asked that the Clerk add the Firewise Garden for the library to the PURPOSE statement.

Motion by Ron Brown to accept the MOU between the City of Cascade and the Horizons Lifestyle and Education Team and authorize the Mayor to sign.

Seconded by Denise Tangen

Roll Call Yes, Ron Brown Yes, Cynda Herrick
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

CONSENT AGENDA

Payment approval report through June 25, 2021 (Action Item)

Motion by Rachel Huckaby to approve the payment approval report in the amount of \$22,716.46.

Seconded by Denise Tangen

Discussion related to the City researching the cost and convenience of a fuel tank in the yard.

Roll Call Yes, Cynda Herrick Yes, Rachel Huckaby
Yes, Denise Tangen Yes, Ron Brown

Motion passed.

Payroll Register reports for June 9th and June 23, 2021

(Action Item)

Motion by Rachel Huckaby to approve the Payrolls for June 9th and June 23, 2021.
Seconded by Ron Brown

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen
Yes, Ron Brown Yes, Cynda Herrick

Motion passed.

Approval of June 21, 2021 Meeting Minutes

(Action Item)

Motion by Rachel Huckaby to approve the June 21, 2021 minutes with corrections.
Seconded by Denise Tangen

Change “Ryan” Oakey to “Brian” Oakey.

Roll Call Yes, Denise Tangen Yes, Ron Brown
Yes, Cynda Herrick Yes, Rachel Huckaby

Motion passed.

Approval of June 22, 2021 Meeting Minutes

(Action Item)

Motion by Ron Brown
Second by Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Cynda Herrick
Yes, Rachel Huckaby, Abstain, Denise Tangen

Motion passed.

Mayor Update None.

Council Member Herrick presented the following for discussion.

Council needs to contemplate extending the hearing from July 12, 2021 to another date. City Clerk to check with County Clerk, Doug Miller regarding L2 report being late and its impact on the July 12th public hearing date.

Landscape berm on Lakeshore/Jeffery needs to be addressed. It was confirmed that both Public Works and Building/Code Enforcement are addressing the issue.

Council would like a copy of the results of the Calyx-Weaver & Associates salary review report on 7/9/21. Council would like this before hearing for budget.

ADJOURNMENT by Cynda Herrick at 7.22 pm.