



CASCADE CITY COUNCIL
First Regular Meeting and Public Hearings
Monday, August 9, 2021
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:03 pm

Present Council Members Ron Brown, Cynda Herrick, Rachel Huckaby, Denise Tangen
A **quorum** was present.

Present in person Judith Nissula, Mayor Heather Soelberg, Treasurer
Janice Van Winkle, Clerk Steve Yamamoto, Public Works

PUBLIC COMMENT

There was no public comment.

Cynda Herrick Status of discussion on sheds (mfg. houses), would like workforce housing on city property on the next agenda.

Would like to look at the current ordinance limiting RV's.

ARPA – would like copy of that document.

Denise Tangen Budget discussion

COMMUNITY REPORT/S

Hospital – presented by Tom Reinhardt

Review of the three page graph showing CMC testing and results. On August 9, 2021 alone, there were (5) positive tests for the Delta variant. The Delta variant has similar symptoms to Covid 19 but is more contagious. Symptoms show 3-4 days after exposure. Recommended isolation after exposure is 10-14 day. For those already vaccinated, no booster is available at this time in the U.S.

It was asked if the State Health department had decided on a new recommendation to resume wearing masks? It is highly recommended to wear masks when out in public places. There are ongoing discussions related to mask requirements at school.

DEPARTMENT REPORTS

Airport

Runway rehabilitation begins on Monday the 16th at 7am.

Building Inspector/Code Enforcement

Report presented as written by Building Official Darryl Shephard. Four building permits were issued during July. Code enforcement resulting from complaints related to campers and RV's were reported.

City Clerk

Report presented as written by City Clerk, Janice Van Winkle. Status of City land leases and agreements, LOT administration procedure, active and denied permits, park reservations, water billing, and new or revised services connections.

Library Manager

No library report was submitted.

Public Works

Water System

Leak at the Bogie water tank had some alarms that were resolved. The Bogie tank needs a transponder for reads. A few meters were replaced. Water tank was repaired. The S&A Engineers water study will be complete before the end of the month.

Sewer System

Continuing prep work for Huber screen. Worked sand filters. New pumps are needed for the lift station on Sawyer St. A RV drain cap got into the line and up into the motor of the lift station and damaged the pump.

Streets

Boswell paving will clean up excess gravel on Lakeshore, Pine St., Green belt section and Cabarton during mid-August. During the Rodeo, Armstrong Sports Park will be checked twice a day.

Sheriff's Office

Printed reports given to Council members.

Questions from Council members – please define “Extra Patrol” – are these the “overage” hours? What are the parameters – over 10 hours?

Too many verbal warnings. Though citations are not a source of revenue, what are the parameters that shift them to written warning to citations?

PUBLIC HEARING

Vacation – VAC 21-03 Cobb

Mayor Nissula opened the Public Hearing for the Cobb Vacation at 6:50 pm

Let the record show that all Council members are present.

Mayor Nissula asked Council Members for any conflict or exparte contact related to VAC 21-03.

Let the record show that no exparte contact occurred.

The Mayor read the City Staff report and recommendations. Mr. Dan Cobb was asked for his rebuttal.

Mr. Cobb of 265 3rd St. Cascade would like to extend the drain field for their septic system. The Cobb's are building their new home to be a permanent residence. By obtaining an easement, we could improve the home and generate more tax revenue for the County.

He commented that currently the property is not being maintained and that is very steep and may not be suitable for construction or the addition of sewer. Perhaps something can be added to an easement agreement that relates to the utilities.

Public Testimony

For

Renee Cobb - 265 3rd St. Cascade, Idaho

Ms. Cobb read here testimony stating they were not trying to change the dynamic of the neighborhood. Local Realtor and Title Co. did not inform them of any restrictions at the time of purchase. The Cobbs do not want to hinder access or response time to the area. Cobbs are willing to clear the easement

Tammy Leonard of 271 Duffers Lane

Would like to see all easements cleared of debris.

Neutral

Written testimony from the Cascade Medical Center.

Against

David Crowshaw - 290 Duffers Lane Cascade, Idaho

Discussed the septic system issue and the promise of the City in past years to install a sewer system in the Allen subdivision. The Crowshaws are concerned about fire safety.

Written testimony from the Cascade Rural Fire Protection District

Written testimony from James Zemlicka

Written testimony from Michael Rawadan

Written testimony from Lenard and Jacquelyn Long

Discussion

Council Member Cynda Herrick asked if the area has a potential for a sewer line. Public Works director, Steve Yamamoto said yes but that it would take three to four lift stations to accomplish this. Steve will run it by the City Engineer and report back.

Rebuttal from the Applicant - Mr. Cobb

The width of the part of the easement they would like to see vacated is 61' x 100'. He is willing to have ½ of the easement just to accommodate the expansion of his drain field and maybe some parking, and still allow for the City sewer line to be installed.

Mayor Nissula closed the Public Hearing at 7:14 pm.

PUBLIC HEARING

Resolution No. 21-08 Schedule of Fees fiscal year 2021/2022

Mayor Nissula opened the Public Hearing for the Schedule of Fees at 7:43 pm

Discussion by the Council regarding the proposed Schedule of Fees. Mayor Nissula reviewed the proposed fee list line item by line item.

For No testimony.

Neutral No testimony.

Against No testimony.

Mayor Nissula closed the public hearing at 7:52 pm.

PUBLIC HEARING

Ordinance No. 713 Budge fiscal year 2021/2022

Mayor Nissula opened the Public Hearing for the Budget fiscal year 2021/2022 at 8:05 pm.

For	No testimony.
Neutral	No testimony.
Against	No testimony.

Mayor Nissula closed the public hearing at 8:06 pm.

OLD BUSINESS

AB 21-109 Resolution No. 21-10 – Surplus Dirt

It was recommended by the airport committee to surplus the extra dirt to generate a bit of revenue for the Airport. The Mayor asked that City Council why this resolution was tabled at the last meeting. It was explained that the Valley County Water and Soil considered that the surplus dirt be used to make repairs at the YWAM property.

The airport FBO stated that water is not running off from the airport property. Mayor Nissula spoke with Dorena of Valley County Water and soil; the water causing the erosion is runoff from *across* highway 55 from other private properties. Years ago, a non-corrosive cement culvert was installed under the Municipal Airport runway to accommodate irrigation run-off.

The Master Plan calls for the airport to expand the tie down area and it will need to be excavated. There is a fee to haul away the excavated, surplus dirt. If all the dirt were sold, the monies raised would offset the grant match for expansion of the expanded tie down area.

It was determined that the YWAM drainage issue *is not* due to the airport or the City. It is irrigation runoff coming from across the highway through a concrete culvert installed in the past.

Motion by Rachel Huckaby to adopt Resolution 21-08 to sell the 500 yards of surplus dirt at \$5/yard.

Seconded by Denise Tangen

Discussion Council Member Herrick is concerned over eliminating a landscape area for additional tie-down area. She would like to maintain an area that is a visual, landscaped buffer between the airport and the highway as you enter the City.

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen

Yes, Ron Brown Yes, Cynda Herrick

Motion passed.

NEW BUSINESS

AB 21-110 Vacation – VAC 21-03 Cobb

(Action Item)

Discussion Cynda Herrick is not in favor of a vacation but asked the staff to consider an alternative - an easement for the drain field and still clean up the fire hazard. She commented that there is no parking on a drain field.

Council Member Tangen has asked for more time to consider. The potential for a sewer line in the area needs to be addressed now.

Council Member Huckaby pointed out that it is currently a platted road. She is not in favor of a vacation.

Council Member Brown asked if it a setback issue or a boundary issue.

Motion by Denise Tangen to deny the vacation VAC 21-03 as presented leaving open the possibility of an easement request.

Seconded by Rachel Huckaby

Roll Call Yes, Cynda Herrick Yes, Rachel Huckaby
Yes, Denise Tangen Yes, Ron Brown

Motion passed.

AB 21-111 Resolution No. 21-08 Schedule of Fees for fiscal year 2021/2022 (Action Item)

Discussion Council Member Brown asked why fines are not all “double the permit fee”.
The building inspector explained the fee structure and why it is different.

Council Member Herrick asked that the RV information be removed from the schedule of fees until there is further discussion.

Changes made to the schedule of fees are:

Removal SEP fee for now. Look at creating an ordinance.

Double check the dog at large and impound fee.

RV parked on lot more than 180 days. Temporarily remove from schedule of fees.

Water and sewer connections cost will remain at “actual cost of time and material”.

Motion by Rachel Huckaby to table the discuss for Resolution No. 21-08 for the schedule of fees until the last meeting in September.

Seconded by Ron Brown

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen
Yes, Ron Brown Yes, Cynda Herrick

Motion passed.

AB 21-112 Ordinance No. 713 – Budget fiscal year 2021/2022 (Action Item)

Discussion Council Member Tangen is concerned that all employees are getting a higher wage with the exception of one person. She would like to see that job level get a \$0.15 market adjustment as none exists – this would come out of the capital improvement fund back into salaries.

Motion by Cynda Herrick to waive the three readings of Ordinance of 713, 2021/2022 fiscal year budget.

Seconded by Rachel Huckaby

Roll Call Yes, Denise Tangen Yes, Ron Brown
Yes, Cynda Herrick Yes, Rachel Huckaby

Motion by Cynda Herrick to approve Ordinance No. 713 to approve the proposed budget of 2021/2022
With the \$0.15 market adjustment to the PW 1 position moving money from the general budget to the streets budget as discussed and read by Title Only.

Second by Ron Brown

Roll Call Yes, Ron Brown Yes, Denise Tangen
 Yes, Cynda Herrick Yes, Rachel Huckaby

Motion passed.

Council Member Herrick requested that there be continued discussion on salaries.

CONSENT AGENDA

Payment approval report through August 6, 2021

(Action Item)

Motion by Rachel Huckaby to approve the payment approval report in the amount of \$135,435.14.
Seconded by Cynda Herrick

Discussion Valley County adjustment for 1st and 2nd quarter – why?
 It was explained that the bill was not up to the contract amount and was adjusted up.

Roll Call Yes, Cynda Herrick Yes, Rachel Huckaby
 Yes, Denise Tangen Yes, Ron Brown

Motion passed.

Payroll Register reports for August 4, 2021

(Action Item)

Motion by Rachel Huckaby to approve the Payroll Register for August 6, 2021.
Seconded by Denise Tangen

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen
 Yes, Ron Brown Yes, Cynda Herrick

Motion passed.

Approval of July 26, 2021 Meeting Minutes

(Action Item)

Correction to time frames on loans.

Motion by Denise Tangen to approve July 26, 2021 meeting minutes with corrections.
Seconded by Cynda Herrick

Roll Call Yes, Denise Tangen Yes, Ron Brown
 Yes, Cynda Herrick Yes, Rachel Huckaby

Motion passed.

Approval of July 29, 2021 Meeting Minutes

(Action Item)

Motion by Denise Tangen to approve July 29, 2021 meeting minutes.
Seconded by Rob Brown

Roll Call Yes, Ron Brown Yes, Cynda Herrick,
 Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

MAYOR'S REPORT

Chalk on the Walk is on August 28, 2021. The Mayor requested of the City Council to volunteer 5 minutes of weed pulling on the sidewalks prior to the Chalk on the Walk.

Mayor's report continued...

The UTV Stampede has not re-applied for the August 28, 2021 date.

Pedestrian Flags are being painted by the Mayor.

Broadband access is in progress.

The deadline for entering something into the Valley County Fair is 1pm on August 10th. Have it to the Fair by 1 pm.

The auction for the Police Building will be on August 21, 2021.

We need to re-address the Business License Ordinance.

More on the ARPA funds to come.

Forest Service followup with Mike Arnold regarding payment for site fee.

There will be a special meeting to close on the employee housing purchase and approval of the check for same. This will need to be accomplished by Friday, August 13, 2021.

Mayor is working with the Grant Writer with regard to a master Storm Water Management Plan.

Only one RFQ was received for the City Planner position. This will also be advertised in the Star News.

ADJOURNMENT by Mayor Nissula at 8:34 pm.