



CASCADE CITY COUNCIL

Second Regular Meeting
Monday, October 25, 2021
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:01pm

Present Council Members Ron Brown, Cynda Herrick, Rachel Huckaby, Denise Tangen
A **quorum** was present.

Present in person Judith Nissula, Mayor Heather Soelberg, Treasurer
Janice Van Winkle, Clerk

PUBLIC COMMENT

There was no public comment. There was none.

OLD BUSINESS

AB 22-06 Business License Ordinance (Action Item)

Discussion: Council members hi-lighted language that they required clarification on and some language which they would like further amended such as:

Section 4-7-3 (E)

Discussion regarding removal of words “prior to or in concurrence with” when related to food. A business license will not be issued until proof of compliance is received.

Section 4-7-3 (F)

Remove the words “prior to or concurrent with the issuance of a business license.”
Add the words “and must submit proof of compliance subsequent to the issuance of the business license”

Section 4-7-4 (B)

Remove the words “and the expiration of the license if applicable”.

Section 4-7-4 (C)

Change from “business days” to “calendar days”.

Section 4-7-5 (B)

Remove the words “changes in contact information or”
Council asks that there be a minimal fee to amend the license.

Motion Ron Brown to waive the three readings of Ordinance No. 715 Business Licenses and adopt by title.

Seconded Rachael Huckaby

Title only was read by Council Member Rachel Huckaby.

Roll Call Yes, Ron Brown Yes, Cynda Herrick
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

Motion by Ron Brown to approve agenda bill No. 22-06 for the Business License Ordinance No. 715 with the noted changes. Council to receive proof of change.
Second by Denise Tangen
Roll Call Yes, Cynda Herrick Yes, Rachel Huckaby
Yes, Denise Tangen Yes, Ron Brown
Motion passed.

NEW BUSINESS

AB 22-07 WaterSMART Grant, Resolution No. 22-01 (Action Item)

Motion by Rachel Huckaby to approve Resolution No. 22-01.
Seconded by Ron Brown

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen
Yes, Ron Brown Yes, Cynda Herrick

Motion passed.

AB 22-08 Service Agreement for Aging in Place Study (Action Item)

Motion by Rachel Huckaby to sign the service agreement for the aging in place study between BSU and CMC which is being administered by the City of Cascade
Seconded by Denise Tangen

Roll Call Yes, Denise Tangen Yes, Ron Brown
Yes, Cynda Herrick Yes, Rachel Huckaby

Motion passed.

AB 22-09 Salaber Associates – Trevor Howard (Action Item)

Discussion: The RFQ will appear in the paper on Thursday, October 28th and Thursday, October November 4, 2021.

To clarify Council Member Herricks question regarding the Horrock's contract termination clause, the City Attorney summarized that the City has the right to engage multiple contractors to complete task orders as they arise and that the contract termination clause does not apply in this case as the City maintains discretion as to the professionals whom they hire.

At the Council's request, the City Attorney will draft a letter notifying Horrock's Engineering of the contract termination. The service agreement with Salaber Associates can be signed by the Mayor and the letter can follow without consequence as the City maintains discretion as to who they hire.

The City Attorney reiterated to Council that it is clear to sign on this (the Salaber) master agreement, follow up with Horrock's to terminate services and in the interim, the signed Salaber agreement will cover the City's needs until the RFQ's are received and reviewed.

Motion by Rachel Huckaby to enter into the Master Service agreement for professional services with Salaber associates for interim work and the two task orders; ID2104-01 On-Call for General Professional Services and ID2104-02 for the River District Post Preliminary Plat approval and authorize the Mayor to sign all three.
Seconded by Ron Brown

Discussion: The RFQ's results will be discussed at the November 22, 2021 meeting.

Roll Call Yes, Ron Brown No, Cynda Herrick
 Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

AB 22-10 Approval of Disc Golf Signing (Action Item)

Motion by Denise Tangen to approve the Sport's Park disc golf signing.

Seconded by Rachel Huckaby

Roll Call Yes, Cynda Herrick Yes, Rachel Huckaby
 Yes, Denise Tangen Yes, Ron Brown

Motion passed.

CONSENT AGENDA (Action Item)

Payment approval report through October 22, 2021

Clarification of the IIIA cost was explained by the Treasurer.

Payroll register report for October 13, 2021

Approval of September 13, 2021 meeting minutes

Discussion: Clarification of the IIIA cost was explained by the Treasurer.

City Attorney clarified that voting on minutes if not present is allowed as long as they have read them.

Motion by Denise Tangen to approve the Consent agenda.

Seconded by Cynda Herrick

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen
 Yes, Ron Brown Yes, Cynda Herrick

Motion passed.

MAYOR'S REPORT

An application for a Blue Cross Idaho foundation \$50,000 grant to assist in updating the City's comprehensive plan.

McCall recently made a resolution declaring broadband as an essential service. The Mayor asked the Council to think about declaring this as an essential service for the City of Cascade as well.

At County Commissioner Maupin's request, the City and County Commissioners are meeting regarding the impact area of McCall. City Attorney Matt Johnson recommends that the city of Cascade post a notice that the city council will be meeting as a work session where no action or decisions will be made on Thursday, October 28, 2021 at 5:30 pm in the McCall high school Commons.

City Grant Writer, Leslie Freeman, is working on several grant applications at this time. More information to follow.

AIC training for the newly elected official training will be on Monday, November 29, 2021 in Nampa.

The Mayor is working on getting her 10,000 steps in to get the \$1000 award from Blue Cross.

ADJOURNMENT by Mayor Nissula at 7:07 pm.