



CASCADE CITY COUNCIL

Second Regular Meeting

Monday, November 22, 2021

6:00 PM

Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm

Present Council Members, Ron Brown, Cynda Herrick, Rachel Huckaby, Denise Tangen
A **quorum** was present. Also, newly elected council member, Jason Speer, sat in.

Staff Judith Nissula, Mayor Janice Van Winkle, Clerk
Matthew Johnson, City Attorney Steve Yamamoto, Public Works

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Council member Herrick asked if additional effort needs to be made for a planner. The Mayor suggested that Calyx Weaver might be able to do some recruitment.

There was a question's related to the City property where the Yurts are going in and if they had contributed to the cost of planning yet.

Granite excavation will be doing some exploratory digging on Tuesday, November 23, 2021.

NEW BUSINESS

AB 22-19 Alcohol Beverage License renewals for year 2022 (Action Item)

Council Member Tangen summarized the changes that need to be made to the D9 license.

Motion by: Denise Tangen to approve D-9, Valley Store, Cascade Golf and American Legion licenses pending the D-9 changes received by the City Clerk.

Seconded by: Cynda Herrick

Discussion: Delete scan copies with SSI instead of EIN. Black out social security numbers and rescan. Shred original/s.

Roll Call Yes, Ron Brown Yes, Cynda Herrick
Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

AB 22-20 TAP Rapid Flashing Beacon Resolution / MOU (Action Item)

The mayor summarized the project and the participation in support funding by the ITD. Electrical vs solar was discussed. ITD recommends electrical instead of solar powered beacons.

Motion by: Rachel Huckaby to table until next meeting so that this action item is reflected accurately.

Seconded by: Cynda Herrick

Roll Call	Yes, Cynda Herrick Yes, Denise Tangen	Yes, Rachel Huckaby Yes, Ron Brown
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Motion passed

AB 22-21 MOU Kelly’s Whitewater Park and City of Cascade / Strand Paving (Action Item)

The mayor summarized that this project will be The Strand “2.0” for paving north of the KWP.

Motion by: Rachel Huckaby for the Mayor to sign the MOU between the City of Cascade and KWP for the Strand paving project and authorize the Mayor to sign.

Seconded by: Cynda Herrick

Roll Call	Yes, Rachel Huckaby Yes, Ron Brown	Yes, Denise Tangen Yes, Cynda Herrick
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Motion passed.

AB 22-22 IRW letter of support (Action Item)

Motion by: Cynda Herrick to approve the letter of support for the IRWA.

Seconded by: Rachel Huckaby

Roll Call	Yes, Denise Tangen Yes, Cynda Herrick	Yes, Ron Brown Yes, Rachel Huckaby
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Motion passed.

AB 22-23 RFQ selection of on-call City Engineer and Planning Support (Action Item)

The Mayor summarized the requirements of the RFQ including deadlines and RFQ data submitted by Salaber Associates and Great West Engineering. Also presented were letters from Horrock’s and JUB as well as the results of the wastewater membrane questions that posed during public comment at the last meeting.

Public works director, Steven Yamamoto, explained the rating system, how he weighted each item and the rating results. Steve Yamamoto recommended Council award the RFQ to Trevor Howard of Salaber Associates (formally of Horrock’s Engineering) for continuity of current projects

Motion by: Denise Tangen to award the Salaber Associates RFQ submission for the City Engineer and Planning Support.

Seconded by: Rachel Huckaby

The Mayor instructed the Council to give the City Clerk their rating sheets for the record.

Roll Call	Yes, Ron Brown Yes, Rachel Huckaby	No, Cynda Herrick Yes, Denise Tangen
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Motion passed.

AB 22-24 AIP Cares Funds – grant application (Action Item)

No discussion. No Action. This was approved at an earlier meeting, signed, and submitted.

AB 22-25 Accessory Dwelling Units (Discussion)

Accessory dwelling units are supported by Council Member Herrick. Discussion continued amongst Council Members. Council Member Tangen does not want to allow accessory dwellings to become short-term

rentals. She would like to completely bypass the CUP process, disallow them, and require 31 days or more occupancy.

The City Attorney briefly discussed the current housing crunch in Ketchum. He briefly addressed the need for a short-term rental Ordinance if the Council moved forward with accessory dwellings. Currently most cities that have a short-term rental Ordinance require permitting of each short-term rental. Or, Council can flat out say the ADU's are not for short term rental use.

The City Attorney was directed to draft an accessory dwelling unit code and short-term rental Ordinance for review by the Mayor and the Clerk. The City Attorney will discuss the water/sewer status with public works and engineering; an accessory dwelling unit may need to be treated as a separate dwelling and would require a separate hookup to City water and sewer.

CONSENT AGENDA

(Action Item)

Payment approval report through November 19, 2021.
Payroll register reports for November 10, 2021.
Approval of November 8, 2021 Meeting Minutes.

Discussion: Payroll approval report
Clarification: The \$33,957.00 was for the water study.
Clarification: Why are we still paying police electricity.

Motion by: Rachel Huckaby to approve the consent agenda.
Seconded by: Cynda Herrick

Roll Call Yes, Denise Tangen Yes, Ron Brown
 Yes, Cynda Herrick Yes, Rachel Huckaby

Motion passed.

MAYOR'S REPORT

Permanent, offsite archiving storage needs to be addressed within the next year. The City Attorney clarified to Council that digital records are the acceptable norm now and that historical documents and documents with historic, physical attributes are to be archived.

They Mayor will be attending a meeting of local officials to discuss broadband.

The FLAP grant will be discussed at the next meeting. The matching funds will be over \$200,000.00 dollars for which the City has budgeted. In addition, some future LOT funds can be used for this. The commitment is due by 12/17/21 so it will be on the 12/13/21 agenda.

On 12/7/21 there will be discussion with the Housing Company's Kathryn Alhberg and the County regarding an affordable housing project on County owned property near the school.

The City grant writer is looking for funding for the stormwater protection plan.

We will be closed on Friday, November 26, 2021.

ADJOURNMENT

The Mayor adjourned the meeting at 7:12 pm.