



CASCADE CITY COUNCIL
First Regular Meeting and Public Hearings
Monday, January 10, 2022
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm

Present Council Members Ron Brown, Cynda Herrick, Rachel Huckaby, Denise Tangen
A **quorum** was present.

Present in person Judith Nissula, Mayor Heather Soelberg, Treasurer
Janice Van Winkle, Clerk Stephen Yamamoto, Public Works
Jason Speer, Council Member elect

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Cynda Herrick asked for ongoing participation between the county and city for meetings regarding Valley County growth.

Tom Reinhardt from Cascade Medical Center gave an update on COVID 19 stats. Testing results show a surge in COVID Cases in Cascade with 33 positive test results in the past ten (10) days. Cascade Medical Center continues to do testing. Covid anti-viral medications are not available at this time.

DEPARTMENT REPORTS

Building Inspector/Code Enforcement

The written report was presented by the mayor. During 2021, (107) building permits were issued which was up from 77 permits in 2020 and 56 permits in 2019. Code enforcement related to parking during snowplow hours is being enforced with assistance from the Sheriff's department. The owner's of "Lukes Corner" has been notified of the need to bring their property into compliance with City Code. Also presented was work performed on city buildings and grounds during 2021.

Clerk

Airport Hangar leases are current with the exception of one (1) 2021/2022 lease which is being resolved. There is (1) current, active special event permit for the Idaho Sled Dog Challenge. The business license and LOT permit application process is going well. The State of Idaho has included the City of Cascade on their list of Cities that collect LOT/City Tax which has driven interest from tax compliance software companies. During November and December there was a deed of conveyance issued for one (1) niche and one (1) plot. A list of water shutoff notices, active autopay accounts, water/sewer service changes and the number of records requests received was given to Council in the report.

Library

Interim library director, Sherry Scheline presented her written report which included needed improvements in documentation and program presence; both of which have been resolved. The population of legal service area and registered users in the legal service area was discussed and, due to growth, the potential impact on

some external funding the library receives. Currently, the library is sufficiently staffed to cover vacations, illness, etc. and maintain consistent hours of operation and encourages people to visit the library to see the new inventory

Public Works

Presented by Stephen Yamamoto. Snowplow went well. Sewer and water frozen pipes at several residences; non on the City side of things. Two staff members continue to work through the requirements of their apprenticeships and will be able to test within six months.

The Huber screen is installed and in operation. It is working well and eliminating the solids and garbage that is going into the lagoon system.

Sheriff's Office

Printout presented to Council. No presentation by the Sheriff.

AB 22-38 **Mayor's presentation of Council Members / Oaths of office** **(Action Item)**
The newly elected Council Members, Denise V. Tangen and Jason R. Speer, recited their oaths of office as read by the Mayor, received their certificates of election and Councilor Speer was given a packet of guidelines for a newly elected official.

AB 22-39 **Election of Council President** **(Action Item)**
Motion by: Rachel Huckaby to elect Denise Tangen as the Council president for the year 2022.
Seconded by: Ron Brown

Roll call Yes, Rachel Huckaby Yes, Jason Speer
 Yes, Ron Brown Yes, Denise Tangen

Motion passed.

AB 22-40 **Set City Council meeting dates and times;** **(Action Item)**
Populate Resolution No. 22-06
Motion by: Rachel Huckaby to adopt Resolution No. 22-06 for the regular scheduled meetings which will remain on the 2nd and 4th Monday of each month at 6:00 pm at City Hall. Meetings falling on a holiday will be held the next subsequent day.

Seconded by: Denise Tangen

Roll Call Yes, Jason Speer Yes, Ron Brown
 Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

AB 22-41 **Appointment of Library Trustee, Rich Butterfield** **(Action Item)**
Motion by: Denise Tangen to appoint Rich Butterfield as a library trustee for an additional 5 years. (Term ends 12/31/2026).

Seconded by: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Denise Tangen
 Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-42 **Appointment of Library Liaison** **(Action Item)**

Motion by: Denise Tangen to appoint Councilor, Rachel Huckaby as the Library Liaison
Seconded by: Jason Speer

Roll Call Yes, Denise Tangen Yes, Rachel Huckaby
 Yes, Jason Speer Yes, Ron Brown

Motion passed.

AB 22-43 **Appointment of Stibnite Advisory Council representative** **(Action Item)**

Motion by: Rachel Huckaby to appoint Glenna Young to continue serving as the Stibnite
Advisory Council representative
Seconded by: Denise Tangen.

Roll Call Yes, Rachel Huckaby Yes, Jason Speer
 Yes, Ron Brown Yes, Denise Tangen

Motion passed.

AB 22-44 **Approval of Annual Roads and Streets Report** **(Action Item)**

Presented by City Treasurer, Heather Soelberg, who explained the requirements of the report. The report is to illustrate how the city is spending its funds and on which projects.

Motion by: Rachel Huckaby to approve the annual Roads and Street Report.
Seconded by: Denise Tangen

Roll Call Yes, Jason Speer Yes, Ron Brown
 Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

AB 22-45 **Resolution No. 22-04 TAP Grant matching authorization** **(Action Item)**

Note: The agenda bill reflected an incorrect matching total. Resolution No. 22-04 reflected the correct amount of the matching total.

Motion by: Denise Tangen to approve Resolution No. 22-04.
Seconded by: Jason Speer

Roll Call Yes, Ron Brown Yes, Denise Tangen
 Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-46 **Resolution No. 22-05 School Choice Week in Cascade** **(Action Item)**

Motion by: Ron Brown to adopt Resolution No. 22-05 with modification as discussed, removing language not pertinent to the City of Cascade, and authorize the Mayor to sign.
Seconded by: Rachel Huckaby

Roll Call Yes, Denise Tangen Yes, Rachel Huckaby
 Yes, Jason Speer Yes, Ron Brown

Motion passed.

CONSENT AGENDA

(Action Item)

Payment Approval Report through January 7, 2022.
Payroll register reports for December 22, 2021 and January 5, 2022
Approval of December 20, 2021 meeting minutes.

Q & A:

Payroll report ending 1/1/2022 – questions regarding overtime calculations which were answered by the Treasurer.

Payment approval report and the CH Equipment Lease. – The Treasurer clarified that these were large equipment leases.

Motion by: Denise Tangen to accept the consent agenda.
Seconded by: Rachel Huckaby

Roll Call Yes, Rachel Huckaby Yes, Jason Speer
 Yes, Ron Brown Yes, Denise Tangen

Motion passed.

MAYOR’S REPORT

Mayor’s “State of the City” address included a summary of projects completed during 2021.

EXECUTIVE SESSION

(Action Item)

Title 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Council voted to go into Executive Session at 7:09 pm.

Motion by: Rachel Huckaby to enter into executive session per Title 74-206 (b).
Seconded by: Jason Speer

Roll Call Yes, Rachel Huckaby Yes, Ron Brown
 Yes, Jason Speer Yes, Denise Tangen

Council came out of Executive Session at 7:24 pm. No decisions were made

ADJOURNMENT Mayor adjourned the meeting at 7:24 pm.