

Cascade Airport Advisory Committee Meeting Minutes

Date: 10 May 2018

Time: 6:40PM

Location: Cascade Airport FBO

Present: Rob Terry, Ray Arnold, Tobie Olson, Wes Smith, Ryan Campbell

1. Motion to approve April 6 AAC meeting minutes made by Wes and seconded by Tobie. All in favor.
2. Rob reported that there are a couple of new rules that have been adopted that require us to give a 5-day advance notice of our meetings and a 48-hr advance notice of our agenda. These are to be posted on the city notice board and website.
3. The AAC reviewed the budget from the last couple of years and started making recommendations for the coming year's budget. The AAC's recommendations need to be given to the city council by June 4 so they have them in advance of the June 11 Airport Masterplan meeting. The AAC decided additional information was needed before finalizing its recommendation, including the following items:
 - a. Rob will get year-to-date spending on the current fiscal year.
 - b. Rob will talk to Kevin Bissell of T-O Engineers to get the total cost of the planned work for the coming year and the FAA grant amount, as this will affect our recommendation since the city should fund ~7% of the work.
 - c. Ray will consider whether there are any special capital requests for equipment (e.g. lawn mower).
 - d. Rob will find out what the city requires for a tie-down fee, as this could be a revenue source. He will also find out if we could get airport fee collection envelopes.
 - e. Rob will find out what the total property taxes paid to the city by hanger owners is.
 - f. Ray will estimate how many hours of labor were required for snow removal and mowing this past year.
4. The next meeting will be May 24, 7PM at Cascade Airport FBO. Discussing the budget in further detail is the main agenda item.
5. Meeting adjourned at 8:07PM.