



# CASCADE CITY COUNCIL

**Second Regular Meeting**

**Monday, March 28, 2022**

**6:00 PM**

**Cascade City Hall**

**MINUTES**

**CALL TO ORDER AND ROLL CALL** Meeting called to order at 6:00 pm.

Present Council members Ron Brown, Rachael Huckaby, Jason Speer, Denise Tangen  
A **quorum** was present.

Present in person Judith Nissula, Mayor Janice Van Winkle, Clerk

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENT

Mayor Nissula sent a LOT and SEP (Special Event Permit) reminder through the Chamber of Commerce, weekly email blast.

Reminder from the Mayor that the Easter Egg Hunt will be happening on April 16, 2022.

Jeff Gordan 204 Overlook  
Marked up the SEP special event permit with his suggestions and forwarded to the Mayor.

## COMMUNITY REPORT

## NEW BUSINESS

**AB 22-76 LIHWAP (Low Income Home Water Assist. Program (Action Item)**

Motion by: Rachel Huckaby to enter into the LIHWAP agreement and authorize the Mayor to sign.

Seconded by: Jason Speer

Roll Call Yes, Jason Speer Yes, Ron Brown  
Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

**AB 22-77 Airport – Fixed Base Operator (FBO) Agreement (Action Item)**

FBO agreement is still in the draft phase.

Motion by: Denise Tangen to table the FBO agreement until the next regular meeting on April 11, 2022.

Seconded by: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Denise Tangen  
Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

**AB 22-78**                      **Airport – T-O Engineers Agreement for Professional Services (Action Item)**  
Motion by:                      Rachel Huckaby to approve project no. 220205 to enter into an agreement for professional services with TO Engineers for the airport snow removal equipment building and authorize the Mayor to sign.

Seconded by:                      Denise Tangen

Roll Call                      Yes, Denise Tangen                      Yes, Rachel Huckaby  
   Yes, Jason Speer                      Yes, Ron Brown

Motion passed.

**AB 22-79**                      **Fireworks Ordinance No. 718**                      **(Action Item)**  
Mayor and Clerk summarized the recommended changes made by the City Attorney. In addition, change the word/s “Sheriff/s” to “law enforcement.

Motion by:                      Denise Tangen to accept the changes made to Ordinance No. 718, waive the three readings; adopt by Title only, and authorize the Mayor to sign.

Seconded by:                      Ron Brown

Roll Call                      Yes, Rachel Huckaby                      Yes, Jason Speer  
   Yes, Ron Brown                      Yes, Denise Tangen

Motion passed.

Motion by                      Denise Tangen to read Ordinance No. 718 by Title only.

Seconded by                      Ron Brown

Roll Call                      Yes, Jason Speer,                      Yes, Ron Brown  
   Yes, Denise Tangen                      Yes, Rachel Huckaby

Motion passed.

**AB 22-80**                      **Library Trustees recommendation for new Trustee**                      **(Action Item)**  
Mayor Nissula recommended to Council to appoint Joni Stevensen as a new Trustee to the Library Board of Trustees.

Motion by:                      Rachel Huckaby to accept the Mayor’s appointment to accept Joni Stevensen to replace current Trustee, Patty Giardina, and assume the remainder of her term as the new Library Trustee.

Seconded by:                      Denise Tangen

Roll Call                      Yes, Jason Speer                      Yes, Ron Brown  
   Yes, Denise Tangen                      Yes, Rachel Huckaby

Motion passed.

**AB 22-81**                      **Ratification of Library Board recommendation for Internet Service**                      **(Action Item)**

The ERate funding comes from the Federal Trade Commission. Library Board Chair Rich Butterfield summarized the Trustees findings.

Motion by:                      Rachel Huckaby to ratify the decision to remain ENA services as recommended by the Library Board of Directors and authorize the Mayor to sign the contract.

Seconded by:                      Ron Brown

Roll Call                      Yes, Ron Brown                      Yes, Denise Tangen  
   Yes, Rachel Huckaby                      Yes, Jason Speer

Motion passed.

Further discussion included the need for 200 Mbps and any penalties for early termination. Council suggested the possibility of having the service evaluated for potential cost savings.

**AB 22-82                      Proclamation – Week of the Young Child                      (Action Item)**  
Motion by:                      Jason Speer to accept the proclamation for the Idaho Association for the education of  
   Young Children for the week of April 2<sup>nd</sup> through April 8, 2022.  
Seconded by:                      Rachel Huckaby

The proclamation was read in full by Mayor, Nissula.

Roll Call                      Yes, Denise Tangen                      Yes, Rachel Huckaby  
   Yes, Jason Speer                      Yes, Ron Brown

Motion passed.

**AB 22-83                      Proclamation – Marsy’s Law                      (Action Item)**  
The proclamation was read in full by Mayor, Nissula.

Motion by:                      Denise Tangen to accept the proclamation for Marsy’s Law and authorize the Mayor  
   to sign.  
Seconded by:                      Jason Speer

Roll Call                      Yes, Rachel Huckaby                      Yes, Jason Speer  
   Yes, Ron Brown                      Yes, Denise Tangen

Motion passed.

**AB 22-84                      Joint Powers Agreement for Broadband                      (Action Item)**  
Mayor Nissula explained the broadband agreement for building broadband infrastructure and the monies that are being funded to local entities like the City of Cascade, City of McCall, and Valley County. The agreement would create a legal entity in order to apply for funding.

Council member Huckaby had concerns related to the voting powers allotted to the County on behalf of the City of Cascade and asked for clarification.

Section 8.1 and 8.2 Responsibilities of Parties needs to be clarified.

Council suggested that the city attorney review this agreement prior to signing.

Motion by:                      Denise Tangen to table the Joint Powers Agreement until the next regular meeting on  
   April 11, 2022.  
Seconded by:                      Jason Speer

Roll Call                      Yes, Jason Speer                      Yes, Ron Brown  
   Yes, Denise Tangen                      Yes, Rachel Huckaby

Motion passed.

**AB 22-85 Personnel Policy (Action Item)**

Continued discussion on how many hours are considered “part time”. Part time is below (30) hours and full time is above (30) hours. City can designate that a typical work week is (40) hours.

Page 20 – C Holiday pay at 2x the regular rate is up from the old policy of 1.5x the regular rate. Why? Holiday pay does not count toward overtime. Suggested verbiage “all full time regular employees will be compensated 8 hours holiday pay for the following holidays.”

It should be established who is eligible to work on a holiday. i.e. public works. If a holiday is voluntarily worked is being traded for a day after the day of Thanksgiving,

Page 19 Comp time should have a “stop accrual” point and a “carry over” point.

**On Call/Call Out Policy**

Repair ambiguous language and provide a schedule.

**Time Sheet Policy**

Motion by: by Rachel Huckaby to have staff make the discussed changes to policy and the latest FMLA description from ICRMP at the next meeting.

Seconded by: Jason Speer

Roll Call Yes, Ron Brown Yes, Denise Tangen  
Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

**CONSENT AGENDA (Action Item)**

Payment Approval Report through March 25, 2022.  
Payroll register reports for March 16, 2022  
Approval of March 14, 2022 meeting minutes.  
Approval of March 18, 2022 special meeting minutes

**Q & A:**

3/14/22 meeting minutes – MOU between City/School District and Sports Park rewrite to read” *Sports Park MOU between the City of Cascade and the Cascade School District.*

Remove the phrase “Council was not in agreement of traffic Signal” in AB 22-73.

Payment Approval Report – clarification on Dr. Pipeline. They were hired to camera a broken water line.

Motion by: Rachel Huckaby to approve the payment approval report and the payroll registry.  
Seconded by: Denise Tangen

Roll Call Yes, Denise Tangen Yes, Rachel Huckaby  
Yes, Jason Speer Yes, Ron Brown

Motion passed.

Motion by Jason Speer to approve the March 14, 2022 meeting minutes with changes.  
Seconded by Denise Tangen

Roll Call Abstain, Rachel Huckaby Yes, Jason Speer  
Yes, Denise Tangen Yes, Ron Brown

Motion passed.

Motion by Denise to approve the March 18, 2022 special meeting minutes.  
Seconded by Ron Brown

Roll Call Abstain, Jason Yes, Denise Tangen  
Yes, Ron Brown Yes, Rachel Huckaby

Motion passed.

Discussion regarding lights in the flashing speed monitoring units. Council needs to discuss whether they need to send the units that are not working back to the manufacturer for a \$2,000.00 repair or buy new ones. There was discussion that units needs to be added at Cabarton and at Lakeshore.

Streetlights and timers for them were brought up. The Mayor suggested that Council revisit the Downtown Revitalization Plan.

#### **MAYOR'S REPORT**

Earth Day, April 22, 2022

**ADJOURNMENT** Mayor adjourned the meeting at 8:05 pm.