



CASCADE CITY COUNCIL

First Regular Meeting
Monday, April 11, 2022
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm

Present Council members Ron Brown, Jason Speer, Rachel Huckaby
Council member, Denise Tangen has an excused absence.

A **quorum** was present.

Present in person Judith Nissula, Mayor Heather Soelberg, Treasurer
Janice Van Winkle, Clerk

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official. The City Council does not take any action to make any decisions during public comment. To request Council action during a Council meeting, contact City Clerk at least one week in advance of a meeting.

Rich Butterfield 506 Lakeview Ave.
Would like clarification on the opening date for the library.

Mayor Nissula presented to Shauna Arnold a civic volunteer award from Small Town America. Shauna was chosen as a top 100 winner selected from 700 nominees across 49 states.

DEPARTMENT REPORTS

Building Inspector/Code Enforcement

There were (6) new building permits during the month of March, 2022.

Clerk

Summary of YTD activity on airport, park reservations, licenses and permits, and cemetery conveyances.

Council discussed how to comply with code and suggested that the City send the code enforcement officer out to make an in-person verbal warning with 30 days compliance and then start with penalties.

Library

Rich Butterfield presented the library report. Three applicants have applied for the library director position. The library search committee will be reviewing applications and requirements and then select interviewees.

Public Works

SVCRD did their first water tie into the system. DEQ has new lead and copper testing. By 2024, the City needs to have full testing of all water system users (in their homes) for lead and copper levels. The City will begin inventory of the system.

The sewer ponds are thawed and the sand filters are being put back into use.

Monitoring well sampling has begun.

Storm drain replacements for Sawyer and Lakeshore Streets are in the works.

Road grading is on hold until the snow melt.

The parks are being fertilized to ready the parks for opening.

The City Municipal Engineer has been working with public works on logistics for the new city shop.

Sheriff's Office

Printout presented to Council. No presentation by the Sheriff. Council member Speer would like to see where the extra patrols are occurring.

AB 22-70 Water study public meeting (Discussion)

The Mayor explained to attendees why there was a need for a water study. The Mayor Introduced Ryan Christensen from S&A Engineers who asked for sign ups and distributed comment sheets that can be submitted after the presentation for a few weeks.

The plan was prepared in accordance with DEQ guidelines. The planning period that was used for the data set was based on (40) forty years into the future. *Refer to the 3-page talking point sheets for points that were used to create the study model.*

The goal of DEQ is to not have any single source of water to be indispensable; a “have to be” source. Alternate source wells are required; no well should be expected to satisfy all the source demand. The table of recommended projects is listed by priority of importance with A1 being the highest through C1.

Increasing pipeline sizes will have a positive impact on the delivery of water.

- Q. Item A-3 - Will installing a PR Valve make low water pressure even lower?
Crawford St., North School St., North Van Wyck all seem to be low pressure areas.
- A. Installing a PR Valve would not contribute to making water pressure lower.

Ryan Christensen recommends that the City apply for any available funding now. S&A Engineers has already applied for grant funding for the 2022 year.

- Q. What is the benefit of changing the pipes sizes?
- A. The model for the 40-year projection was based on full build out and the increase in pipe sizes reflects what the need would be at a 40-year build out. Also, pipe sizes are helpful to fire flow capability.

The Bogie tank pipeline size increase, an A1 priority, will greatly contribute to better fire flows.

Please submit questions on the comment sheets or via email to the City Clerk at clerk@cascadeid.us.

AB 22-86 Seasonal Employee Parks (Action Item)

Public works director, Steve Yamamoto, asked the Council to approve a seasonal, full-time position to help with the maintenance of the parks from May 16, 2022 through September 16, 2022. This will allow the

public works staff that is doing the water and sewer training to work on water/sewer and spend less time on parks. The funding is available within the parks budget.

Staff member, Doug Green, summarized for Council the time currently spent by staff on parks maintenance. Mowing alone takes two people three days. The cemetery takes two people one day to weed and mow.

Motion by: Rachel Huckaby to allow public works to advertise for the position.
Seconded by: Jason Speers

Roll Call Yes, Ron Brown Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-87 Rapid Fiberoptic Joint Powers Agreement (Action Item)

Chris Curtain of the City of McCall presented the joint powers agreement to the Council. In the original document, the Council expressed concern regarding the eminent domain verbiage. The revised draft reflects the revision that was made to section 4.1.5 of the agreement removing the eminent domain verbiage and replacing with modified language that calls for the joint powers to flow through to the City of Cascade. This draft agreement has been reviewed by City of Cascade, Valley County attorneys and other consortium participants. The members of the consortium include Valley County and Adams County and surrounding cities.

Each community would install their own fiber optic system that could be installed at each home. This is an opt-in program. The goal is a lower cost to provide higher speed Internet. Option: Fiber to home financed by and LID buying selling a 20-year bond about \$15 per month. Third party providing Internet service at about \$50 per month.

“All in” is estimated at \$45 to \$50 per month.

This is a “defacto utility” – the costs are a fixed cost of what it takes to run the entity to end users. “Us” is anyone who is on the network. This is an opt-in product. Boring is done under roads, not digging.

This is not an internet service. It is an internet connectivity provider; internet service would be required.

Motion by: Jason Speer to sign the Rapid Fire Optic joint powers agreement.
Seconded by: Ron Brown

Roll Call Yes, Rachel Huckaby Yes, Jason Speer Yes, Ron Brown

Motion passed.

AB 22-88 Revised Noxious Weed Abatement MOU with Valley County (Action Item)

Council suggested that this agreement be reviewed during fiscal budget process.

Motion by: Rachel Huckaby to sign the revised noxious weed agreement between Valley County and the City of Cascade for \$2500.00 and authorize the Mayor to sign.

Seconded by: Ron Brown

Roll Call Yes, Jason Speer Yes, Ron Brown Yes, Rachel Huckaby

Motion passed.

AB 22-89 **AIP SRE building – Notice of award/Construction Agreement (Action Item)**
Motion by: Rachel Huckaby to enter into the agreement between the City of Cascade and Falvey’s for construction of the SRE (snow removal building) building and authorize the Mayor to sign.

Seconded by: Ron Brown

Roll Call Yes, Ron Brown Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-90 **Salaber Associates Task Order No. 2104 D (Action Item)**
Motion by: Jason Speer to approve agenda bill AB 22-90 for Task Order No. 2104 D for the FEMA GRANT 20-SR 1618656-01 Phase I.

Seconded by: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-91 **Salaber Associates Task Order No. 2104 E. for City Shop (Action Item)**
Trevor Howard – the most cost-effective path is to do a metal building. This task order covers the cost to put out an RFP on April 14th and April 21st, 2022. The goal is to complete installation before the end of October.

Motion by: Jason Speer to approve AB 22-91 for Task Order No. 2104 E. for the City Shop.

Seconded by: Rachel Huckaby

Roll Call Yes, Rachel Huckaby Yes, Jason Speer Yes, Ron Brown

Motion passed.

AB 22-92 **Salaber Associates Task Order No. 2104 G (Action Item)**
for golf course irrigation

Trevor Howard – Plans and materials lists created for the Golf Course by a Texas firm. Idaho code required additional requirements. Total cost of design to be less than \$20,000.00. This task order allows for coordination and overseeing plans to fruition. The golf course was awarded grant monies for this project which is being administered by the City.

Motion by: Jason Speer to approve AB 22-92 for Task Order No. ID2104 G for the cascade golf course irrigation.

Seconded by: Ron Brown

Roll Call Yes, Jason Speer Yes, Ron Brown Yes, Rachel Huckaby

Motion passed.

AB 22-94 **Resolution No. 22-12 for Rep. Simpson CRP Funds (Action Item)**

Trevor Howard – April 15, 2022 deadline for application for CRP funds for community projects. After a search for applicable projects, it was determined that water and sewer were looked at but funding already exists. There is a need for a new community building and a CRP funding request, if awarded, could help with this project. This grant would be awarded in approximately one year and there would be a requirement to finish the project in 12 to 18 months from award. It is recommended to start now with a preliminary design.

Building plans for a combination City Hall and Library were originally designed in 1981 and addressed again by Council in 1991. The combination of CRP funding and CDBG grants (community service block grants) could fund this project. The question remaining is the \$200,000 design and engineering costs that need to be spent prior to the award of CRP funding. However, if designed and engineered; these plans could be used in the future.

Motion by: Rachel Huckaby to adopt Resolution No. 22-12 to move forward with Representative Simpson's CRP funding request and fund the \$50,000.00 for the preliminary design and engineering costs be funded from the Capital Improvement LGIP.

Seconded by: Ron Brown

Roll Call Yes, Ron Brown Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-95 Personnel Manual (Action Item)

Motion by: Jason Speer to table until the April 28, 2022 meeting.

Seconded by: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-96 Budget Schedule (Action Item)

Motion by: Rachel Huckaby to adopt the fiscal year 2022/2023 budget calendar and schedule a Council roundtable on May 18, 2022 at 5:00 pm.

Seconded by: Ron Brown

Roll Call Yes, Rachel Huckaby Yes, Jason Speer Yes, Ron Brown

Motion passed.

CONSENT AGENDA (Action Item)

Payment Approval Report through April 8, 2022.

Payroll register reports for March 30, 2022

March 2022 Financials

Approval of March 28, 2022 meeting minutes.

Q & A:

RE: Payment Approval Report – OK Gravel bill was for road mix that was delivered to the public works yard for use throughout the city.

RE: Meeting Minutes – clarify Patty Wold actual last name. *Last name was confirmed as "Giardina".*

Meeting Minutes – correct Joni Stevens to Joni Stevenson.

Motion by: Rachel Huckaby to accept the Consent agenda items minus the March, 2022 financials with corrections to the minutes.

Seconded by: Ron Brown

Roll Call Yes, Jason Speer Yes, Ron Brown Yes, Rachel Huckaby

Motion passed.

MAYOR'S REPORT

Earth Day reminder

April 22, 2022. Do your own thing or join City Hall.

Easter Egg Hunt

April 16, 2022.

Utility Management Class

Heather is taking a class for a utility management certification.

Utility financing, infrastructure improvements, capital improvement planning and budgeting.

ADJOURNMENT Mayor adjourned the meeting at 8:56 pm.