



CASCADE CITY COUNCIL

First Regular Meeting

Monday, May 9, 2022

6:00 PM

Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm

Present Council members Ron Brown, Jason Speer, Rachel Huckaby, Denise Tangen
A **quorum** was present.

Present in person Judith Nissula, Mayor Heather Soelberg, Treasurer
Janice Van Winkle, Clerk Steve Yamamoto, Public Works

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Public comment is limited to three (3) minutes per person, per item, unless additional time is permitted by the presiding official. The City Council does not take any action to make any decisions during public comment. To request Council action during a Council meeting, contact City Clerk at least one week in advance of a meeting.

Jeff Gordon 204 N. Overlook Cascade, ID 83611

LOT monies for pathways

Asked for confirmation of grant monies received for pathways. Does not believe that the LOT tax should be used to pave pathways. He understood that it was for “infrastructure.”

John Christofferson 135 Par Avenue Cascade, ID 83611

Would like to know the status of “feeding the deer”. Expressed concerns that the deer are still trying to get into his dog yard to eat their food.

Rich Butterfield The Library hiring committee made an offer to Maria Guest, who will begin her duties as Library Director in June.

DEPARTMENT REPORTS

Airport

Airport manager position will be posted in the newspaper this week. \$100,000.00 of grant monies have been received for further AIP projects which include the purchase of a new tractor and fencing to prevent wildlife and pedestrians from entering the runway.

Building Inspector/Code Enforcement

There were (6) new building permits during the month of April, 2022.

Clerk

Summary of YTD activity on airport, park reservations, licenses and permits, and cemetery conveyances.

Library

The Treasurer provided status on the library. It has been cleaned out. Carpet has been priced with an ETA of four weeks out, painting will also occur. Once complete the new library director will coordinate putting the things back together. Estimate time until opening is approximately July.

Public Works

Sand filters (IRB basins) are working well. Discharge water monitoring has shown low e-coli levels. This e-coli testing will continue for another two years per DEQ permitting requirements. Streets have been bladed but will need more blading due to unseasonal rain and snow. Parks are opening. The Fischer Pond aquarium is up and running with the help of fish and game.

Sheriff's Office

Printout presented to Council. No presentation by the Sheriff. Council member Huckaby had a question what the "basic rule" meant.

AB 22-102 City Shop Proposal and Resolution No. 22-13 (Action Item)

Presented by City Engineer, Trevor Howard, who summarized that only one proposal was received, and that the city has the option to accept the proposal, re-bid the proposal or get quotes from the open market.

Motion by: Jason Speer to reject the RFP and approve Resolution No. 22-13 directing staff to pursue pricing on the open market.

Seconded by: Rachel Huckaby

Roll Call	Yes, Ron Brown	Yes, Rachel Huckaby
	Yes, Jason Speer	Yes, Denise Tangen

Motion passed.

AB 22-103 SCADA water/sewer alarm systems upgrade (Action Item)

Steve Yamamoto asked Marvin Fielding of Keller Assoc. to make a presentation on upgrading our existing SCADA alarm system. There have been problems with malfunctioning and missed alarms and communications within the system. Marvin did an in-person review of our existing system. An upgraded systems would integrate water *and* sewer alarms and provide a master plan for incorporating new systems as they come aboard.

Q&A Why isn't the original SCADA provider (Advanced Control Systems) providing us a list of what we need and a cost?

Per Marvin, ACS (Advanced Control Systems) currently hosts our services. If Council is considering moving away from them, they might want to consider Keller's proposed tasks 2 or 3 or both. Council should also consider DEQ grants that might fund a project such as this.

Motion by: Rachel Huckaby to table the SCADA system upgrade discussion to the next meeting.

Seconded by: Denise Tangen

Roll Call	Yes, Rachel Huckaby	Yes, Jason Speer
	Yes, Denise Tangen	Yes, Ron Brown

Motion passed.

AB 22-104 Treasure Valley Transit (Action Item)

Request presented by Debbie Maxwell of Treasure Valley Transit. Funding request has increased

by \$2,000. Ridership has increased after slowing during pandemic and has now realized ridership over 1,000 on the Green Line for the first time. Charging fares was suspended due to the pandemic and cares funds. Eventually, fares will get back to \$1.25 per ride. Cares funds are helping with this.

No motion necessary. This discussion will continue to be discussed during budget workshop.

AB 22-105 Chamber of Commerce yard sale; closure of Market St. (Action Item)

Motion by: Rachel Huckaby for Chamber to close off Market St. on 5/28/22 as requested.
Seconded by: Denise Tangen

Roll Call Yes, Denise Tangen Yes, Ron Brown
Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 22-97 Fiscal year 2020/2021 audit report revision. (Action Item)

The Treasurer revisited Council's inquiry regarding Council and Mayor salaries and how they appeared on the audit report. The CPA adjusted wages to the mayor's salary, not the Councils. It has been corrected.

Motion by: Denise Tangen to approve the FY audit for 2020/2021 report as revised.
Seconded by: Ron Brown

Roll Call Yes, Ron Brown Yes, Rachel Huckaby
Yes, Jason Speer Yes, Denise Tangen

Motion passed.

AB 22-106 Personnel Policy revisions (Action Item)

Discussion of this Personnel Policy will be tabled until the next meeting.

CONSENT AGENDA (Action Item)

Payment Approval Report through May 6, 2022.
Payroll register reports for April 27, 2022
April 2022 Financials
Approval of April 25, 2022 meeting minutes.

Q & A:

RE: Bank Reconciliation Report

Council asked for clarification on outstanding checks on page 1.

RE: Payment Approval Report

Burkes Tractor - Council asked if the post hole auger for the city skidster to set new street signing poles.
IRWA and Judith Nissula – costs were for conference and per diems for lodging and meals.

RE: Utility Management Certification

Treasurer explained to Council what her training consisted of and some of the information learned.

RE: Liability Insurance, State Insurance Fund, increased in the last year. The city is self-insured, so they do not have a monthly premium. It is billed as it is used.

RE: Electrical billing was a result of damaged lines due to the Watkins fire.

RE: Financials:

Sewer fund (page 22)...error, All My Sons moving company was erroneously charged to this and should be redirected to the library.

Engineering Services (page 22)...the majority of funds spent was related to the Huber Screen.

Motion by: Jason Speer to approve the consent agenda.

Seconded by: Rachel Huckaby.

Roll Call	Yes, Jason Speer	Yes, Denise Tangen
	Yes, Ron Brown	Yes, Rachel Huckaby

Motion passed.

MAYOR'S REPORT

Comprehensive Plan grant progress.

The mayor has reached out and found an additional \$20,000.00 in funds to go toward funding Option B of the Comprehensive Plan. The City will apply for a GEM grant which can potentially fund an additional \$5000.00 to \$10,000.00.

The mayor attended the Mobility Committee meeting last week.

The mayor attended the WCM Trail Coalition meeting last week and asked the Council if any of them were interested in sitting on the committee.

ADJOURNMENT Mayor adjourned the meeting at 8:33 pm.