



**CASCADE CITY COUNCIL**  
**SPECIAL MEETING**  
**Wednesday, June 6, 2022**  
**6:00 pm at Cascade City Hall**  
**BUDGET WORKSHOP MINUTES**

Budget workshop began at 6:00 pm.

Present Council Members Ron Brown, Rachel Huckaby, Jason Speer, Denise Tangen

Present in person Judith Nissula, Mayor Heather Soelberg, Treasurer  
Janice Van Winkle, Clerk Brian Naugle, Valley County Prosecuting Attny.

**NEW BUSINESS**

**Prosecutors Office**

Valley County Prosecuting Attorney, Brian Naugle, answered Council’s May 18<sup>th</sup> budget meeting questions regarding cases prosecuted. Mr. Naugle outlined his duties for the City of Cascade taking into consideration contract requirements per Idaho State Code. He does not have a number of cases managed (prosecuted) on behalf of the City. Currently the system is manually maintained. Misdemeanors are handled by deputy prosecutor Ashley Moore, civil cases are prosecuted by chief deputy prosecutor Brian Oakey and felony cases are handled by Brian Naugle. Council reiterated the need for specifics on the amount of prosecution done on behalf of the City.

The Treasurer answered questions carried over from the May 18<sup>th</sup> meeting. General budget discussion by department continued.

**Building Department**

*Expense*

Page 3 The Treasurer would like to see more evidence of hours prior to the separation of maintenance and repair hours for the building inspector.

**Code Enforcement**

*Expenses*

Page 3 Bottom line will remain the same.

**Library**

*Revenue*

Page 7 Library expense for internet is funded back to the City at 100%

**Public Works**

*Parks Expense*

Page 11 Salaries will be adjusted taking into consideration the loss of an employee.

*Water Expense*

Page 15 Salaries will be adjusted taking into consideration the loss of an employee.

*Sewer Expense*

Page 17 Salaries will be adjusted taking into consideration the loss of an employee. Page

**Sheriff's Office**

Discussion regarding the law enforcement contract and the lack of detailed information.

**General Fund**

The ADMIN department is out of balance to the negative by \$5,826.00. Council discussed areas where decreases in expenditures could resolve the imbalance.

*Expense*

Page 3 Professional services for property acquisition was discussed.

Page 3 Will the Capital investment account be further funded this year?

**Wage and Levels Chart**

This type of chart is helpful in presenting clear expectations for existing employees and onboarding future employees that will maintained and attract a skilled employee base.

Current budget includes a 8.3% COLA plus some market adjustment that will allow for a balanced budget across departments.

General discussion for the need of a more detailed strategic plan by engaging department heads to identify a complete and detailed list of what is needed to operate efficiently.

The Mayor asked the Council to consider changing the mayor, staff, council structure to include a City Administrator.

Council concurred that Treasurer redo budget with 8.3% COLA calculations to start. Following meeting will discuss Sheriff's office via executive session.

Continued budget discussion.

The budget workshop ended at 9:40 pm.