



Application and Agreement for Water & Sewer Services

TENANT

Commercial Residential

Service Address _____

Complete this form in full. All fields are required.

Occupancy begins _____

Name _____

Mailing address _____

Email address _____

Contact phone _____

Emrgncy phone _____

Name _____

Mailing address _____

Email address _____

Contact phone _____

Emrgncy phone _____

Pursuant to City of Cascade Municipal Code, Title 8, all master Utility Accounts must be in the name of the Titleholder/s who will also receive a copy of the monthly bill. Payments received after the 10th of each month will be assessed a \$10 late fee which will appear on the next months bill associated with this address. **No new applications will be approved for any party that has an unpaid utility balance with the City of Cascade.**

A \$25 service fee is assessed to have the water service turned on or shut off. Utility improvement rates will continue to be assessed. If Services are shut off for non-payment, services will not be restored until a fee of \$50 and all delinquent charges for water and/or sewer services **are paid in full**. Please allow up to two (2) business days to process your request.

If you move, alert the office of your last day of occupancy. Contact this office at 208-382-4279 or email clerk@cascadeid.us and reference your physical address in the subject line. A final bill will be created through the end of the month in which your tenancy ends. The final bill will not be pro-rated. You agree to alert this office if any of your contact information changes.

Report all water/sewer problems promptly to City Hall for resolution. In case of emergency after hours, contact Dispatch at 208-382-5160.

I HEREBY certify that I am the primary tenant at the referenced address and I have full authority to apply for and accept the services as stated, subject to the rules and regulations as adopted under Title 8 of the City of Cascade Municipal Code. I understand it is my responsibility to notify the City of any changes to this utility account, including vacancy, changes in use, or tenancy in order to allow a final meter read. I further understand that I will be held responsible for any charges incurred related to this utility account as a primary Tenant of the above referenced property.

Tenant Signature _____ Date _____

Tenant Signature _____ Date _____

Please return this completed form to Cascade City Hall P.O. Box 649 Cascade, ID 83611 or return to City Hall in person.

YOU CAN PAY YOUR BILLS ONLINE! Visit www.cascadeid.us to set up Auto Pay.

Please reference this number when submitting payment.

Your utility account number is:

NOTES _____

See reverse for a summary of City Code.

Below is a summary of city code pertaining to billing and payment of charges. To view the entire content of Title 8 of the Code for the City of Cascade you may access codelibrary.amlegal.com.

8-3-3: PAYMENT OF CHARGES:

(A) All water user charges shall be paid to the City Water Collector at his office and shall be by him paid over to the City Treasurer. (Ord. 640, 3-8-2010; amd. Ord. 694, 9-24-2018)

(B) Each record titleholder shall pay the charges as herein provided on the first day of each month, and in the event said charges are not paid by the tenth day of each month, such charges shall be delinquent. Water and sewer charges shall appear upon the same bill to the record titleholders.

(C) If the City Water Collector receives two (2) or more insufficient checks during a 12-month period, the Water Collector may require all future payments in cash, by cashier check or money order or debit/credit card.

(D) The City may establish administrative charges and fees by resolution approved by the City Council including, but not limited to, fees for any of the following: repairs to the water meter; convenience fees for electronic funds transfers or other similar payment types; late fees; disconnect and turn on fees, insufficient fund fee. (Ord. 694, 9-24-2018)

8-3-4: DISCONTINUANCE OF WATER SERVICE:

(A) A bill for water service to any premises shall become delinquent if not paid by the tenth day of the month in which such bill is rendered and water service, when discontinued, shall not be restored until a fee as established by resolution, and all delinquent bills and charges for water service and all reasonable costs incurred by the City for collection of said delinquent bills, including mailing costs and court costs, have been satisfied. (Ord. 694, 9-24-2018)

8-3-11: WATER TURN ON OR TURNOFF CHARGES; TRANSFER FEE:

(A) Record titleholder of the premises shall pay to the City Clerk at the time of request for turn on or turnoff of a water connection, the sum which shall be set by resolution of the City Council, in addition to all other fees required herein. Upon payment of said sum, the City Clerk shall issue a permit to turn on or turn off water service. (Ord. 654, 6-11-2012)

(B) Record titleholder of the premises whom request turn on or turnoff of a water connection, the owner or agent shall notify the City Clerk a minimum of forty eight (48) hours in advance. Any voluntary turn on or turn off requests requiring immediate action will be addressed within eight (8) business hours and the turn-on/turn-off service fee shall be doubled. (Ord. 694, 9-24-2018)

(C) It shall be unlawful for any person to turn on or turn off water service to any premises without a permit from the City Clerk.

(D) Any person convicted of a violation of this section shall be punished as provided in section 8-3-15 of this chapter. (Ord. 654, 6-11-2012; amd. Ord. 694, 9-24-2018)

(E) In the event that a user opts to have water shut off, the user will continue to be charged the water base rate and water improvement rate. (Ord. 694, 9-24-2018)

