



CASCADE CITY COUNCIL

First Regular Meeting

Monday, November 14, 2022

6:00 PM

Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:01pm.

Present Council members Ron Brown, Rachel Huckaby, Denise Tangen, Jason Speer
A **quorum** was present.

Also, present Judith Nissula, Mayor Janice Van Winkle-Clerk
Heather Soelberg-Treasurer Mike Arnold, Airport Manager

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Mayor Nissula added to record that the Stibnite report is available at City Hall in hard copy or available by zip drive.

DEPARTMENT REPORTS

Building Department

Council was presented with copy of building permit log. Thirteen building permits were issued during October. Plan review, meetings with builders, inspections and finals have been ongoing.

City Clerk's Report

Clerk reported status of airport land leases, alcohol beverage and business license activity, and YTD LOT revenue.

Council member Huckaby asked why the Library is being charged a building permit fee? In future, city offices should not be charged permit fees.

Library Report

Presented by Maria Guest. Council received a written report.

Public Works

Presented by Steve Yamamoto. October snow put the department behind a bit. Two new water services were installed and a sewer repair was performed. End of line homes have been reminded to keep their water "dripping" to avoid freeze. Snow removal signs have been put in place. One public works employee was sent for training during the week of November 7th. Water and sewer lines at city hall had to be repaired. New shop getting cleaned up in preparation for the new city shop. The new employee is working out well. There is still a need for an additional public works employee to bring staff to (5) people.

NEW BUSINESS

AB 22-153 SUB 22-01 Go To My Garage – continuation to next meeting (Action Item)

Motion by: Rachel Huckaby to continue the Go To My Garage hearing to 12/12/2022.

Seconded by: Denise Tangen

Roll Call Yes, Jason Speer Yes, Ron Brown
Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

AB 23-08 City Attorney Daniel Goodman – Food Truck Ordinance (Action Item)

Keep food safety and public safety and sanitation requirements as the prominent goal when creating a food truck ordinance. Council should consider public and private spaces in their ordinance, i.e. not in residential areas. Allowances and restrictions can be designated by the Council. The potential for this to create a nuisance is in the noise factor as generators are often used and economic impact on restaurants should be considered as well as the availability of restrooms. Some limitations are set on proximity of placement to a brick and mortar restaurant. An example of encouraging restaurants to remain viable is to allow them to have a restaurant and a food truck. Restroom access is important when thinking of food trucks and food truck courts and considering local business where food truck customers may want to use the restrooms of brick and mortar businesses. Keep the permitting process in mind and also consider architectural guidelines; i.e. color design, surety bonds, application review, etc. Components of the ordinance should be included in the permitting application. After review of current ordinances, the existing ordinance can be modified when drafting the ordinance. City code needs to include mobile food vending language. Council should consider creating ordinance from scratch laying out every aspect of requirement. The path of least resistance is by starting with the City of Ketchum’s code as a “good start” template. CDH guidelines are a good resource guide as well.

Council felt that the Ketchum ordinance is a good place to start. The Boise ordinance is a good document to look at tax guidelines. The Mayor asked the Council to consider whether they wanted public input or not. Council would like to get input from the chamber and consider a public hearing.

The City Clerk will forward current requirements for food trucks and compliance to the City Attorney for incorporation into the ordinance.

No motion required. Mayor will direct staff.

AB 23-09 Public Works - Resolution No 23-06 – Declaring surplus item/s (Action Item)

Motion by: Rachel Huckaby to approved resolution No. 23-96 to surplus the truck.

Seconded by: Jason Speer

Roll Call Yes, Denise Tangen Yes, Rachel Huckaby
Yes, Jason Speer Yes, Ron Brown

Motion passed.

AB 23-10 Public Works – Request for equipment trailer (Action Item)

Public Works director, Steve Yamamoto, addressed the Council regarding the need for an equipment trailer to move other pieces of equipment from the shop (south of downtown) to active job sites within the city limits. The cost of the utility trailer would be \$9,650 to \$14,000 and could be partially funded by the sale of the surplus truck.

Motion by: Jason Speer to authorize public works to acquire the trailer from American Trailer NTE \$10,000.

Seconded by: Denise Tangen

Roll Call Yes, Rachel Huckaby Yes, Jason Speer
Yes, Ron Brown Yes, Denise Tangen

Motion passed.

AB 23-11 Central District Health – Opioid Response results (Action Item)

Valley County Opioid response project. Representative Shelly Hitt outlined the grants received for this project to date. Dr. Hutson presented his report to Council outlining the various issues around substance use and abuse especially related to youth. The adult focus group represented a county wide array of people. The youth group participating was predominately from the McCall area; with little response from Cascade youth.

Availability of drugs was discussed. Methamphetamines in the area were found to not be as prevalent as in previous years. Alcohol, marijuana and vaping are the predominant use and abuse substances. Most youth did not feel that they were being pressured to use/abuse drugs and alcohol by their peers. Some youth explained that the prevention efforts in the schools were “laughable” and almost non-existent. Adults felt that parents are not talking about drugs and alcohol to their children; Law enforcement would like to see more in the way of ordinances and meaningful penalties and suggest that there should be an increase in outreach programs. “Next Steps” was also discussed by Dr.Hutson. Alternate sources of activities other than the typical “outdoor” activities such as skiing, boarding, etc. should be available; i.e. youth oriented activities such as arcades, etc.

No motion was necessary.

AB 23-12 Trevor Howard updates – Seepage tests, TIS & City Shop (Discussion)

RFP has been posted for the City Shop project and should be awarded prior to January 5, 2023 The traffic impact study for Lake Cascade Parkway and Cabarton Rd. Recommend that the city contact ITD, the TIS has been done and would encourage ITD to put this in their planning book. No signals were included but turn lanes are included in the 20 year forecast.

The Mayor asked if this should become an addendum to the Transportation (Traffic) Master Plan. Can this be address to the ITD via a letter from the Mayor? The answer is YES and follow-up with a phone call.

The seepage test was submitted to DEQ during the week of the 7th of November.

No motion necessary.

AB 23-13 Proposed Ordinance No. 725 – ISHS preservation program (Action Item)

Motion by: Denise Tangen to approve ordinance to establish the city as a certified local government to enable participation in ISHS preservation program.

Seconded by: Ron Brown

Roll Call Yes, Denise Tangen Yes, Rachel Huckaby
Yes, Jason Speer Yes, Ron Brown

Motion passed.

AB 23-14 Alcoholic beverage license/s for D9 Grocery & Valley Store (Action Item)

Motion by: Rachel Huckaby to approve the alcoholic beverage renewal licenses for D9 Grocery and the Valley Store.

Seconded by: Jason Speer

Roll Call Yes, Rachel Huckaby Yes, Jason Speer
Yes, Ron Brown Yes, Denise Tangen

Motion passed.

AB 23-15 Best Day HR wage study results (Action Item)

Kelcey Stewart and Dave Jeppson of Best Day HR presented their wage study results as presented in the report to the Council. There was 100% participation from the study participating communities.

Council has asked for “steps” to be implemented. The deadline to implement asked for is January 1, 2023.

No motion necessary.

CONSENT AGENDA (Action Item)

Payment approval report through November 11, 2022.

Payroll register reports for October 26, 2022 and November 9, 2022.

October 2022 Financials

Approval of October 24, 2022 meeting minutes.

Trevor Howard updated the Council on the TAP grant for sidewalks for construction during 2023.

Q and A

Rachel Huckaby re: the state insurance fund cost.

Motion by: Ron Brown to approve the consent agenda minus the October 24, 2022 meeting minutes (which were not in the packet).

Seconded by: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Denise Tangen
 Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

MAYOR’S REPORT

The water bond passed overwhelmingly by over 101 votes. Related to additional funding, City Engineer, Trevor Howard, has reached out to USDA rural development related to the water bond and was asked to submit and application to “start funding”. Efforts and research toward other funding sources are in progress.

Two public works employees will begin the IRWA apprentice program waste water track.

Council reminded for specifics needed on the sheriff’s report so it can be included in the Joint Powers agreement.

Resort city lobbyist was well worth the expense paid last year. A fee may not be due this year. The committee is currently lobbying for having some of the state tax surplus to be redistributed to small cities; funds such as these could help with the water system project. The Mayor asked for Council’s thoughts on an adhoc committee for LOT projects.

ADJOURNMENT Mayor adjourned the meeting at 8:09 pm.