



CASCADE CITY COUNCIL
Second Regular Meeting Hearing
Monday, November 28, 2022
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:04 pm.

Present Council members Ron Brown, Rachel Huckaby, Jason Speer
Absent Council member, Denise Tangen, had an excused absence
A **quorum** was present.

Staff Present Judith Nissula-Mayor, Janice Van Winkle-Clerk, Heather Soelberg-Treasurer via Zoom,
City Attorney, Daniel Goodman and City Engineer, Trevor Howard – both via Zoom.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

There was no public comment

PUBLIC HEARING

ANN 22-01 Annexation of parcel located at River District north entry point at State Hwy. 55 (Main St.)
and Riverview Parkway

Mayor read staff report.

Public hearing was opened.

Against None
Neutral None
For None

No public comment so no need for rebuttal.

Council had no questions.

Public hearing closed at 6:13pm

NEW BUSINESS

AB 23-17 ANN 22-01 Annexation of parcel by River District for north point (Action Item)
Point entry into subdivision

Motion by Jason Speer to approve agenda bill 23-17 with the exhibit attached to the application
for annexation.
Seconded by Rachel Huckaby

Council member Huckaby clarified that the amended parcel description be added to the final plat as a
condition of the annexation.

Motion amended by Jason Speer to approve agenda item 23-17 to include the amended parcel description to be added to the final plat as a condition of the annexation.

Seconded by Rachel Huckaby

Roll Call Yes, Rachel Huckaby Yes, Ron Brown Yes, Jason Speer

Motion passed.

AB 23-18 VAC 22-01 George & Christine Kimmel continue to a date certain. (Action Item)

Motion by: Rachel Huckaby to continue public hearing on VAC-22-01 to the 12/12/22 meeting.

Seconded by: Jason Speer

Roll Call Yes, Ron Brown Yes, Jason Speer Yes, Rachel Huckaby

Motion passed.

AB 23-19 Lauren Dallenbach – School Senior Project request (Action Item)

Lauren made her presentation for a mini library at Armstrong Park under the pavilion. The donated drop box will be repainted, Lauren is working on the final design which will be presented to the Council at a later date. The library will be a take a book and leave a book project. Council member Brown recommended that the stand be anchored down by City staff.

Motion by: Ron Brown to approve the mini library project.

Seconded by: Rachel Huckaby

All in Favor (3) Ayes

(0) Nays

Motion passed.

AB 23-20 Alcohol Beverage License renewals (Action Item)

Motion by: Rachel Huckaby to approve the American Legion liquor license renewal for 2023.

Seconded by: Jason Speer

Roll Call Yes, Jason Speer Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

AB 23-21 TAP 23896 Strand Trail Paving and Ped/Cyclist Safety TAP SLA (Action Item)

Motion by: Jason Speer to Approve resolution 23-07 and authorize the mayor to sign and approve payment of the \$3500 matching funds.

Seconded by: Rachel Huckaby

Roll Call Yes, Rachel Huckaby Yes, Ron Brown Yes, Jason Speer

Motion passed.

AB 23-22 Review Draft – Food Truck Ordinance & set public hearing (Action Item)

City Attorney Daniel Goodman unable to get completed draft to Council. In working on that, a few questions were raised.

Question: Is there a specific area or location where the City would like food carts/trucks to be permitted in public rights of way, i.e. sidewalks? Does Council want an exemption to the permanent

ban on public right ways? General rule of thumb is that no mobile food carts / trucks should be in the city right of way.

Answer: Allow temporary closure of right of way for an approved special event.

Question: Do you want a vendor license for everyone and anyone?

Answer: Yes.

Question: Applicants to submit applications to the City Clerk?

Answer: Submit to City Clerk and as per needed reviewed by City Staff.

Question: Term of license – 4 months maximum or consider six months?

Answer: Yes. Keep as a specified period. Current seasonal license is 4 months.

Attorney to draft as “seasonal” or a daily.

Question: Specify distance from a brick and mortar (food) establishment?

Answer: Put it in the ordinance and council will discuss further.

Question: Fee for the application?

Answer: Yes. However, ordinance should read to be set by resolution.

Question: Food “cart” vs “truck” placement.

Answer: Our ordinance should say “not in the public right of way”.

Question: Disposal of grey water and grease?

Answer: Dan will check the CDH rules and apply them to the Cascade ordinance.

Other perspective ordinances, STR’s and ADU’s were discussed. Council was not prepared with feedback on these ordinances yet.

Council member, Jason Speer, requested that the STR’s ordinance include parking guidelines for STR’s. There should be no parking allowed on city streets.

Council member, Jason Speer, also had input related to the ADU’s ordinance. Only LTR’s (long term rentals) should be allowed; no STR’s (short term rentals) of 30 days or less.

Council member, Rachel Huckaby, asked if 30 days or less could be used for family members as long as there is “no charge”?

The Mayor asked if the Council would like a public hearing for the STR’s and the ADU’s. Council was interested in one public hearing for all ordinances that are being worked on but as a special meeting with no other agenda items and the city attorney should be physically present.

CONSENT AGENDA

(Action Item)

Payment approval report through November 25, 2022.

Payroll register report for November 23, 2022.

Approval of October 24, 2022 meeting minutes.

Approval of November 12, 2022 meeting minutes

Council Q&A

- Q** Council member Huckaby re: AME electric bill for “shop design meeting” paid via different departments.
- A** Treasurer, Soelberg - Water and sewer will pay for this.
Treasurer will move payment to “engineering” within water and sewer categories.

Motion by: Rachel Huckaby to accept the consent agenda as presented.
Seconded by: Jason Speer.

Roll Call Yes, Ron Brown Yes, Jason Speer Yes, Rachel Huckaby
Motion passed.

MAYOR’S REPORT

Comp Plan Meeting are being scheduled and will correspond with the AARP network on aging.

There will be two sessions at the library conference room on January 12, 2022. It will be about one and half hours.

Effective 12/5/22 office open hours 8:30 am to 4:30 pm

Both Jason Metz and Doug Green are in the IRWA apprenticeship program

Jason Metz will now be on the road/streets track with LHTAC

A list of the project for the capital improvement plan was given to Council.

The Mayor reiterated that LOT funds are over \$200,000.00 and has challenged Council to put thought into a projects list and review the current transportation plan which maps out road and streets projects. Council Member brown asked that the parks departments make a list as well.

Mayor Nissula spoke with Regan Berkely from Fish and Game and options regarding enforcing the wildlife ordinance. Until the feeding stops options are trapping which is labor intensive. The Mayor will follow-up on the three citations issued with the prosecuting attorney.

New office hours from 8:30 am to 4:30 pm. Employees are still required to work an eight hour day. The office hours allow for some flexibility.

Records storage and the building inspector’s office are still being worked on.

The DR’s have been reviewed and are ready to be destroyed.

ADJOURNMENT Mayor adjourned the meeting at 7:23 pm.