



# CASCADE CITY COUNCIL

**Second Regular Meeting**

**Monday, March 13, 2023**

**6:00 PM**

**Cascade City Hall**

**MINUTES**

**CALL TO ORDER AND ROLL CALL** Meeting called to order at 6:00 pm.

Present in person Council members Ron Brown, Jason Speer

Present via Zoom Council member Rachel Huckaby

A **quorum** was present.

Council Member Tangen has an excused absence.

Staff Present Judith Nissula-Mayor, Daniel Goodman-City Attorney,

Staff via Zoom Janice Van Winkle-City Clerk

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENT

Mayor Nissula - The Cascade municipal airport Advisory Committee has been advised to research the advisory committees in other cities and make recommendations for an update to City code.

## DEPARTMENT REPORTS

Airport

City Clerk

Public Works

Building Dept./Code Enforcement

Library

The mayor addressed the airport status in her public comment. There were no questions.

Building Department had (1) permit issued during the month of February. There were no questions.

The City clerk presented the content of the written report given to Council. There were no questions.

The Library Director presented the content of the written report given to Council. There were no questions.

Public Works activity was presented by the Mayor who discussed snow removal and the water main break. The Mayor summarized for the Council, the actions that were taken per the required, DEQ protocol. The CODE RED system was discussed. Receipt of CODE RED messages were not consistent. Updated procedures for improving notification of emergencies were discussed. Some bottled water is in the office for distribution to residents if needed. The Mayor will update Council once testing is complete. The need to have public works maintain the proper equipment for an emergency needs to be considered.

**NEW BUSINESS**

**AB 23-66 Patterson Ave. mailbox complaint (Action Item)**

The Mayor asked the Council to consider the best direction related to the unsightly mailboxes.

No motion was made. Discussion only.

**AB 23-67 Proclamation – Week of the Young Child (Action Item)**

Motion by: Jason Speer to approve the Proclamation of the Young Child.

Seconded by: Ron Brown

All in Favor. Passed Unanimously.

**AB 23-68 Airport Apron Reconstruction Project Professional Services Agreement (Action Item)**

Motion by: Jason Speer to approve the AIP airport apron reconstruction project.

Seconded by: Ron Brown

Roll Call: Yes, Rachel Huckaby Yes, Ron Brown Yes, Jason Speer

Motion passed.

**AB 23-69 FAA Construction Project Final Acceptance AIP Sponsor Certification (Action Item)**

Motion by: Jason Speer to approve the FFA Final acceptance of sponsor certification.

Seconded by: Ron Brown

Roll Call: Yes, Ron Brown Yes, Jason Speer Yes, Rachel Huckaby

Motion passed.

**AB 23-70 Award of the Front Street Project (Action Item)**

City Engineer, Trevor Howard, recommended that Granite Construction be awarded the bid. The Mayor asked the Council to identify where they wanted these funds to come from.

Motion by: Jason Speer that the low bidder, Granite Excavation, Inc., be awarded the project.

Seconded by: Ron Brown

Discussion: Council discussed where these funds should come from. Council member, Huckaby asked that the monies come from the Streets fund.

Roll Call: Yes, Jason Speer Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

**AB 23-71 Sub-Award of DEQ Source Water Protection Grant (Action Item)**

The Mayor reminded the Council that this is a grant of approximately \$4K

Motion by: Jason Speer to award the DEQ source Water Protection Grant sub-award.

Seconded by: Ron Brown

Roll Call: Yes, Jason Speer Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

## CONSENT AGENDA

(Action Item)

Payment approval report through March 10, 2023.  
February 2023 financials.  
Payroll register report for February 15, 2023.  
Payroll register report for March 1, 2023.  
Approval of meeting minutes for January 23, 2023.  
Approval of meeting minutes for January 26, 2023.  
Approval of meeting minutes for February 28, 2023.

Motion by: Rachel Huckaby to accept the consent agenda.  
Seconded by: Jason Speer.

Council member Huckaby asked why we have an employee that is not working full time and is receiving benefits. The mayor explained that the lack of hours is pulled from vacation that is accrued to date.

Council Member Huckaby asked that this be an agenda item for a future meeting where this is formally discussed.

Roll Call: Yes, Rachel Huckaby Yes, Ron Brown Yes, Jason Speer  
Motion passed.

## MAYOR'S REPORT

### AARP Update

An AARP Committee will be created to help guide the city to become an age friendly community.

### Comprehensive Plan Update

The online surveys are complete. Wednesday, March 13<sup>th</sup>, the contract City Planner will pick up the remainder of the surveys. Later this week, the public meetings will be held.

### Grant Updates

Letter from DEQ received regarding reporting deficiencies.

**ADJOURNMENT** The Mayor adjourned the meeting at 6:52 pm.