



**CASCADE CITY COUNCIL**  
**First Regular Meeting and Public Hearings**  
**Monday, July 10, 2023**  
**6:00 PM**  
**Cascade City Hall**  
**MINUTES**

**CALL TO ORDER AND ROLL CALL** Meeting called to order at 6:00 pm.

Present Council members Ron Brown, Rachel Huckaby, Jason Speer, Denise Tangen  
A **quorum** was present.

Staff Present Judith Nissula-Mayor, Janice Van Winkle-City Clerk, Brandee Nitzel, Deputy Clerk,  
Daniel Goodman-City Attorney  
Staff via Zoom Trevor Howard, City Engineer

Guest Speaker Rob Cleere PE, of Consor Engineering

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Council member, Ron Brown asked for Building Inspector to address the travel trailer behind the Domination Fitness.

**DEPARTMENT REPORTS**

Airport	City Clerk	Public Works
Building Dept./Code Enforcement	Library	

**Airport** None given.

**Building Depart.** The current building/code enforcement was presented to Council by the Mayor. There are currently (41) active permits.

**Clerk** The Clerk presented the report that was included in the Council packet updating status of events, service connections, LOT collected YTD including past due water billing.

**Library** Presented by Maria Guest. Council was given a printed packet during her discussion.

**Public Works** Clarification of seasonal grading no grading on “jelly road” streets. Steve asked that the back access door be moved to the side of the building (library) and a French drain installed.

Lab testing continued. Meter swap out from old to new radio read meters has begun. Computer software to accomplish this swap should arrive by Wednesday, July 12<sup>th</sup>.

First installation of the fitness equipment has been installed. The Mayor commented that she would like to have a ribbon cutting as the Stibnite Foundation contributed to this project.

## NEW BUSINESS

**AB 23-145 TAP Grant Sidewalk project Q & A presented by Rob Cleere, Consor Eng.** (Discussion)  
Mr. Cleere of Consor Engineers presented to Council, who were given packets, a large-scale photo image outlining the scope of the project. Beacons will be present across the highway between Howdy's and the NOBO Hotel, but not across Lake Cascade Parkway (which is the Longest area to cross). The Engineer walked the sidewalk route and does not feel that existing trees need to be removed.

Council questions:

Q: Where are we in the Construction schedule?

A: Bid in January or February. Construction to begin in the Spring of 2024. The project will last about (60) working days.

The Mayor reiterated that the building department did alert stakeholders and reached out to them personally.

**AB 23-146 Continuation of Budget Discussion** (Discussion)  
Minimal discussion occurred.  
A special meeting to discuss the budget has been set for Tuesday, July 11<sup>TH</sup> AT 6:00 pm..

### **Council Q & A:**

Clarification on what sewer SAF will pay for.

Clarification of what the forgone is; approximately \$143,529.00.

Why is the State Insurance Fund charged to liability and not SIF Premiums?

Why are some departments below projections? i.e. Admin dept., library, etc.

Why is water improvement not going up?

**AB 23-147 Valley County Sheriff's Office** (Discussion)  
Appointed, interim Sheriff Kevin Copperi was introduced by the Mayor who explained that the City would like to see more participation by the Sheriff's Department. Sheriff Copperi invited Staff and Council to reach out if clarification of the joint powers agreement is needed. He hopes to improve communication.

**AB 23-148 White Peterson Attorneys, proposed contract review** (Discussion)  
The City needs to review and update the services agreement with White/Peterson. Brief discussion related to the old \$1300.00 retainer, charges for attending meeting, etc. The DRAFT of the agreement was presented by Daniel Goodman who discussed the structure of the agreement including a set amount of hours each month that would be part of the retainer. Based on the past few months, (30) hours a month would be sufficient to satisfy the retainer. The City Attorney could cut travel hours by attending via Zoom. The rate structure was briefly discussed the "target" recommended hourly rate would be \$200 per hour; a retainer would be \$6,000.00 per month. Legal Assistants would be billed at \$120 per hour and \$250 hr. partners, \$200.00 hr. for Daniel Goodman, \$120.00 hr. for legal assistants.

This will be further discussed during the budget meeting.

## CONSENT AGENDA

(Action Item)

Payment approval report through July 7, 2023

Payroll register report for July 5, 2023

Approval of meeting minutes for:

June 12, 2023

June 13, 2023

June 26, 2023

Corrections: June 12, 2023 – Rachel Huckaby attended via telephone.  
June 12, 2023 - 700 Birdie Drive. Jeff Tangen.

June 12, 2023 – AB 23-130 Appoint to the “Library”

June 26, 2023 – AB 23-135 “have his mobile Kona ice truck...”

Motion by: Jason Speer to approve the consent agenda.

Seconded by: Ron Brown

Roll Call: Yes, Ron Brown                      Yes, Jason Speer  
                  Yes, Denise Tangen                Abstain, Rachel Huckaby

Motion passed.

## MAYOR’S REPORT

Set special meeting for week of July 10<sup>th</sup> for Budget wrap up.

**ADJOURNMENT** The Mayor adjourned the meeting at 8:59 pm