



# CASCADE CITY COUNCIL

**First Regular Meeting**

**Monday, September 11, 2023**

**6:00 PM**

**Cascade City Hall**

**MINUTES**

**CALL TO ORDER AND ROLL CALL** Meeting called to order at 6:00 pm.

**Present** Council members Ron Brown, Rachel Huckaby, Jason Speer, Denise Tangen  
A **quorum** was present.

**Staff Present** Judith Nissula-Mayor, Janice Van Winkle-City Clerk, Steve Yamamoto-Public Works  
Maria Guest-Library Director, Heather Soelberg-Treasurer

**Staff via Zoom** Daniel Goodman-City Attorney

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENT

Steve Hull of Cascade Rural Fire Protection District

Updated Council on the status of impact fees within the County. McCall adopted impact fees on Thursday, 9/7/23. Donnelly and the VC Commissioners will hold public hearings and voting on October 16, 2023.

## DEPARTMENT REPORTS

Airport	City Clerk	Public Works
Building Dept./Code Enforcement	Library	Sheriff's Dept.

**Airport** Wes Smith, chairman was introduced to Council by the Mayor.

**Building Depart.** The current building/code enforcement log was presented to Council by the Mayor. There are currently (63) active permits. The council asked for clarification on the collection of FEMA, Flood Plain Development fees for certain building permits.

**Clerk** The Clerk presented the report that was included in the Council packet updating status of events, service connections, LOT collected YTD including past due water billing.

**Library** Presented by Maria Guest. Council was given a printed packet during her discussion. There was a discussion about Tamarack Mtn. School students that live in Cascade using the Donnelly library. Council does not want the City to expend funds on resolving something that is not the responsibility of the City of Cascade.

**Public Works** Public Works department report was included in the Council packet and read by the Mayor.

**Sheriff's Depart.** There was no report from the Sheriff's Department.

## NEW BUSINESS

**AB 23-185 Grant Services Agreement between City of Cascade, Hospital, School** (Action Item)

Motion by: Rachel Huckaby to approve updated Grant Services Agreement as presented.  
Seconded by: Ron Brown

Roll Call: Yes, Ron Brown Yes, Jason Speer  
Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

**AB 23-186 Sportspark MOU between the School and the City of Cascade** (Action Item)

The Mayor discussed with public works staff, Council's request of modifying cost and verbiage related to the fertilizer. The result was no change in the cost charged and the verbiage related to fertilizer in the MOU. Council felt that the MOU and \$3,000.00 fee is fair. In relation to a separate agreement with the SVCRD, the cost should be the same for the remainder of the year, but they should be alerted that the cost will be reviewed and increased in the future.

Motion by: Rachel Huckaby to approve the Sportspark MOU between the School and the City of Cascade.  
Seconded by: Denise Tangen

Roll Call: Yes, Jason Speer Yes, Denise Tangen  
Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

**AB 23-190 VCSO modifications to existing, active contract** (Action Item)

City Attorney, Dan Goodman, summarized red line changes Council approved that were presented to the VC Prosecuting Attorneys office and the VCSO and discussed the overlapping jurisdictions.

Re-negotiation of the agreement can be reviewed in December, 2023. Council asked if the establishment of an hourly rate had been reached yet. Dan commented that it had not been established yet; he has not had a response from the VCSO to date.

Council would also like to see monthly reports from the Sheriff's Office. The contract needs to be modified to reflect a monthly report rather than a quarterly report.

Contract services vs pre-existing duties of the County was discussed by the City Attorney. He recommends that this be addressed in December when re-negotiating. Dan recommends the inclusion of an exhibit in the contract; a "fillable form template" that will be used when the VCSO presents a report. This would eliminate the "nickel and diming" effect of VCSO billing for their attendance at a meeting. Depending on the completed templates, Council could then decide if meeting attendance of the VCSO would be necessary.

Council should sign the contract for the FY 2023/2024 and begin contract re-negotiations in December for the FY 2024/2025 contract. However, the hourly figure from the VCSO is required. The City Attorney feels that the VCSO should not take issue with the red-line changes of the contract as they are not substantial. He will reach out to the VC Prosecuting Attorney to agree to the red line changes "as is" with the understanding of beginning negotiations for the FY 2024/2025 in December.

No motion, discussion only. The Mayor directed the City Attorney to reach out to the Prosecuting Attorney.

**CONSENT AGENDA** (Action Item)

Payment approval report through September 8, 2023  
Payroll register report for August 30, 2023

## July Financials

Approval of meeting minutes for August 16, 2023

Approval of meeting minutes for August 28, 2023

Approval of meeting minutes for August 31, 2023

Motion by: Rachel Huckaby to approve the consent agenda with clarification as discussed.  
Seconded by: Jason Speer

Q. What are we paying Honeydippers for?

A. Porta Potties at the Fischer Pond and the north bridge.

The Treasurer recommended that the City reach out to Idaho Power to see if they will contribute to the installation of a vault toilet on/near their property.

Q. Minutes for August 28, 2023 under “AB-23-184” Clarify “city Attorney” comments.

Q. July Financials

Water Dept. - \$129,000.00 for hookup supplies. Will this be paid with grant monies?

A. Yes. These would be pre-award expenses.

Q. July Financials

Admin Exp. For “PW Shop”...why is this line item under the ADMIN department?

A. A journal entry will be made to move this to the correct department.

Q. Bank Charges are higher than usual; why?

A. Unsure why. The Treasurer will research the fees and other banking options.

Q. What is the difference between legal and non-legal expenses?

A. The non-legal fees are Planner Fees. In this case, the fees associated for the Comp Plan are reflected in this amount.

Q. Council has concerns regarding the library budget expenses.

A. The Treasurer will discuss with the Library Director.

Roll Call: Yes, Rachel Huckaby                      Yes, Ron Brown  
                  Yes, Jason Speer                        Yes, Denise Tangen

Motion passed.

## **MAYOR’S REPORT**

Summary of the candidates running in the upcoming election.

**ADJOURNMENT** The Mayor adjourned the meeting at 7:24 pm