



# CASCADE CITY COUNCIL

**Second Regular Meeting**

**Monday, June 10, 2024**

**6:00 PM**

**Cascade City Hall**

**MINUTES**

**CALL TO ORDER AND ROLL CALL** Meeting called to order at 6:00 pm.

Present Council members Ron Brown, Rachel Huckaby, Jason Speer, Denise Tangen

Present via Zoom Jake Jones-City Attorney

Staff Present Judith Nissula-Mayor, Janice Van Winkle-Clerk, Keith Latimer -Treasurer,  
Jason Metz-Public Works.

## PLEDGE OF ALLEGIANCE

## PUBLIC COMMENT

There was none.

## DEPARTMENT REPORTS

Airport Airport manager, Mike Arnold, reported that the Apron Reconstruction project remains in a “suspended” status due to wet weather.  
Mowing is resuming at the airport.

Bldng/Code Building permit LOG reflecting ((4) permits in May was presented to the Council.

City Clerk Presented the report as it appeared in the Council packet outlining LOT funds collected, Airport lease activity, water/sewer billing shutoff notices and activity, park reservations activity, cemetery activity, and public records requests processed.

Library Director, Maria Guest, presented her report as given to the Council summarizing her printed report. Construction on the expansion began on May 28<sup>th</sup> and will be complete by August 7<sup>th</sup>. (21) students are enrolled in the summer program. Budget for FY 24/25 is in the process of being repaired.

Public Works supervisor, Jason Metz, reported to Council what was summarized in his written report.

Treasurer Keith Latimer reported to Council that he is still focusing on corrections to the April 2023 financials. The use of Chevron fuel cards and mileage tracking for vehicles and equipment has been implemented. The Sparklight contract for providing internet to the shop went from approximately \$25,000.00 to zero - no cost to the city. The use of TRELLO for an at a glance view of what city staff is working on. It can also be used as a project management tool and service request tool for public works staff. Public Works will be transitioned to T-Mobile for SCADA alarm communications. The vault toilet will be ordered shortly. There is a 180 day turn around time and grant project deadline of December 31, 2024. The SCADA ROI for

an upgrade was created and a printed copy to City Council for review during the SCADA discussion later in the meeting.

VC Sheriff The report was given to Council at the last meeting for Council review. Sheriff Copperi asked what else the Council would like to see on the report. Overall, Council approved of the report style. The Sheriff invited Council to modify the report style moving forward as needed.

## NEW BUSINESS

### **AB 24-119 Lakeshore Disposal – Terry Stewart re: CPI Increase (Action Item)**

Terry Stewart made his Idaho CPI request which reflect a 4% increase which equates to \$0.60 per month in an increase. Commercial account pickup days will be on Tuesday effective July 1, 2024. Residential customers will remain on Thursdays.

Motion by: Jason Speers to approve the 4%, \$0.60, monthly CPI increase.

Seconded by: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Jason Speer  
Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

### **AB 24-120 Revisit SCADA upgrade – presentation by Nathan Landreth (Action Item)**

Nathan Landreth presented the information presented to the Council in written form. Though Public Works had access as users to the SCADA system; only the public works director at that time was making use of it. All staff will have access if this upgrade is approved.

Motion by: Jason Speer to approve the SCADA upgrade in the amount of \$2,100.00.

Seconded by: Denise Tangen

Roll Call Yes, Jason Speer Yes, Denise Tangen  
Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

### **AB 24-121 Revised Sheriff’s Law Enforcement Proposal (Action Item)**

This suggested revisions were not received until Saturday, June 8, 2024 at 5:14 pm from the City Attorney. Council opted to table this item until they could read

No motion necessary.

### **AB 24-122 Resolution No. 24-07 Resort City Specialty Liquor License (Action Item)**

Motion by: Denise Tangen to approve resolution No. 23-07 for the resort specialty liquor license

Seconded by: Jason Speer

Roll Call Yes, Rachel Huckaby Yes, Ron Brown  
Yes, Jason Speer Yes, Denise Tangen

Motion passed.

### **AB 24-123 Sale of City Water (Action Item)**

No motion necessary. The City will draft a policy related to the sale of city water.

**AB 24-124 Office Hours, June 20 & 21 AIC Conference (Action Item)**

Do to limited staff during the AIC conference July 20 and July 21, 2024, the Mayor requested that the office be limited to a half day for those days.

Motion by: Rachel Huckaby to close the office to ½ day during AIC conference.

Seconded by: Denise Tangen

Roll Call Yes, Jason Speer Yes, Denise Tangen

Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

**AB 24-125 Budget Review for FY 24/25 (Action Item)**

The budget is not ready for review at this time. Several Council Members are out of town during the later part of this week. As the proposed budget is nearer ready for review, Council will set a special meeting for Monday, June 17, 2024. No motion necessary.

**CONSENT AGENDA (Action Item)**

Payment approval reports

Payroll register report/s

April Financials

Approval of May 28, 2024 City Council meeting minutes.

Motion by: Rachel Huckaby to approve the Consent Agenda with corrections to the minutes.

Seconded by: Denise Tangen

Corrections: Meeting minutes notes from 5/28/24 AB 24-116 clarify “she” as Mayor.

Roll Call Yes, Rachel Huckaby Yes, Ron Brown

Yes, Jason Speer Yes, Denise Tangen

Motion passed.

**MAYOR’S REPORT**

The Mayor updated Council on the status of the Storm water project, the Main Street Sidewalk project, and reported that Staff has been busier to date more than in previous years. The bulk purchase of rap/gravel fill to be stored in the yard was discussed.

**EXECUTIVE SESSION** Pursuant to Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

**Enter session.**

Motion by: Rachel Huckaby to enter into Executive Session at 7:11 pm

Seconded by: Denise Tangen

Roll Call Yes, Ron Brown Yes, Jason Speer

Yes, Denise Tangen Yes, Rachel Huckaby

Motion passed.

**Mayor Nissula and City Council came out of Executive Session at 7:32 pm.**

**ADJOURNMENT** Mayor adjourned the meeting at 7:32 pm.