



CASCADE CITY COUNCIL
First Regular Meeting and Public Hearing
Monday, September 9, 2024
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm

Present Council Members Jason Speer, Denise Tangen, Rachel Huckaby
Ron Brown
A **quorum** was present.

Present in Person Jake Johnson – City Attorney

Staff Present Judith Nissula-Mayor, Janice Van Winkle-City Clerk,
Keith Latimer-Treasurer, Maria Guest-Library, Jason Metz-Public Works
Darryl Shepard-Building and Code Enforcement (via phone)
Jacob Jones-City Attorney

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Jim Scherer
4505 E. Columbia Rd. Meridian, ID 83642
Cascade Residence 427 Harley Rd. Cascade, ID 83611

Mr. Scherer asked to put into record his correspondence that was sent to the Mayor and City Council related to the water line that runs through his private property and the legality of it. Encroachment onto his property and concerns over a clear title.

DEPARTMENT REPORTS

Airport: No report was given.

Building Depart: Report was included in the Council Packet and reported (11) eleven building permits were issued during August. Re-roofing of the Sports Park dugouts are almost done; halogen lights will be replaced with dark-sky compliant lighting. Code Enforcement: (1) one stray dog was dropped off and its owner found.

City Clerk: No report was given.

Library: Maria Guest, Library Director, gave a summation of the expansion of the Library. A revised completion date is 10/7/24. A written report was presented to Council in their meeting packets.

Sheriff Dept.: No report was given.

Public Works: Jason Metz reported what was submitted to Council in their packet.

Council Member Denise Tangen asked for the status of the auto read meter Installation.

Treasurer: City Treasurer, Keith Latimer, reiterated to Council that they have a copy of the July, 2024 financials. The LGIP summaries will be included in each Council packet moving forward and he explained that there will be more frequent movement of funds to maximize LGIP interest. It's the hope that by the end of the current fiscal year, eligible outstanding grant monies will have been submitted for reimbursement. LOT integration continues to move forward. PERSI adjustments have been repaired due to a Caselle software failure. Soon Share Point will be used that will allow Council to add questions on documents uploaded to TEAMS.

PUBLIC HEARING OPENED AT 6:07 pm

Staff Report

Presented by Building Official, Darryl Shepard who explained that this Ordinance is directed to future development.

Council input.

Council Member Rachel Huckaby had concerns about fees related to violations. If the Ordinance is to be applied to a developer, why does the proposed ordinance reflect "property owners"?

Jake Jones, City Attorney, called out the "defensible space" clause.

Council Member Jason Speer says the way the ordinance is written calls out that half of the city of Cascade would be in non-compliance.

Public Testimony

For

Lori Hunter, 249 Cabarton Rd.

Ms. Hunter has spent time on horseback along the ridge above Cabarton and based on what she has seen, she is in support of the Ordinance, but would like to see a few changes/clarifications in verbiage related to existing homes with a compliance time frame.

Neutral	None
Against	None

The Mayor closed the public hearing at 6:16 pm

NEW BUSINESS

AB 24-158 Adopt proposed ordinance No. 732 – Fire Hazard Mitigation (Action Item)

Council Member Speer agrees with Fire Mitigation Standards but feels that the Ordinance is too broad and is not ready to vote on.

Council Member Huckaby agrees with Fire Mitigation Standards but also feels that the Ordinance needs some more work.

The Mayor asked Council Member, Jason Speer, for a specific instance of the language; he chose G-5. He would like to see ambiguity removed related to developers and existing homeowners.

Council Member Rachel Huckaby referred to section D-4 and its ambiguity.

City Attorney, Jakes Jones, commented that the Fire Mitigation Standards would apply moving forward or if someone chose to do a modification to their home such as expanding a structure.

City Building Code Official, Darryl Shepard, reiterated that this was discussed at the last meeting. It is intended for developments in heavily wooded areas. He recommends that the city attorney can work on rewording.

Council feels that a map is not necessary but states that the Council “can designate” a fire hazard space.

Overall, Council is in favor of an ordinance with a re-write. The Mayor tabled further discussion on the Fire Hazard Mitigation Standards until 9/23/24.

Discussion only. No motion necessary.

AB 24-159 Adopt Ordinance No. 733 – Annual Appropriation Ordinance 24/25 (Action Item)

Motion by: Rachel Huckaby to waive the three readings of the Annual Appropriate Ordinance and adopt by Title Only.

Seconded by: Denise Tangen

Roll Call Yes, Rachel Huckaby Yes, Ron Brown
Yes, Jason Speer Yes, Denise Tangen,

Motion passed.

and...

Motion by: Rachel Huckaby to Adopt Ordinance No. 733, Annual Appropriation (Action Item)

Seconded: Denise Tangen

The Ordinance was read in full by Council Member Rachel Huckaby.

Roll Call Yes, Rachel Huckaby Yes, Ron Brown
Yes, Jason Speer Yes, Denise Tangen,

Motion passed.

AB 24-160 Resort City Liquor License – City Rules and Regs (Action Item)

Motion by: Denise Tangen to adopt policy allowing liquor to be served with a sit-down meal between the hours of 11:00 am and 10:00 pm and allow for advertising the sale of liquor on the table or via menu.

Seconded by: Jason Speer

Roll Call Yes, Ron Brown Yes, Jason Speer
Yes, Denise Tangen, Yes, Rachel Huckaby

Motion passed.

Amended Motion

Motion by: Denise Tangen to change the time liquor may be sold with a meal between 10 am-10 pm.

Seconded: Jason Speer

Roll Call Yes, Ron Brown Yes, Jason Speer
 Yes, Denise Tangen, Yes, Rachel Huckaby

Motion passed.

AB 24-161 Resolution No. 24-12, Remove from surplus – 2003 Ford F150 (Discussion)
There was discussion that the agenda reflected in incorrect vehicle to “de-surplus”

Motion by: Denise to put “de-surplus” and put the 2007 Ford F-250 vehicle back in service.

Seconded by: Rachel Huckaby

Roll Call Yes, Jason Speer Yes, Denise Tangen,
 Yes, Rachel Huckaby Yes, Ron Brown

Motion passed.

09.24.2024 - It was discovered post meeting by the Mayor, that the vehicle that was declared surplus on Resolution No. 23-17 was the incorrect make and model which made Resolution No. 24-12 incorrect. Resolution No. 24-12 has been corrected to the correct make, model, and VIN number.

AB 24-162 **Resolution No. 24-11 – Surplus for disposal and sale** (Action Item)

Motion by: Rachel Huckaby to accept resolution No. 24-11 Surplus for disposal and sale.

Seconded: Ron Brown

Roll Call Yes, Denise Tangen, Yes, Rachel Huckaby
 Yes, Ron Brown Yes, Jason Speer

Motion passed.

AB 24-163 **Discussion on City Hall Repairs** (Action Item)

Discussion of giving city hall a facelift vs. relocating. Discussion only. No motion.

AB 24-164 **Discussion on RFP for City Engineer** (Action Item)

Discussion only. No Motion.

Council Member Tangen would like to see an RFP for a City Engineer.

Council Member Jason Speer would like to see an RFP for a City Engineer. We may not necessarily need to change the Engineer but we could see price comparisons and might be able to realize a lower rate.

CONSENT AGENDA (Action Item)

Payment approval report through September 6, 2024

Payroll register report for pay period ending August 24, 2024

July 2024 financials

August 26, 2024 City Council Meeting minutes

Q - Council Member Huckaby asked why there was a \$459,000.00 transfer out of Admin.

- A - Unbudgeted projects such as the new shop, the airport project and the library expansion were never budgeted for.
- Q - Council Member Rachel Huckaby had questions related to the liability insurance discrepancies.
- A - The Treasurer explained that liability insurance will change from Admin to department allocations. A journal entry done in 2023 misallocated the liability insurance. That has been corrected.
- Q - Council Member Rachel Huckaby asked why there was a transfer out of the Admin fund.
- A - We moved monies from the General Fund and then allocated them by department to compensate the new Public Works Shop.

Changes to the Minutes

Council Member Huckaby had changes to the August 26, 2024 minutes. Remove “Leisure Time” and replace the road name with “Sawyer Street.”

Picard is misspelled; replace with Pickard.

Council Member Tangen had changes that were discussed with clerk and repaired earlier.

Motion by: Jason Speer to approve the consent agenda with changes as discussed.

Seconded by: Denise Tangen.

Roll Call	Yes, Ron Brown	Yes, Jason Speer
	Yes, Denise Tangen,	Yes, Rachel Huckaby

Motion passed.

MAYORS REPORT

Community Development Block Grant (CBDG) application for a city water project is in the works.

New rugs in office on trial with Blue Ribbon who will be changing out rugs weekly. We are getting a free month’s service on the rugs.

City Council has been tasked with an update to the Public Works section of the personnel policy.

The Mayor briefly discussed the South Lake Water/Sewer District’s (SLWSD) desire to connect to the City of Cascade System and asked Council to begin thinking about the potential impact to the City. This was briefly discussed with Susan Buxton of the IDPR and the potential impact on their water.

ADJOURNMENT The Mayor adjourned the meeting at 7:48 pm.