



CASCADE CITY COUNCIL
First Regular Meeting
Tuesday, October 15, 2024
6:00 PM
Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:01 pm

Present Council Members Denise Tangen, Rachel Huckaby, Ron Brown
Council member Jason Speer had an excused absence.
A **quorum** was present.

Present vis Zoom Trevor Howard

Staff Present Judith Nissula-Mayor, Janice Van Winkle-City Clerk,
Jason Metz-Public Works, Jake Johnson – City Attorney

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT There was none.

DEPARTMENT REPORTS

Airport: No report was given.

Building Depart: Clerk report on behalf of building department (11) active permits in September and (10) active permits in October which encompass (1) remodel with the balance being repair and re-roofs.

City Clerk: Clerk report active event permits, LOT and Business license activity as well as cemetery activity and utility billing stats.

Library: Report submitted to Council via meeting packet.

Sheriff Dept.: Last report of contract. Written copy provided in Council packets.

Public Works: Jason Metz updated Council on the installation of radio read meters.

Treasurer: No report given.

NEW BUSINESS

AB 25-01 WCMEDC update – Lindsay Harris (Discussion)

Lindsay reported the current news on projects WCMEDC is working on and reiterated that the upcoming WCMEDC conference will be the platform to review these projects including the results of the permanent and seasonal workforce housing study, regional recreation, workforce development, and community health and resiliency planning recommendations. The WCMEDC conference still has open seats for registration.

No motion necessary. Discussion only.

AB 25.02 Tom Reinhardt presented the Perpetua ROD (Discussion)

Tom reported on behalf of the Stibnite Advisory Council and invited all to visit the Council's website. He announced that on November 6, 2024 that there will be an informational webinar hosted by Perpetua. Water quality, air quality, Salmon health, alternate road routes that will not compete with recreational traffic, and road safety between the City of Cascade and the mine.

The Stibnite Foundation awarded \$32,000 of grant funds to seven organizations including the Horizons Educational Team and Rise Up to Thrive; both located in Cascade. Upon receipt of the final ROD (Record of Decision) Perpetua will be setting aside funds and stock options on a progressive scale aligned with the different phases of the project to assist surrounding communities as outlined after final receipt of the ROD.

No motion necessary. Discussion only.

AB 25-03 Jim Scherer - 427 Hartley Road (Action Item)

Jim summarized the packet sent to City Council members and the Mayor related to the private water lines that run beneath his property and his desire to connect and bring water to his home. He has been working on seeking a solution on this problem since 1991. His concern is the legality of the lines under his property and the monetary benefits the city is receiving via billing some Hartley Rd. water users. Jim has an additional concern that his property is not free of encumbrances due to the existence of these water lines if he chooses to sell his property. The council discussed and let Jim know that there would be no further connections in the area and that existing connections would be discontinued due to lack of surplus water in the public water system.

Not motion necessary. Discussion only.

AB 25-04 Resolution No. 25-01 – Application to Apply for ICDBG – DW project (Action Item)

The Mayor introduced Rick Miller (represents a local economic development district) and Emma Morton of Altura Consulting (both aka East Central Idaho Economic Development Association). Eighty (80%) of Altura projects are water and wastewater related. Altura works both in the private and public sector. Rick Miller explained the required qualification parameters for eligibility to apply for ICDBG grant funds. November 22, 2024 is the deadline for the application. The City of Cascade qualifies to apply. If successful with the grant application, then allocation for projects can be established.

The City Council clarified that the intent of these funds would be for engineering and design of the new well, water bond project. Rick commented that it could be as much as \$500,000.00 for the design and engineering services. ICDBG grants do not require matching funds. However, matching funds do increase application points status that help with award success for ICDBG funding.

An RFP for identifying a certified grant administrator is required for the application. The grant administrator will have a separate agreement and fee above and beyond the \$500,00.00 for design and engineering services.

Motion by: Rachel Huckaby to approve resolution No. 25-01.
Seconded: Denise Tangen

Roll Call Yes, Ron Brown Yes, Denise Tangen, Yes, Rachel Huckaby
Motion passed.

AB 25-05 Professional Services Contract w/Altura Consulting & Scope of Work (Action Item)
Motion by: Rachel Huckaby to approve the Altura Consulting services contract and scope of work and authorize the Mayor to Sign
Seconded: Denise Tangen

Roll Call Yes, Denise Tangen, Yes, Rachel Huckaby Yes, Ron Brown
Motion passed.

Discussion – schedule a public hearing in November as close to the November 22, 2024 deadline as possible.

AB 25-06 Ram Truck purchase for Public Works (Action Item)
Jason Metz, public works lead, reviewed the two quotes provided for the new truck with Council who had questions related to the gas truck and the diesel truck (both with service box). Jason believes that the diesel truck would haul equipment better and would have better longevity and resale value. The FY 2024/2025 budget amount for this vehicle was \$77,000.00.

Motion by: Denise Tangen to purchase the RAM truck diesel for \$76,545.00 from Cascade Auto.
Seconded: Ron Brown

Roll Call Yes, Denise Tangen, Yes, Rachel Huckaby Yes, Ron Brown
Motion passed.

AB 25-07 Street Light Selection (Action Item)
City Engineer, Trevor Howard, presented street light selections that meet the criteria for Federal Funds for this project. Does the Council have a preference?

The council preferred the “Opera” light in black.

Trevor asked if Council wanted to have the lights match that are replacing the Pine St. to Spring St. all lights have been removed including the one light removed at the corner of Patterson and Highway 55. The answer was yes.

AB 25-08 Resort City Liquor License, Palooza Basecamp and Eatery (Action Item)

Motion by: Denise Tangen to approve; the resort city liquor license for Palooza Base Camp & Eatery.
Seconded: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Denise Tangen Yes, Rachel Huckaby
Motion passed.

AB 25-09 Alcoholic Beverage License – Stinker Station (Action Item)

Motion by: Ron Brown to approve the liquor license application for the Stinker Station
Seconded: Rachel Huckaby

Roll Call Yes, Denise Tangen, Yes, Rachel Huckaby Yes, Ron Brown
Motion passed.

AB 25-10 Letter of Support for Broadband (Action Item)

Motion by: Rachel Huckaby to approve the letter of support of Broadband in Valley County and authorize the Mayor to sign.
Seconded: Denise Tangen

Roll Call Yes, Denise Tangen, Yes, Rachel Huckaby Yes, Ron Brown
Motion passed.

AB 25-11 Report of Final Walk-Thru for Chip Seal Project (Action Item)

City Engineer, Trevor Howard, updated Council that the project is complete except for the striping which will be done tomorrow, October 16, 2024. The Engineer pointed out on the walk through and contractor agreed that some areas on Lakeshore drive are low and that the job performed was substandard. They will, at no cost to the city, repair in the Spring of 2025 and it will include any re-chip sealing. There will be a “to be determined” amount to be held back from payment until 2025.

Discussion only. No motion necessary.

CONSENT AGENDA (Action Item)

- Payment approval report through October 9, 2024
- Payroll register report for pay period ending October 5, 2024
- August 2024 financials
- Approval of September 9th, 12th, and 23rd 2024 City Council Meeting minutes

Motion by: Denise Tangen to approve the Consent Agenda minus the August 2024 financials and make the changes and corrections to the payment approval reports and minutes as discussed.
Seconded: Rachel Huckaby

Payment approval reports:

- Duplicate entry on Public Works and Airport for the \$23/K Ardurra Engineering invoice.
- Revise notes and allocations on the Valley County Weed abatement invoice (airport and roads and streets)

Minutes changes:

- 09/09/24 The Mayor was not present. Remove Mayor present under STAFF present.
- 09/12/24 Special Meeting, Jason Speer made a motion, it needs to include what the motion was. Jason Speers motion to approve should be included.

Roll Call Yes, Ron Brown Yes, Denise Tangen, Yes, Rachel Huckaby
Motion passed.

MAYORS REPORT

Starting the new fiscal year by getting back to my monthly mayor report to the council.

Currently we have the following grants in motion.

Sign Grant from LTHAC for sign maintenance – have requested extension to 9/30/25

LTHAC grants for “sidewalk to Howdy’s and RRFB lights. – in final stages – close out soon.

LTHAC grant for pavement preservation (as reported already by Trevor)

LTHAC grant to install more sidewalks, will go to bid this spring.

LTHAC grant to pave a portion of The Strand, will go out to bid next spring.

DOE grant \$200,000 still not fully executed, this along with the \$100,000 grant coming from the State of Idaho will be for the geothermal planning grant. There are funds for public notification budgeted into this grant which may be part of the WCMEC Economic Summit.

We are on track to start designing drinking water well. We should finally be seeing movement in those projects identified in the FPS drinking water study.

The SMART Water BOR grant for the water meter replacement was given a 6 month extension from 9/30/24 to March 1, 2025.

We are wrapping up the ADA grant that was received in 2018 and extended a couple of times. We are finally able to complete that requirement.

The required Lead and Copper water line reporting is being submitted tomorrow. We will have 120 Water help us with the letters going to water users.

Airport Grants, I’m not sure where we are with upcoming projects.

The Comp Plan requires me to submit a few more items so I foresee that I will have an exact timeline at the next meeting.

I will be doing reviews this week.

My workload continues to be at a max level and admittedly this is much to my doing. That said I need to delegate and not dump. Which at this point would be what I’m doing.

We are behind in preparing our application for a renewed DEQ permit. They are aware and the goal is to get it submitted this week.

Darryl has fixed the roof and is planning to get the cosmetic fix on the front.

The tasks I have not completed per council direction are employee related, the RFPs for audit services and RFP for engineering services and water and sewer. The one-off projects are what take the lion’s share of time. Using a program that Keith introduced us to (Trello) can keep the wheels turning. Even after almost 6 years we continue to put out fires as opposed to plan for fires and keep ahead of the sparks.

The airport leases I haven’t followed-up with the airport committee, but this continues to be a priority to complete.

All this pretty much fills up the remaining 3 days of this week.

Monday, October 21, 2024, I will be attending the AIC District meeting.

Tuesday Rick has hip revision surgery which will require him to do “nothing” for 14 days. The surgeon requires that the “coach also remain on site and available 24 hours a day for the same 14 days. Therefore, I will be working from home, attending meetings via zoom etc.

ADJOURNMENT The Mayor adjourned the meeting at 8:21 pm.