



CASCADE CITY COUNCIL

First Regular Meeting

Monday, January 13, 2025

5:30 PM

Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 5:36 pm

Present Council Members Denise Tangen, Rachel Huckaby, Ron Brown
A **quorum** was present.

Jason Speer was not in attendance at the roll call and arrived at 5:51 pm.

Present via Zoom Judith Nissula-Mayor

Staff Present Janice Van Winkle-City Clerk, Keith Latimer-Treasurer
Darryl Shepard-Building Department, Mike Arnold-Airport Manager,
Maria Guest-Library Director. City Attorney-Jake Jones.

Guests Present Valley County Commissioners
Sherry Maupin, Neal Thompson, and Katlin Caldwell
Brian Oakey, VC Prosecuting Attorney and Cynda Herrick, VC Planner

AB 25-33 JOINT MEETING WITH VALLEY COUNTY COMMISSIONERS (Discussion)

Sherry Maupin

Effective July 1, 2024, new legislation went into place. There are specific legal requirements that the city may be subject to. Impact areas are “growth areas” and are to be reviewed every five years between the County and the City of Cascade.

County Commissioners would like for Council to present a growth plan which would include future annexations.

Currently, McCall has a written agreement with the County that the County adheres to the City of McCall Plan. Donnelly allows the County to follow the county rules. Valley County needs a plan from the City of Cascade.

Neal Thompson

Katlin Caldwell

Brian Oakey

Mr. Oakey summarized the legislation that was passed July 1, 2024, in Senate bill 1403 which is currently in effect. There were changes to the law that affect impact areas and comprehensive plans.

New Criteria Anticipate commercial and residential growth.
Geographical factors
Transportation infrastructure and connective
Clarify areas where sewer and water will be provided within the next five (5) years.
Clarify areas where other services could be provided within five (5) years.

Cynda Herrick

Must follow the Comprehensive Plan.

Mayor Nissula

Would areas within the city limits that are contiguous to a potential annexation remain OK for the city? *The Comprehensive Plan is very important in this equation.* The Mayor asked for the next steps.

More Discussion -

Commissioner Maupin suggested that a joint public hearing would be the next steps – after receipt of impact area plan from the Cascade City Council.

Another meeting with the County Commissions was recommended to be held on March 10, 2025.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Leonard Long 215 3rd St. Cascade

Mr. Speer was absent at last month's meeting when Janet Cherry discussed the Wastewater initiative. Mr. Long wanted to re-iterate to Council the key reasons why this initiative is so important. Professional review and feasibility discussion for planning for the future and further discussed the benefits to the residents around Lake Cascade. The Valley County Commissioners are on board as well as other groups. They would like to use the City's logo on their correspondence indicating the City's support.

DEPARTMENT REPORTS

Airport

Mike Arnold is working on potential hangar leases to recommend to City Council. There are two (2) pieces of properties that Council might want to consider in the future for the impact plan that may have an effect on Airport flight plans and reduce noise complaints.

Mike asked that the Council re-visit water/sewer feasibility prior to issuing new leases. There needs to be a plan in place to determine if they can be built without water/sewer – i.e. not installing a bathroom in a hangar.

Building Department

Darryl Shephard summarized the report that was included in the Council packet that reflected building stats, including values. Growth continues. River Woods P&Z (110 lots) continues to be reviewed. Their recent submission was declined for corrections and re-submission.

Darryl asked Council to consider a part time, certified, Code Enforcement Officer be added to staff.

New airport grant has been awarded with project number:

CofC 240701, Grant ID is 3-16-0061-025-2025 Rehabilitation of South Taxiway.

City Clerk

Janice Van Winkle summarized the report that was included in the Council packet.

Request from Council Member Rachel Huckaby related to the newsletter. She would like to see a section on active projects and how they are funded.

Library

Maria Guest summarized the report that was included in the Council packet.

Public Works

A written report was included in the Council packet. No verbal summation was given.

There was discussion related to snow removal on sidewalks and if responsibility for removing snow and slush should be changed.

Treasurer

Keith Latimer summarized the report that was included in the Council packet

NEW BUSINESS

AB 25-34 Establish meeting dates and times for 2025 (Discussion)

Council discussed and was in agreement with having only one meeting in December on the 3rd Monday of the month. Meeting start times will remain at 6:00 pm.

AB 25-35 Resolution 25-05, Annual Meeting Notice (Action Item)

Motion by: Rachel Huckaby to adopt resolution No. 25-05 approving the annual meeting notice.

Second: Denise Tangen

Roll Call	Yes, Rachel Huckaby	Yes, Jason Speer
	Yes, Ron Brown	Yes, Denise Tangen,

Motion passed.

AB 25-36 Establish City Council President (Action Item)

Motion by: by Jason Speer to appoint Denise Tangen as City Council President and appoint Rachel Huckaby as the Cascade Public Library liaison.

Second: Ron Brown

Roll Call	Yes, Jason Speer	Yes, Ron Brown
	Yes, Denise Tangen,	Yes, Rachel Huckaby

Motion passed.

AB 25-37 Appointment of Stibnite Advisory Council community representative (Action Item)

Summary by Tom Reinhardt: now that the project has their ROD complete, the City of Cascade will start to see the economic benefits in Cascade. Perpetua will fund the first \$100,000.00 to the Stibnite Advisory Council. Construction will begin on the mine and employee housing on site will begin.

Motion by: Rachel Huckaby to appoint Tom Reinhardt to the Stibnite Foundation Committee and be named the City of Cascade Stibnite Foundation representative.

Second: Jason Speer

Roll Call Yes, Ron Brown Yes, Denise Tangen,
 Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

AB 25-38 Appointment of Library Liaison (Action Item)

See AB 25-36 appoint Council member Rachel Huckaby as the Library Liaison.

AB 35-39 Confirmation of Library Board (Action Item)

It was discussed that a quorum exists though there are currently two vacancies for the Library Board.

Motion by: Rachel Huckaby to confirm the Library Board members (as presented on the agenda bill).

Second: Jason Speer

Roll Call Yes, Rachel Huckaby Yes, Jason Speer
 Yes, Ron Brown Yes, Denise Tangen,

Motion passed.

AB 25-40 Confirmation of Airport Advisory Committee (Action Item)

Motion by: Denise Tangen to approve the confirmation of the Airport Advisory Committee
 (as presented on the agenda bill).

Second: Jason Speer

Roll Call Yes, Jason Speer Yes, Ron Brown
 Yes, Denise Tangen, Yes, Rachel Huckaby

Motion passed.

AB 25-41 Approval of renewal of Alcoholic Beverage License (Action Item)

Motion by: Denise Tangen to approve the REOS Pizza, 2025 ABC license.

Second: Rachel Huckaby

Roll Call Yes, Ron Brown Yes, Denise Tangen,
 Yes, Rachel Huckaby Yes, Jason Speer

Motion passed.

CONSENT AGENDA (Action Item)

Payment approval report through January 8, 2025

Payroll register report for pay periods ending December 17, 2025 and January 1, 2025

October 2024 financials

November 2024 financials were not presented at this meeting.

Approval of City Council meeting minutes for October 07, 2024

Approval of City Council Meeting minutes for December 09, 2024

Approval of City Council Meeting minutes for January 6, 2025

Payment Approval Report

Q Rachel Huckaby asked:

On the administrative payment approval report, what is the “account analysis report” fee on the Umpqua statement?

A Treasurer, Keith Latimer stated that it was the monthly fee. The Treasurer will further review and report back to Council.

- Q Rachel Huckaby asked:
What is the charge from Action Door that appears on the public works payment approval report?
- A The Mayor responded that Pat's Glass did not complete the door repair so Action Door was hired to do the repair. The City has held back on paying an amount invoiced by Pat's Glass for the installation until the repair issue is resolved.
- Q Rachel Huckaby asked:
Why is the software budget line item already at 100%?
- A The Treasurer explained that it reflects the entire year of Caselle software billings.
- Q Rachel Huckaby asked:
What is the transfer of "internal funds"?
- A The Treasurer explained that it reflects the transfer of LGIP funds for Covid ARPA which are showing up in the general AP account and this reflects monies for the installation of the water meters.
- Q Denise Tangen asked:
Clarify what the \$1,125 for advertising is for.
- A The Mayor responded that this was related to the distribution of the lead/copper alert letter that was required by DEQ to all system.
- Q Rachel Huckaby asked:
Clarify \$15,000.00 in revenue under "special users fee".
- A The City Clerk explained that is was for the grey / potable water billing to the USFS and Department of Lands for the 2024 fires.

Motion by: Rachel Huckaby to approve the consent agenda minus the November 2024 financials.
Second: Jason Speer

Roll Call	Yes, Rachel Huckaby	Yes, Jason Speer
	Yes, Ron Brown	Yes, Denise Tangen,

Motion passed.

MAYORS REPORT

The Mayor reported that we received our new furniture from Amerititle at no cost to the City.

Public Works, Jason Metz and the Mayor went to an IRWA meeting in Boise where GEO Thermal was discussed. There was a brief tour of the GEO pump house that services residential.

The building department will fir out the walls at city hall for reinforcement and to keep cold weather out. The office will be repainted in a tan as well.

The free electronic white board, received from the library, will be installed in the main office.

ADJOURNMENT The Mayor adjourned the meeting at 7:46 pm.