



CASCADE CITY COUNCIL

First Regular Meeting

Monday, April 14, 2025

6:00 PM

Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm.

Present Council Members Rachel Huckaby, Jason Speer, Denise Tangen
A **quorum** was present.

Ron Brown arrived at 6:05 pm.

Staff Present Janice Van Winkle-City Clerk, Keith Latimer-Treasurer
Jason Metz-Public Works Supervisor
Trevor Howard-City Engineer

Mike Arnold, Airport Manager, arrived at 6:12pm.

Present via Zoom Matthew Johnson-City Attorney

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Jacque Long 250 3rd St Cascade
On behalf of the Long Valley Garden Club. Members have talked about other ways to beautify town; one is by installing a sign at the south bridge similar to the one at the North Bridge.

Council was amenable to the idea and further discussion will ensue.

DEPARTMENT REPORTS

Airport

Airport Manager not in attendance when called. No report was given.

Building/Code Enforcement

A summary of what was presented to Council in a written report was given. by the Building Inspector. (17) permits received YTD. The Trailer Park on W. Market and North Idaho St. has a lot of debris that will be addressed via the City Attorney.

A report on the City Hall building was given and is part of the written report. A more detailed report will be given to Council as engineering repo

City Clerk

A summary of what was presented to Council in a written report was given by the City Clerk.

Council member Denise Tangen asked the Clerk if LOT funded projects could be added to the monthly newsletter and posted at City Hall.

Library

A summary of what was presented to Council in a written report was given and presented by the Library Director. Bullet barriers, planter boxes and security cameras are on the wish list for Spring.

Public Works

A summary of what was presented to Council in a written report will be given during agenda item AB 25-76.

Treasurer

A summary of what was presented to Council in a written report was given by the City Treasurer.

NEW BUSINESS

AB 25-71 City Engineer Updates

(Discussion)

The City Engineer reported based on the summary presented to Council.

Spalling Concrete

First discussed was the spalling (aka deterioration) that is occurring on the newly laid sidewalk of the current Main Street/Beacon grant funded project. The building inspector will be investigating further the quality of the concrete laid once it is removed prior to replacement.

Solar Lights

There are three of these to be installed. An image of their placement was presented. Council will need to review and determine if these locations will work. These are scheduled to be installed next week.

Trees

Tree placement needs to be discussed as well to avoid tearing up sidewalks.

Pavement Preservation

Contractor required to maintain two entrances to the Cascade Medical Center during the project.

Water Main Improvements to W. Service Way, Cascade St. to Market St. had fill to wet to “backfill” and pave. Anticipated additional costs will be \$20,000.00

Water System Improvements - Bond

Application of the \$4,000,000.00 bond has been submitted. USDA may have grant funding available for an additional \$2,000,000.00 as this project cost will be about \$6,000,000.00.

Well testing sites are being identified for location and suitability.

Cabarton Rd. Sewer Main Improvements

Approximately 300 ft. of sewer main will need to be replaced. The practice for removing asbestos pipe is to break it up and leave it in the ground. Details on required improvements and an estimated cost is in the works.

Payette St. between Main and Front Streets

Council should consider if moving forward with sidewalks in this area.

AB 25-72 Main Street Sidewalk/Beacon – Change Order #3 – Solar Lights (Action Item)
Motion by: Jason Speer to approve change order #3 pending approval of LHTAC in the amount of \$53,414.60.
Second: Denise Tangen

Roll Call Yes, Jason Speer Yes, Ron Brown Yes, Denise Tangen
Motion passed.

AB 25-73 Main Street Sidewalk/Beacon – Change Order #4 – Decorative Wall (Action Item)

Motion by: Jason Speer to approve change order #4 pending approval of LHTAC in the amount of \$16,800.00.
Second: Denise Tangen

Roll Call Yes, Ron Brown Yes, Denise Tangen Yes, Jason Speer
Motion passed.

AB 25-74 CAS 2402 FEMA GAN-SR 161865-01 Stormwater, Change Order #1 (Action Item)

The only amount that is not funded by Grant in place is the City match. Alternative 1 (one) as reflected in the report to Council will increase the contract by \$5,000.00 of matching funds assuming there are no other issues once paving begins.

Motion by: Jason Speer to approve CAS 2402 FEMA GAN-SR 161865-01 Stormwater, Change Order #1 in the amount of \$122,585.02.
Second: Ron Brown

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen
Yes, Jason Speer Yes, Ron Brown
Motion passed.

AB 25-75 Precision Cutting Sidewalk Repair made with LOT funds (Action Item)

Building Official, Darryl Shepard, briefly discussed the quote made available to Council from Precision Cutting Sidewalk Repair to remove trip hazard. The bid presented was for an expanded project. The project list will be pared down, requoted, and presented at a future meeting.

Motion by: Rachel Huckaby to approve the sidewalk repair NTE \$13,000.00 with funding from LOT.
Second: Jason Speer

Roll Call Yes, Denise Tangen Yes, Jason Speer
Yes, Ron Brown Yes, Rachel Huckaby
Motion passed.

AB 25-76 PubWrks purchase of Sewer Line Camera, lawn mower, & generator (Action Item)

Presented by Jason Metz and Keith Latimer.

Cameras for sewer lines

Council had a cost analysis on the cost effectiveness of the city purchasing their own camera over the course of ten years. The bottom line shows that by purchasing cameras vs contracting cameraing; the City can realize savings of over \$500,000.00 over ten years to camera the required 10% of sewer lines annually. Monies spent on these cameras will pay for the system within 1.22 years.

Lawn Mower

The lawn mower purchased two years ago will be traded in on a new, more efficient lawn mower. Council would like to wait for a more detailed cost analysis prior to approving this trade in and purchase.

Generator

Is currently awaiting funding opportunity rates. The debt structure sample presented was for over 5%; once the application is completed that rate will be reduced to just over 3%.

Motion by: Rachel Huckaby to approve the purchase of the sewer line camera and the generator using the best debt structure as possible.

Second: Ron Brown

Roll Call	Yes, Jason Speer	Yes, Ron Brown
	Yes, Rachel Huckaby	Yes, Denise Tangen

Motion passed.

AB 25-77 Request retainer return from Denise McClure of Averti Solutions (Action Item)

Motion by: Denise Tangen for a letter to be written to Averti Solutions requesting return of the \$5,000.00 retainer.

Second: Jason Speer

Roll Call	Yes, Ron Brown	Yes, Rachel Huckaby
	Yes, Denise Tangen	Yes, Jason Speer

Motion passed.

AB 25-78 Cascade Chamber – Yard Sale street closure request (Action Item)

Motion by: Rachel Huckaby to approve the yard sale street closure in May.

Second: Denise Tangen

Roll Call	Yes, Rachel Huckaby	Yes, Denise Tangen
	Yes, Jason Speer	Yes, Ron Brown

Motion passed.

AB 25-79 Proclamation – Fair Housing Month (Action Item)

Motion by: Rachel Huckaby to accept proclamation declaring April 2025, Fair Housing Month.

The Proclamation was read by Council Member Rachel Huckaby in its entirety.

Second: Jason Speer

Roll Call	Yes, Denise Tangen	Yes, Jason Speer
	Yes, Ron Brown	Yes, Rachel Huckaby

Motion passed.

AB 25-80 Draft Budget Calendar (Action Item)

No motion necessary.

CONSENT AGENDA (Action Item)

Payment approval/batch reports by department through April 9, 2025

Payroll register report for PP March 23, 2025 through April 6, 2025

Financials for February 2025

Meeting minutes for January 13, 2025, February 24, 2025, and March 24, 2025

Motion by: Jason Speer to approve the consent agenda.
Second: Rachel Huckaby

Roll Call	Yes, Ron Brown	Yes, Rachel Huckaby
	Yes, Denise Tangen	Yes, Jason Speer

Motion passed.

Q. Council member Rachel Huckaby – Minutes – on 3/24/25 she was present but via telephone.
A. The Clerk will repair.

MAYOR REPORT

GEO Thermal open house update

The open house was a success with approximately 75 attendees. The Mayor would like to see the purchase of a pump from the GEO thermal well to the new city shop for heating.

RFP for Audits

This RFP will be out this week.

Update on Comp Plan

City Clerk continues to work with the Mayor and Peggy Breski, City Planner, on gathering data.

MBST Law (bond counsel) on Water Revenue Bond

This is a confirmation of the City's authority to pursue the bond.

Rambler Fest

This event will be held at the Sportspark during 2025. Moving forward, the Council would like to handle this through the Sports Park Committee process.

2025 Idaho Legislation

Bill passed that highway funding can no longer be used on stand-alone sidewalk projects.

EXECUTIVE SESSION

Council went into Executive Session at 7:46 pm.

Motion by: Jason Speer to enter into Executive Session at 7:46pm
Second: Rachel Huckaby

Roll Call	Yes, Rachel Huckaby	Yes, Denise Tangen
	Yes, Jason Speer	Yes, Ron Brown

Motion passed.

Per Title 74-206-(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated

Pursuant to Idaho Code §74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;

Council came out of Executive Session at 8:25 pm.

ADJOURNMENT The Mayor adjourned the meeting at 8.25 pm.