



CASCADE CITY COUNCIL

Special Meeting

Tuesday, March 11, 2025

6:00 PM

Cascade City Hall

MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm.

Present Council Members Ron Brown, Rachel Huckaby, Jason Speer
A **quorum** was present.

Council Member Tangen had an excused absence.

Staff Present Janice Van Winkle-City Clerk, Keith Latimer-Treasurer
Airport Manager-Mike Arnold, Trevor Howard-City Engineer,
Jake Jones-City Attorney, Jason Metz-Public Works Supervisor

Also Present Shauna Arnold-Parks Advisory Committee

Guest Presenter Nathan Suhr

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT There was none.

DEPARTMENT REPORTS

Airport

There was no written summary available to Council. Mike Arnold reported that the airport advisory committee is close on completing the update lease. The FAA weather cameras should be installed this week. The drainage issues are being addressed and a walk through has been done. A joint meeting with public works related to the drainage will be addressed.

Building/Code Enforcement

A summary of what was presented to Council in a written report was given. Three permits for the month of February have been submitted. An additional five will come on board soon. Related to the Strand project, there was discussion of the difference between the “floodway” and the “floodplain” and the elevation requirements on the plan. FEMA requires that the planned elevations remain the same; they cannot be higher than what is reflected on the plans.

City Clerk

There was no written summary available to Council.

City Engineer

There was no written summary available to Council. Public Works needs to determine if they are going to buy solar lights now and get rid of electrical or not.

S&A Engineers just completed the I&I study (inflow and infiltration). They recommend annual cameraing and inspection. Jason Metz recommended that the city buy their own equipment, get training and

certifications. S&A Engineers comments to Metz that because the city had alternatives (i.e. Dr. Pipeline) the need to buy could be postpone. City Engineer Trevor Howard agreed with Metz that it would be ideal if the city would strongly consider having their own camera. The camera could be used both for sewer and stormwater and would easily pay for itself within a short period of time.

S&A provided an alternate recommendation where the city could look at I&I from residential services points. The City could fix the line and the homeowner could pay a portion of it.

Pavement preservation on Lake Cascade Parkway will be scheduled in June. Council member Huckaby asked that the medical center be notified when this will happen so continued access to the medical center could be assured.

GEOHERMAL grants open house scheduled for April 10, 2025 to be held at the American Legion in Cascade from 3:30 pm to 6:00 pm. The SVCRD would like to participate, as well as the school. The end of project is projected at 4/20/26 and funds spent on the \$100,000.00 IOEM grant will not be reimbursed until the end of the project. *Note: The \$200,000.00 can be reimbursed as we go.* There is potential for residential buy in.

The \$4,000,000.00 USDA bond is in progress. They are asking for \$150,000.00 buy in and an additional \$2,000,000.00 added with grant funds. Money can be borrowed via interim financing and reimbursed at the end of the project. The Mayor reiterated that any interim financing will be closely monitored, and no lump sum will be dumped into the City's checking account.

CDBG grant for \$500,000.00 for design has been applied for. An addendum is already in the process. The RFP gave the city an option to continue moving forward with S&A Engineering, change the Engineer or add another Engineer. Does the city want to go through the process again to remain in compliance with the CDBG grant? Consider if one engineer should do the wells with another doing the distribution.

The next step on The Strand project will be to work with LHTACT to choose an Engineer for the construction phase of the project. They cannot choose the same Engineer that did the design which was Forsgren.

Library

A summary of what was presented to Council in a written report was given.

Public Works

A summary of what was presented to Council in a written report was given. Jason Metz reported on a few items that were not on the written report. We are pumping 150,000 gallons of stormwater/groundwater infiltration a day more than what we normally pump this time of the year; pumps are tripping off circuit. The need for a backup generator was revisited. A rough estimate of repaving a portion of the school approach was given to Council to consider as well as a few other road maintenance projects including ditches and culverts. The aerators have been delivered and will be installed in the Spring.

Treasurer

A summary of what was presented to Council in a written report was given. A Trello board was created specifically for Grants invoicing/reimbursements. Procedures are being written for financial related tasks. An additional payable was added to the payment approval/batch report in the Council packet; a printed copy was given to Council. A summary of reimbursed grant monies was included in the written report. Reimbursement was sought for approximately \$2,337,000.00 with the lion's portion from uncollected 2023 active grants.

NEW BUSINESS

AB 25-58 Upcoming Strand Trail Paving project update by Nathan Surh (Discussion)

Nathan Surh of Forsgren presented an update on the Strand Trail paving. The pedestrian beacon will be removed from the current scope of work as it was included in another project. The path that will be installed will be ten' wide. *Refer to "Typical Pathway Sections" diagram.*

Due to the swale in the path, the elevations of the original design were modified so handrails would not have to be used. At KWP the path was detoured to not have an impact on an existing stone wall. Two solar power pedestrian beacons will be installed. *Note: Adding two additional beacons at \$10,000.00 each. The two existing beacons will be moved to another project. There may be (4) beacons present until they can be moved to another location.*

There was further discussion enlarging the concrete culvert drainage, but it will be part of another project. Permitting is in progress (i.e., Floodplain permit). A design package will be submitted to LHTAC next week; the project will be "bid ready" in early April. Forsgren will provide bid ready documents, and the City of Cascade will bid through LHTAC.

Current project cost is \$313,446 with \$344,000 in LHTAC funding. A July start for this project is the target goal. Forsgren asked the Council if there were events scheduled that might interfere with the project start. KWP rep, Rachel Huckaby reiterated that an existing event at KWP might be using the path for a two-week interim during the project. Project information signing will be posted two weeks prior to the project start and through the duration at both ends of project and the south end of the Strand.

There will be NO utility shutdowns. The project is anticipated to be completed in thirty calendar days.

Questions:

DS At KWP, will the trail be diverted from the original plan?

NS Yes, it was moved "back" away from the existing stone wall.

DS Will the same elevation be maintained?

NS Yes, it will be as flat as it can be.

JN Is Sam of KWP ok with this?

NS Yes. (It was their recommendation).

DS Instead of moving beacons, can switches be installed (push button) on the other side of the intersection?

TH Push buttons would not be necessary if two of the beacons will be removed.

AB 25-59 CAS 240203 – DR 4534-04 Hazard Mitigation, Phase I (Action Item)

Approval of scope of work and execution of contracts for professional services

Trevor Howard presented the phase I design project DR4453 to be designed in 2025 with a 2026 construction phase.

The council had no questions.

Motion by: Rachel Huckaby to approve DR4534-04 Hazard Mitigation grant and scope of work for Phase I, design and authorize the Mayor to sign the contracts.

Second: Jason Speer

Roll Call Yes, Jason Speer

Yes, Rachel Huckaby

(Action Item)

(Action Item)

(Action Item)

(Action Item)

(Action Item)

Q. Rachel Huckaby asked for a change in the verbiage describing the hardware description of use to “bolter” the sample solar light installed at Howdy’s.

A. The Treasurer will make this change.

MAYOR REPORT

Valley County is working on Fire Hazard Mitigation and asks the Council to review what they are proposing. The County is looking at changing building material requirements including a requirement for “dry fire hydrants” to fight fires.

The STR rental ordinance we have written has not been voted on yet. There is current legislation related to short-term rentals that we are keeping an eye on.

We are keeping an eye on proposed legislation overriding road/street improvements related to pedestrians and making motor vehicles a priority. Pedestrian improvements would not be considered. If passed, proposed legislation could carry a potential fine to Councils of \$1,000.00 dollars for non-compliance.

ADJOURNMENT The Mayor adjourned the meeting at 8:07pm.